

Town of Oxford



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TOWN OF OXFORD, CT
Margaret A. West
TOWN CLERK

Annual Report

2012-2013



TOWN OF OXFORD
S.B. Church Memorial Town Hall
486 Oxford Road, Oxford, Connecticut 06478-1298
www.Oxford-CT.gov
Tel (203) 888-2543 Ext. 3055
Fax (203) 888-2136

ASSESSOR'S OFFICE

August 14, 2013

To: The Board of Selectmen

Re: **Annual Town Report**

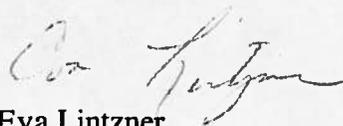
The values for the 2012 Town Grand List are as follow:

Real Estate Regular Net	\$1,203,023,230
Motor Vehicle Net	\$107,885,200
Personal Property Net	\$83,652,640
Elderly Home Owners Net	\$13,791,600
Total Net Assessment	\$1,408,352,670

Over all, there was a 0.38% increase from the 2011 Grand List.

Oxford currently has several major projects in the planning stage. Currently we are experiencing growth, although at a slower pace than in prior years and we hope to see much greater growth in the industrial area in the next few years unless there is a drastic change in the economy.

Respectfully Submitted,


Eva Lintzner
Assessor



MEMORANDUM

Building Department

TO: Board of Selectmen
FROM: Gordon Gramolini, Building Official
DATE: August 20, 2013
RE: Annual report for Fiscal Year 2012/2013

Please find attached a summary of fiscal year activity for 2012/2013. The building activity for the above-referenced fiscal year totals 876 permits of which 300 were building permits, 233 were electrical permits, 115 heating permits, 137 plumbing permits and 91 C.O.'s issued.

During this fiscal year, the building department was staffed by one-full-time building official and one secretary. The budget for this fiscal year was \$129,678.00 with \$23,100.00 of that not used for an Assistant Building official. The building department generated \$124,659.88 in revenue.

ATT: (2)

Building Department

Accounting Summary Report: 7/1/12 thru 6/30/13

Trn Type: BLDG

PIC Type: Building Permit	(\$90,230.66)	300
PIC Type: Certificate of Occupancy	(\$910.00)	91
PIC Type: Electrical Permit	(\$15,994.76)	233
PIC Type: Footing Inspection	(\$30.00)	1
PIC Type: HVAC Permit	(\$9,805.74)	115
PIC Type: Insulation Inspection	(\$60.00)	2
PIC Type: Plumbing Permit	(\$7,628.72)	137
TOTAL Trn Type: BLDG	(\$124,659.88)	879

Trn Type: COFEE

PIC Type: Certificate of Occupancy	\$860.00	86
TOTAL Trn Type: COFEE	\$860.00	86

Trn Type: COPY

PIC Type: Certificate of Occupancy	\$10.00	1
TOTAL Trn Type: COPY	\$10.00	1

Trn Type: INTEREST

PIC Type: Electrical Permit	\$10.00	1
TOTAL Trn Type: INTEREST	\$10.00	1

Trn Type: MISCFEE

PIC Type: Building Permit	\$2,970.00	295
PIC Type: Electrical Permit	\$2,260.00	226
PIC Type: HVAC Permit	\$1,140.00	113
PIC Type: Plumbing Permit	\$1,342.86	134
TOTAL Trn Type: MISCFEE	\$7,712.86	768

Trn Type: PRMTFEE

PIC Type: Building Permit	\$84,585.52	296
PIC Type: Certificate of Occupancy	\$40.00	4
PIC Type: Electrical Permit	\$13,276.00	227
PIC Type: HVAC Permit	\$8,432.00	113
PIC Type: Plumbing Permit	\$6,120.00	134
TOTAL Trn Type: PRMTFEE	\$112,453.52	774

Trn Type: REINSFEE

PIC Type: Footing Inspection	\$30.00	1
PIC Type: Insulation Inspection	\$60.00	2
TOTAL Trn Type: REINSFEE	\$90.00	3

Trn Type: STEDFEE

PIC Type: Building Permit	\$2,675.14	298
PIC Type: Electrical Permit	\$448.76	231
PIC Type: HVAC Permit	\$233.74	115
PIC Type: Plumbing Permit	\$165.86	136
TOTAL Trn Type: STEDFEE	\$3,523.50	780

BALANCE:	\$0.00	
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TOWN OF OXFORD

S.B. Church Memorial Town Hall
486 Oxford Road, Oxford, Connecticut 06478-1298
www.Oxford-CT.gov

Oxford Conservation Commission Inland Wetlands Agency

August 20, 2013

Re: Annual Report for the Fiscal Year of July 1, 2012 to June 30, 2013

The Oxford Conservation Commission Inland Wetlands Agency is a five member appointed board responsible for administering the Inland Wetlands Statutes of the State of Connecticut and the Inland Wetlands and Watercourses Regulations of the Town of Oxford. The Commission meets on the 2nd and 4th Tuesday of the month to review and act on applications submitted by the staff of the Inland Wetlands Agency.

