TOWN OF OXFORD
S.B. Church Memorial Town Hall
486 Oxford Road, Oxford, Connecticut 06478-1298

MINUTES

Oxford Animal Shelter Building Committee
Regular Meeting

Thursday, May 2, 2013

Present:
  Sharon Morton
  Kristi Novin
  Gary Outlaw
  Jason Outlaw
  James Wlasuk

Also Present:
  Jeff Haney, Selectman

Open Meeting

Meeting opened at 7:05 p.m.

Approve Minutes from Previous Meeting

Sharon Morton made a motion to accept the minutes from the 2/7/13 meeting. Jim Wlasuk seconded the motion. All Aye. Motion carries.

Status of New Building

Jeff Haney advised that the blasting behind the building has been completed and the placement of blocks is expected to begin on Friday, May 3. If the retaining wall exceeds 3 feet, then it will need to receive engineering approval. Gary Pellitier volunteered to help with the footings/walls/floor.

Plumbing volunteers are still needed. Jeff Haney will work on obtaining an estimate for the electrical work.

Jeff Haney also suggested that the kennel drain trough be purchased since this would be a time-consuming, difficult endeavor.

Water will need to be turned off to the shelter during certain portions of construction. A specialty hose will be needed to bring water for drinking from the fire house during those times that the water is turned off. Other alternatives including bringing in a water supply were discussed. A final solution will be determined at a later time.

Interior layouts were reviewed and slight revisions were made to the plans. Jason Outlaw will update the layout and email to Jeff Haney for approval by Scott Pellitier. He will also email the plans to Kristi Novin to distribute to the rest of the committee.

Adjournment

A motion was made by Gary Outlaw to adjourn at 8:37 p.m. Jim Wlasuk seconded the motion. All Aye. Motion carries.

Minutes filed subject to approval.

Respectfully submitted by,

Sharon Morton
Committee Recording Secretary