

LEGAL NOTICE
REQUEST FOR PROPOSAL
TOWN OF OXFORD
STREET SWEEPING

The Town of Oxford, Connecticut is requesting proposals for street sweeping services, for Town owned roads and Parking lots. Sealed proposals will be received at the Office of the Finance Director until 4:00 p.m. on Thursday, March 24, 2016 at which time no further proposals will be considered. Request for Proposal forms may be obtained at the office of the Finance Director from 9:00 a.m. until 5:00 p.m. on Monday through Thursday. Information concerning this Request for Proposal may be obtained by contacting James Hliva, Finance Director, at 203-828-6513. The Town of Oxford is an Equal Opportunity Employer.

**TOWN OF OXFORD
REQUEST FOR PROPOSALS**

The Town of Oxford hereby gives notice of a Request for Proposals seeking qualified contractors to provide street sweeping services. Proposals are to be based upon the following specifications:

1. Provide min. two (2) current model street sweepers (min. 4 cu. yd. capacity), and qualified operators.
2. Scope of Work includes approx. 110 miles of roads, and the following parking lots/ driveways:
 - a. Town Hall (486 Oxford Road)
 - b. Public Works (21 Great Oak Road)
 - c. Police Department (429 Oxford Road)
 - d. Senior Center (10 Old Church Road)
 - e. Center Firehouse/ Oxford Ambulance/ Dog Pound (462 Oxford Road)
 - f. Quaker Farms Firehouse (403 Quaker Farms Road)
 - g. Riverside Firehouse (151 Coppermine Road)
3. Work to commence within three (3) weeks of notification of Intent to Proceed.
4. Contractor shall coordinate his work with the provisions of the Public Works labor agreement.
5. A water wagon, operator and water supply will be provided by the Town to assist the Contractor.
6. Sufficient dump trucks with operators will be provided by the Town to transport the sand and debris to a location of their choosing.

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7. Contractor to carry and maintain the following insurance, and provide a copy of the Certificate of Insurance to the Town prior to beginning work:
- a. Comprehensive General Liability Insurance as will protect him, the Town, and any subcontractor performing work covered by this Contract, from claims for damages for personal injury, including accidental or wrongful death, as well as claims for property damages, which may arise from operations under this Contract whether such operations be by himself or by any subcontractor or by anyone directly or indirectly employed by either of them. Liability insurance shall include premises and operations, products, contractual, owners, and contractors protective. The minimum amounts of such insurance shall be as follows:
 - Bodily Injury Liability and Property Damage Liability:
\$1,000,000 each occurrence.
 - The Town shall be named as an Additional Insured
This MUST be stated explicitly on the Certificate or you will be disqualified
 - b. Worker's Compensation Insurance and Employer's Liability for all of his employees, employed at the site and in case any work is sublet, the Contractor shall require the subcontractor similarly to provide Workmen's Compensation Insurance for all employees of the later unless such employees are covered by the protection afforded by the Contractor.
 - Worker's Compensation and Employer Liability:
Statutory Limits
 - c. Comprehensive Auto Liability Insurance:
 - Bodily Injury Insurance and Property Damage Insurance covering the operation of all Motor Vehicles owned, hired and/or non-owned by the Contractor, or used by the Contractor in the Prosecution of the work under the Contract, shall be in the minimum of \$1,000,000 each occurrence.

Contractors shall submit a proposal based upon a price per mile for roads and a lump sum for all parking lots and driveways in accordance with the specifications above. Proposals shall be in a sealed envelope marked "Street Sweeping Proposal" and delivered to:

attn: Mr. James Hliva, Finance Director
Town Hall
486 Oxford Road
Oxford, CT 06478

no later than 4:00 pm, March 24, 2016.

The Town of Oxford reserves the right to accept or reject any or all proposals or waive minor irregularities in the proposals if such action is in the best interest of the Town.

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Contractors may be requested to provide evidence of other similar projects successfully completed. An award will be made to the Contractor who submits the most advantageous proposal and is in the best interests of the Town. Price, past experience, supporting documentation of past performance and other relevant factors will be considered. The Town of Oxford attaches a great importance to the ability of the Contractor to complete the work as specified. This concern does not demonstrate a lack of trust in the Contractor, but rather an acknowledgement of the Town's obligation to its citizens.

END OF REQUEST FOR PROPOSALS