The Commission and Agency rely on the Secretary, Denise Randall to maintain all proper paperwork necessary for the files and more effectively serve the public throughout the work week. The Inland Wetlands Enforcement Officer, Andrew Ferrillo Jr., administers routine applications not requiring activity in the wetlands and conducts all inspections to ensure compliance with permit conditions. The Commission and Agency also employs the services of Nafis & Young Engineers, Southwest Conservation District, and periodically contract with specialists to review all the technical aspects of complex applications.

Listed below you will find the activities for the Fiscal Year July 1, 2012 to June 30, 2013:

The Commission had 20 regular meetings, 2 special meetings, 1 public hearing, several independent site walks by the commission members and enforcement officer. One application that was denied in the fiscal year of July 1, 2012 to June 30, 2013, (Garden Homes Management V. Conservation Inland Wetlands Agency) was returned by the court with the requirement that the applicant submit a full application to the commission,. That application is now under review by the agency.

The Agency, through the Inland Wetlands Enforcement Officer processed 159 applications, among which were building permits, Certificate of Occupancies and regulated activities. The Conservation Inland Wetlands Commission processed 12 applications. The Inland Wetlands Enforcement Officer works a minimum of 32 hours per week and conducted 377 inspections, and processed 31 complaints/violations.

The Inland Wetlands Agency collected \$ 47,416.00 in town and state fees. All town fees are deposited in the Town of Oxford Conservation Fund, to be used for the purchase of open space and related activities. The Conservation Commission Inland Wetlands Agency's annual budget for the Fiscal Year July 1, 2012 to June 30, 2013 was \$ 110,368.00

The Oxford Conservation Commission has completed an updated map showing all open space and designated conservation easements.

The Commission and staff is presently in the process of identifying and maintaining all detention basins, ponds and level spreaders that are required to be maintained by the town. This will improve the quality of urban runoff from roads, parking lots, residential neighborhoods, commercial areas and industrial sites, and will reduce peak storm water runoff rates by providing temporary water storage during larger storm events.

The Conservation Commission through the efforts of Commission Member Tom Adamski and the Youth Conservation Corp have been working to add additional trails to Rock House Hill as well as maintaining the current trail system in the town.

As the Town of Oxford moves into the future, the Conservation Commission Inland Wetlands Agency anticipates further growth on marginal properties containing more wetlands and regulated areas, therefore the work load and the potential for litigation will increase as the Connecticut Inland Wetlands Statutes and Local Wetland Regulations come into conflict with landowners and developers.

Oxford Conservation Commission Inland Wetlands Agency
Michael Herde – Chairman



Annual Commission Report

**Cynthia Soucy
Commissioner
Oxford Cultural Arts Commission**



Oxford Cultural Art's Commission
Annual Report 2012-2013

It has been a busy year for the Commission and we have responded to the needs of the community with various programs. The Commission has received a grant this year from Naugatuck Savings Bank Foundation for 1500.00 for the Gallery of Art and it was a great success. This was a three day event that served to open the Memorial Day weekend here in Oxford. We have expanded on this event adding more music and an adult art class, media room presentation and more theater exposure. The opening night gala's refreshments were delicious, the music was very entertaining over the whole weekend, the children's art class was well attended, and the kids had a great time. This is the fourth year of the juried art show and it has grown into a fantastic event for Oxford.

We have been present and supporting in the public arena at various events including but not limited to the High School activities such as the Senior Art Show, the annual School Art Show and the annual School Play. We have been at town activities such as Oxford Day, and the Senior Arts and Crafts show at Crestview Ridge. We have supported these local events in various ways either with loaning our equipment, expertise, time volunteering, advertising, making use of our extensive network of valuable and talented pool of artists, musicians, graphic artists, directors, photographers and many others.

We have facilitated the OCAC's Caryl Soucy Memorial Scholarship program and presented it for the fourth year in a row for both Great Oak Middle School and Oxford High School and intend to expand on this, endowing this particular scholarship with the Connecticut Community Foundation. A silent Auction and other events have raised money for this worthwhile venture.

Oxford Cultural Arts Commission continues to manage the Gallery of Art wall hanging show with a new artist or group of artists every month for the enjoyment of the public and the advancement of the Arts here in Oxford. This certainly adds a more welcoming aspect to a public facility.

Our theater arm, the Nine Mile Players presented "Footloose" in January and "You're a Good Man Charlie Brown" in June to enthusiastic audiences this year and will continue to provide fun and quality performances to the Oxford community. It is no easy task to present two performances in one year. Production costs including custodial fees paid to the Board of Education totaled just under \$2000.00 for these performances alone. They also facilitated a children's theater workshop and the Actor's Academy as well as other family oriented activities and fundraisers throughout the year.

We continue to strive for a more suitable workspace, office space and storage space for continuing accumulated equipment. The latest equipment is a new computer and printer for our treasurer. We have signs, kiosks, coffee machines, all kinds of hostess equipment and theater equipment and no place to store it. We have a professional standing in the community while serving its citizens with all avenues of the arts and will continue with excellent, valuable programing and events.

This year we have also begun to implement a membership program that will expand and create peer support programs as well as business opportunities. Currently this program has just under 300 members. This will become an exciting aspect of our commission in the future.

Respectfully,

A handwritten signature in cursive script, appearing to read 'Cynthia Soucy'.

Cynthia Soucy
Commissioner
Oxford Cultural Arts Commission

Celebrating the Arts



HOME PAGE ABOUT US GALLERY OF ART NINE MILE PLAYERS PROGRAMS CALENDAR MEMBERSHIP PROGRAM

Membership Program

Corporate Membership Level & Benefits

Grantor - \$1000+

- Framed membership certificate for display at business/corporate location.
- All employees you list each receive free membership card for discounts for most OCAC events and purchases at participating local businesses.
- Be listed in OCAC publications, advertising, put your web link on our web site, facebook & publicity
- Have your own table/space at OCAC events to promote your business/product.
- Discounts for your advertising in Event Program books

Angel - \$500

- Framed membership certificate for display at business/corporate location.
- Active employee volunteers receive free membership card for discounts for most OCAC events and purchases at participating local businesses.
- Be listed in OCAC publications, advertising, put your web link on our web site, facebook & publicity
- Have your own table/space at OCAC events to promote your business/product.
- Discounts for your advertising in Event Program books

Benefactors - \$200

- Active employee volunteers receive free membership card for discounts for most OCAC events and purchases at participating local businesses.
- Be listed in OCAC publications, advertising, put your web link on our web site, facebook & publicity
- Have your own table/space at OCAC events to promote your business/product.
- Discounts for your advertising in Event Program books

Those interested in participating in the OCAC 2013 Membership Program should complete the Membership Registration Form.

Membership fees are non-refundable and are payable via check or via PayPal (\$2.50 online payment fee included).

Note: Documented In-kind donations of goods or services valued at \$200 or more will receive automatic membership listing at the appropriate member level

Individual Membership Level & Benefits

Grantor - \$400+

- Membership certificate for display at your location.
- Up to 6 family members receive free membership card for discounts for most OCAC events and purchases at participating local businesses.
- Be listed in OCAC publications as an Angel member
- Discounts for your advertising in Event Program books

Angel - \$200

- Membership certificate for display at your location.
- Up to 4 family members receive free membership card for discounts for most OCAC events and purchases at participating local businesses.
- Discounts for your advertising in Event Program books

Benefactor - \$100

- 2 family members receive free membership card for discounts for most OCAC events and purchases at participating local businesses.
- Discounts for your advertising in Event Program books

Sponsor - \$50

- 2 family members receive free membership card for discounts for most OCAC events and purchases at participating local businesses.

Supporter - \$35

- One membership card for discounts for most OCAC events and purchases at participating local businesses.

Senior or Student - \$30

- One membership card for discounts for most OCAC events and purchases at participating local businesses.

Note: Documented In-kind donations of goods or services valued at \$200 or more will receive automatic membership listing at the appropriate member level

Individual Membership Level & Benefits

Art Industry Corporate Grantors - \$500

- Membership certificate for display at business/corporate location.
- All employees you list each receive free membership card for discounts for most OCAC events and purchases at participating local businesses.
- Be listed in OCAC publications, advertising, put your web link on our web site, facebook & publicity
- Have your own table/space at OCAC events to promote your business/product.
- Discounts for your advertising in Event Program books

Art Industry Angel - \$200

- Family or employee active volunteers receive free membership card for discounts for most OCAC events and purchases at participating local businesses.
- Be listed in OCAC publications, advertising, put your web link on our web site, facebook & publicity
- Have your own table/space at OCAC events to promote your business/product.
- Discounts for your advertising in Event Program books

Individual Artist Member - \$25

- Receive Friends of OCAC member card for discounts for most OCAC events and purchases at participating local businesses.
- Be listed in OCAC Facebook and website, put your web link on our web site, facebook & publicity
- Artist support group membership peer group meetings
- Art or performance demonstrations, workshops, and constructive critiques
- Information exchange about exhibit and performance opportunities
- Exhibit date or performance preference for members of OCAC sponsored programs
- Materials, supplies and art tools/instrument member's trading or sale exchange list

Note: Documented in-kind donations of goods or services valued at \$200 or more will receive automatic membership listing at the appropriate member level

**PARTNERS &
AFFILIATES**

Final Report for Oxford Cultural Arts Commission's Gallery of Art Showcase 2013

Prepared for June 12th OCAC meeting This report describe the process and results of the planning and production of the Gallery of Art Showcase Exhibit for May 24th through the 26th 2013. **The following are the tasks identified on the time line activity list that needed to be completed to have the Showcase exhibit as identified by the Gallery Director.**

The planning on the Showcase project officially began Dec. 12th 2012 and the task was to continue the planning and implement the program activities required to create and produce a Juried Art Exhibit for the Showcase weekend working with the support of the Oxford Cultural Arts Commissioners, volunteers, Town Hall staff, Public Works staff, other organizations, sponsors and local businesses to produce this very special event.

Time Frame: Dec. 12th 2012 through June 12th 2013.

- 24 weeks of work for the OCAC to plan and produce the Showcase Exhibit
- A total of hours were to be tracked as were expenses including out of area phone calls and mileage specifically related to the Gallery of Art for Jan. thru May. Other programs and events are not included in this total. The Gallery Director put in 732 hours during this period.

Activities through June 12th included:

Meetings and correspondence in person, phone and email with OCAC Commissioners, Elaine, Martin, Cynthia and Ashleigh Includes meetings to plan and review required activates and continue discussion about plans for the opening reception music and concert, theater events during the show weekend

THE SHOWCASE EXHIBIT WAS WONDERFUL

The entire Commission should be truly proud to have made this event such a success. All of the Commissioners and Volunteers put in months of hard work and commitment to this project.

- We had difficulty with getting Press coverage in Oxford from Voices for several months. Emails were sent out to all press with releases and photos which appeared in other area news media but not in Voices.
- ComCast continued to update and telecast our data throughout the months.
- We sent out final email blast to Artist list which includes area art organizations this included press release about Jurors and entry forms.
- Gallery Director ttended other art shows and events and discussed the May show. Delivering applications for artists at Oxford Greens, Pomperaug Woods, FCAA, SCAN and Pencil and Brush Club, and two meetings with faculty at Pomperaug High School. Went to Oxford High but only able to leave packets for the art teachers in the office – no response from them.
- We sent out emails to art organizations with artist's entry form and membership info.
- Sent emails to email list from several art organization.
- Replied to questions from artists.
- Gallery Director spent hours on the telephone (reception at Town Hall gave out her phone number to the artists and she spent hours on the computer dealing with questions and other issues.
- Some who showed before but not last year sent in their entries and phoned or emailed with excitement about being able to show again this year due to the date change.

- Some artists requested print outs of the entry forms be mailed to them because they did not have computer access. These were mailed from Town Hall.
- Entries came in on Disks, as photos to be scanned (a time consuming process) and as jpegs via computer.
- Most liked the use of jpegs but wanted confirmation that the art looked good on the computer screen.
- Artists entered via PayPal and sent checks and money orders. Many entered only 3 entries but a number sent in 4, 5, or even 6 entries.
- Gallery Director Dorothy met in person with jurors for showcase exhibit. She gave juror parameters and jury forms and spent 5 hours at Town Hall making the show selections. (Elaine Shown again was arbiter). The quality of the work was excellent and only 2 works were rejected by the jurors. 26 artists were accepted 78 works in total exhibit.
- Post Card and flyer for promoting the Gallery Showcase Exhibit were created in May once jurors completed the task.
- Meeting with prospects for show awards. (these were in-kind for non cash awards). We went to locations to get these awards in person.
- Gallery Director Designed and had a Show announcement flyer to hand to businesses and others interested in the Showcase.
 - Designed postcard printed for use at area locations and delivered them to some other art organizations for their members.
 - Designed and created a format for 2013 program book. Include Membership page and advertising space sales for OCAC Gallery Showcase Exhibit.
 - Designed, scanned and completed ads for program book.
 - Had an A frame sign created to place out front of Town Hall.
 - Used existing flyers to create a Poster
- Gallery Director met with Cynthia Soucy to photograph Caryl Soucy's art and get the frames for the Silent Auction. Because of Cynthia's generous use of her Mom's images the Silent Auction to benefit the scholarship program was really special this year. Gallery Director spent time getting the photos printed as art and then matted and framing them. This was a much larger selection of works and was a very attractive presentation and a wonderful addition to the Showcase exhibit on a whole.

Works were also donated by other artist and the Auction was apparently successful. The Auction brings a special extra focus to the function of the Showcase Exhibit.

- Letters prepared for submitting updated room layout and other data about the weekend to Fire Marshal and Public Works crew were deliver in April. Had 3 follow up meetings with with Scott Pellitier and Helen at Public works.
- Meeting with Finance officer Jim Hilva to confirm our status and procedures for handling income and expenses and reporting that data.
- Gallery Director designed OCAC advertising that included GOA and Charlie Brown shows for Voices that ran in 2 issues just prior to the opening of the exhibit.
- The Naugatuck Savings bank had a sponsor table at the art showcase had their people there Friday night and all day on Sat. The report that it was a successful venture for them and that they made several good contacts and promoted their company.
- Kendra Hoyt received the 265 membership cards for the bank employees and presented the 3rd prize award at the Opening Gala as a "Friends of Oxford Cultural Arts" Corporate member.
- Made arrangements for the use of a telephone line in the room where we have our desk and file. This is a safety issue as well as for connivance.

- Went with Elaine to Haynes to arrange for plants for the Opening and weekend. Cynthia graciously able to bring them in her vehicle and return them to Haynes after the show.
- Went shopping with Elaine for food and materials for the Opening Reception.
- There were issues with Pomperaug Health about our food handling but Elaine Shown was able to make it happen and the food was again spectacular.
- Set up was 10 AM and the Public Work crew as usual made short work of the clearing of the room and retrieving and setting up the Kiosks.
- Artists came in signed in on their liability forms
- Dan Kowalski an artist volunteered to work the day helping hang the show and he did it and did a great job.
- Other volunteer were a great help and signed in artists during setup and others worked at the reception desk during the Opening and for the weekend. Volunteers were great and it was much great to have them serve punch and help out in other ways.
- The weather was nasty but the attendance was really great.
- It was asked of several volunteer to try to keep a count all day of visitors to the show but again by 7PM there was such a crowd coming in that the count was not continued. Approximate count was over 300 people for the weekend.
- Many visitors on Opening night and during the weekend who personally spoke with Commissioners but are not in the guest book and most of the artists and family members who were present were not in the program book – so our total Opening night and weekend count can only be an estimate. There was a good mix of adults of all ages and children too.
- Room B was reserved for use during the weekend and was a huge success. Especially with the wonderful slide show loop that Cynthia Soucy created for us.
- The Girls singing the National Anthem was Great and George Temple again opened the Show.
- The music by Martin Early was again wonderful and gave so much extra ambiance to this special event.
- Martin also provided music for the weekend and some of that time ended up indoors due to weather instead of outside where we hoped it would draw people in.
- Commissioners Elaine Shown did a wonderful job with the food and Patty Pace was a wonderful support. You did so much and gave so much to this program you are a gem.
- Weather was also an issue with the Nine Mile Players who gave a fun Kid oriented program that ended up indoors instead of outside.
- The Kid's art workshop was really well received and we have had some really great feed back from the Mom's and kids. They say they want to do it next year again.

The Gallery Director worked within the time line with the OCAC Commissioners to successfully perform the task list for the Showcase Exhibit and kept this OCAC on track throughout the months of preparation by attending monthly meetings and reporting progress and Status with written reports The OCAC members spent many, many many hours making this event happen and **we thank all of the sponsors for your support to keep this program moving forward towards a bright future.**

This wonderful Showcase was a gift to the Whole Town and the local area. The OCAC is planning do our 2014 May Gallery of Art showcase the week before Memorial Day weekend. **OCAC members congratulate each and every member, volunteers and supporters for a job well done.** Thank you.

Respectfully submitted

Dorothy Peebles-Pelley,
Gallery Director for OCAC Gallery of Art Showcase.

ECONOMIC DEVELOPMENT ANNUAL PROGRESS REPORT

Economic Development Commission Annual Town Report

August 20, 2013.

Summary:

Economic development efforts in Oxford have moved steadily forward despite the national financial crisis beginning in 2008 and the related decline in the overall economy since. Vacancy rates for existing flex space buildings remain low and several buildings have changed hands after only a short period of market exposure.

Interest in Oxford remains strong and getting stronger due to reasonable land and floor space costs. A consistently low mill rate, currently 24.75 and the Town's reputation for presenting predictable and efficient regulatory processes that respect developers and investors and ensure timely project development.

In the twelve months since our last report, we have added 18 additional properties both bought and rented to the tax roles. It is to be noted that projects began in 2012/13 will not bear taxes to the Town until 2014/15.

The ADZ.[Airport Development Zone] which is scheduled to come on board in September 2013 will add a tremendous boost to the industrial zone, two miles around the airport. This development will greatly enlarge the industrial tax in the coming years for Oxford. With the Zone comes additional growth through out the Town, all adding to the Grand List and Tax base.

As Economic Development Director, I continue to pursue all opportunities in the Industrial Zone surrounding Oxford Airport and commercial development in the commercial zone of the Town.

Oxford, The Fastest Growing Town in Connecticut and a location to develop true business excitement.

Oxford's business friendly regulatory processes have made Oxford not only open for business but the fastest growing Town in Connecticut.

Since 2005 the dedicated efforts of the economic development team, combined with the support, efforts and cooperation of the Inland Wetlands, Planning and Zoning Commission and Town Hall Depts, have approved seven new industrial subdivisions since 2005, including three since 2010 and one last year. All this in poor economic times.

Also 52 new industrial and commercial site plans have been approved for development. The Town has realized \$ 3.8 million dollars in Town owned land sales. These dollars were reinvested to subdivide major parcels and extend utility infrastructure.

Strong cooperation and support from all Town Departments makes it possible to expeditiously process new applications, issue permits, and effectively monitor economic development activities.

ECONOMIC DEVELOPMENT EQUALS GRAND LIST GROWTH .

In fiscal year 2012/2013, economic growth added \$40.36 millions to the Industrial Grand List. Since 2005 , completed economic development projects, new sub-divisions, added \$ 438,000 to the Industrial Grand List.

In fiscal 2012/2013 the Industrial Grand List will contribute \$ 56.4 million or 53.9% of the Town's tax revenue. That is up from \$ 20.1 million or 28.9% in fiscal 2006/2007

What does this mean for individual tax payers?

Without the Town's robust industrial grand list, the current mill rate 24.75 would increase by almost 4 mills to give Oxford a mill rate of almost 28,00 mills for all residential properties to cover the current budget of almost \$ 34 million.

Therefore, a home assessed at \$250,000 would pay an additional \$1150.00 dollars in taxes in fiscal year 2012/2013.

The Economic development Commission.

Andrew McGeever , Director.

Industrial Grand list added \$.04% to the List in 2012/2013 in very tough economic times.

Oxford's mill rate of 24.75 is third lowest in New Haven County.

The Economic Development budget of \$76,000 for fiscal year 2011/2012 was used judiciously and the expenditures were some \$10,000 under budget in that a budgeted computer was not purchased but a sharing of a little used computer was initiated and proved successful.

The budget for 2012/2013 was approved \$60,000 in that we very frugal in the way we spend tax payers money.

Resident Forums-- A resident form was held in Town Hall in October 2012, where the Economic Development Director and the Economic Development Commission brought the Town's residents up to date of the economic development of the Town. Presentations were made by the Director and the Commission members answered questions from the Town Folks State Senator Rob Kane and Rep. Dave Labriola attended and spoke. The Forum was poorly attended, seems like economic development is not that important to the average citizen.

DEVELOPMENTS AND DETAILS IN THE PIPELINE THAT WILL BE ADDING TO OXFORD'S GROWTH

New Business' added to Oxford's Growth since 2006/2007.

A1 – Pools Oxford Rd. & Park Rd

Alternative Energy – Christian St.

B.United International + additional 9600 s/f - Fox hollow I/P

Baracol Air – Hurley I/P

Cast Global – Woodruff Hills I/P

Cavalry Brewing – Hurley I/P

Collins Paper Box – Riggs St.

Colls Mfg. – Tower I/P

Earthworks – fox hollow I/P

East Coast Car Care – Donovan Rd.

Expresso New England – Riggs St.

Farrel Corp.-Tower I/P

Flynn Construction – 3 Morse Rd.

Forusal LLC. – Riggs St.

Gem Corp – Fox Hollow I/P

Jefferson Pine Furniture - Hurley I/P

Karo Tech – 3 Morse Rd.

Kenetic Kids – 1 Jacks Hill

M-40 LLC. 1 Morse Rd

Marcus Dairy – N. Larkey Rd.

Modern Tool & Mfg. –Christian St.

Phoenix Propane- Rt. 67

Polder Inc – Joyce @ Christian St.

Taulton Packaging—Hurley I/P

Woodbury Supply – Willenbrock Rd.

Xenon Lighting –3 Morse Rd.

Additions in 2012/2013

#10 Woodruff Hills lot sold to Earthworks

Roller Bearings-additional bldg. +28,000 s/f

Bedoukian –50,000 s/f Nichols Rd.

C.E.D. Fox Hollow Rd.30,000s/f

DES. Fox Hollow Rd. 40,000s/f

Balfour Industries Riggs St. 25,000s/f

Kimtron –Hurley Park 6,000s/f

Calvery Brewery-Hurley Park – Additional 6,000s/f

Farrell Corp- 12,000s/f in Tower Park off Wallenback Rd.

Carey Appliance- 3,000s/f 315 Riggs St.

House- 2500s/f on Christian St as office space- J. Godin

Villa Sistiani Medicali Research - 9,000s/f- Wallenback Rd.

Go Green Global- 9,000s/f Hurley Park.

Curves Bldg. on 67 sold to Chinese rest. [rental prop]

Triem Industries- 10,000s/f warehouse space on Christian Rd.

Xenon Arch Lighting – Morse Rd. added 3,000s/f now 9,000s/f.

B.International – Fox Hollow – adding 4,000 s/f + option on land for add. bldg.

Peach Wave on67 rental 2500s/f yogurt shop.

Oxford House – rt.67 Redo- bakery/coffee shop+ Irish Pub.+offices on 2&3 floors.

Newly Designed Hangar for Airport plus refurbish of tarmac.

Salton Group- medical Bldg. Rt.67. Gateway Area – start 10/2013

Prospects in Development

CPV – Electrical plant- Woodruff Hills

Griffin 13,000 S/f office Bldg. Rt.67 & Park Ave

Patriot Park- 31 acres- 9 lots bought by Earthworks..

River Bend I/P 400 acres in I/Z

The Town Center- Rt. 67 and the Haynes Quarry

ADZ- economic zone 2 mile radius of airport

Fairview phase of Oxford Greens -175 more condo's.

Hurley Group –New Haven- purchased 2 lots on Morse Rd. w/ options on 2 more.

ECONOMIC DEVELOPMENT

Contact : Director

Andrew McGeever

ECONOMIC DEVELOPMENT DIRECTOR

TOWN OF OXFORD CONNECTICUT

Bus: 203-888-2543 x3028 [Mon. to Fri.]

203- 828-7541 Cell { anytime }

Fax: 203- 888-2136 [Mon. to Fri]

Commission Members: EDC.

Augie Palmer-Chairman

Ed. Carver: asst. chairman

Pat Blanko

Mike Macchio : Treasurer

Dan Wall

Barry Schiff

Alternate:

Dave Stocker

Denise Randall

Oxford Gateway District:

Commercial Leaseable Property

Property from Town line to West St.

Available properties along Rt. 67.

Office space at the Airport.

Airport Development Zone approved August 2013, Multi Billion Dollar Project.

Will add 10,000 jobs and millions and millions of tax dollars to Oxford over the next 10 years

FOX HOLLOW INDUSTRIAL PARK

In park: EARTH WORKS

B. United International

CED Mfg.

Gem. Corp.

2 lots still available.

WOODFUFF HILLS INDUSTRIAL PARK

Current occupant: Algonquin Gas

Cast Global

[Committed] CPV. – shovel ready electric plant

9 lots still available.

Technology Park.

River Bend Industrial Park 400 acres for class A bldgs.

Available to build 18 bldgs , 1,000,000 s/f Hi-tech office and mfg. space adjacent to the Airport. Shovel ready. Subdivision plan available.

Pilots Mall; owned by River Bend.

Not part of Technology Park , multiple properties surround the Airport.

Will build to suit.

Commerce Park Industrial Park

**8 to 10 lots ranging in size from 3+ acres to 24 + acres. Park established
In 2011 with the Army Corps of Engineers cutting in the new Commerce Rd
from Christian St. to Jacks hill Rd.**

Proposed additional Industrial Parks:

Patriot Industrial Park

Located on corner of Christian St. and Hawley Rd.

9 lots , averaging 2 to 4 acres. Very bucolic setting for an office complex.

**The Economic Development Commission is please but never satisfied with
the economic development here in Oxford. Economically our best days are
ahead of us and we won't be satisfied until we can all say" Oxford, what a
great place to live and work"!**

**TOWN OF OXFORD
FINANCE OFFICE
ANNUAL REPORT
FOR FISCAL YEAR ENDING JUNE 30, 2013**

The Finance Department strives to provide quality services to all customers through the continuing progress and contribution of its employees. The Department provides the Board of Finance and Board of Selectmen with financial management, financial reporting, and cost effective acquisition of goods and services for the Town government consistent with local, state and federal laws and governmental accounting and regulatory requirements. The Finance Department provides financial management for all of the Town's funds and the Town's investment and debt portfolios, maintains an accounting and reporting system in accordance with generally accepted accounting principles, and prepares the Town's budget document including the Capital Plan. The Finance Department is also responsible for revenue collections for all amounts due for governmental services and timely payment of all the Town's obligations, as well as all payroll operations. Grant and bond fund accounts are maintained and numerous state and federal reports are prepared. The Finance Office had a very busy fiscal year from July 1, 2012 to June 30, 2013. The Finance Office assisted the Treasurer in all the information that is listed in the Annual report of the Treasurer. The finance department now operates with two full timers and one part timer. Major projects that were undertaken during the year were

Implementation of recommendations as proposed by the auditors.

Held one Note Sales for existing notes and one for the High School Athletic Complex.

Continuing investigation into the records of the Tax Collectors Office prior to December 2009

Processing, and submitted to FEMA a request for reimbursement to the Town for Hurricane Sandy.

Processing, and submitted to FEMA a request for reimbursement to the for Blizzard Nemo.

During the year, the Town issued the following debt

July 2012 Notes Issues	\$3,964,000
February 2013 Note Issue	\$2,700,000

The finance department also assisted in the purchasing various items for the Town, including Gasoline, Fuel Oil, Vehicles, Computer Maintenance, Insurance and Road Supplies.

The Finance Director also worked with the legal team in reaching a settlement on the Quaker Farms Oil Tank Remediation.

The Finance department serves as a conduit of information to all Town Departments, Boards, Commissions and Committees. The Finance Department as always, acts as a service Department to assist the government of the Town of Oxford.

Final numbers for the 2012 – 2013 fiscal year will be available after the completion of the Annual Audit of the Towns finances. In December 2012 the Auditors announced that the Town completed the prior fiscal year with a surplus of \$1,259,963 increasing the Town Fund Balance to \$4,727,663


James A. Hliva
Finance Director

Summary Activity for the Oxford Fire Marshal's Office:

Year: 2012

Inspections:

- 32 assembly occupancies,
- 239 business occupancies,
- 12 mercantile occupancies,
- 1 industrial occupancies,
- 7 educational occupancies,
- 5 daycare occupancies,
- 8 oil trucks,
- 17 oil tanks,
- 14 propane installation,
- 10 propane installation,
- 4 diesel fuel & gas dispensing system,
- 54 apartments

Cert. of Occupancy Inspections:

- 1 CO assembly occupancies,
- 11 CO business occupancies,
- 1 CO mercantile occupancies,
- 3 CO industrial occupancies,

Re-Inspections:

- 59 assembly occupancies,
- 324 business occupancies,
- 8 mercantile occupancies,
- 11 industrial occupancies,
- 21 educational occupancies,
- 6 daycare occupancies,

Blasts:

- 3 Issuance of blasting permits,
- 23 On site & witnessed blasts,
- 1 Investigation of blasting complaints,
- 2 Inspection of Blast Sites,
- 5 Inspected Blasting Magazines

Fires:

- 54 Investigations of Fires,
- 463 Completed Fire Reports for OFD

Other Activity:

- 66 Review of new building plans,
- 12 Review of Hood system plans,
- 1359 Attended Pre-Construction meetings/ job me
- 40 Conducted fire alarm tests and review plans,
- 21 Conducted sprinkler alarm tests and review p
- 30 Attended continuing education classes,
- 22 Processed documents for underground oil tai
- 20 Conducted Fire Prevention

1-16-13
[Signature]

Oxford Public Library Annual Report

July 1, 2012 through June 30, 2013

Circulation and Interlibrary Loan:

Oxford Public Library is a vital part of the Bibliomation consortium, which gives our patrons easy access to the collections of 60 public libraries. The library uses an open-source system called Evergreen to circulate materials and catalog. Oxford circulated 41,039 books, videos, DVDs, audiobooks, magazines and other items, a 0.2% increase from last year. Patrons borrowed 1,595 materials from other libraries through our interlibrary loan system. We loaned 1,174 materials through interlibrary loan to other libraries. We were not able to fill 11 loan requests. The library was closed on Saturdays and Sundays. We were open from 8am-8pm Mondays and Thursdays, and 8am-5pm Tuesdays, Wednesdays and Fridays year round, for 51 hours each week.

Patron Registration and Databases:

Through our web page (<http://www.oxfordlib.org>), which is updated weekly, patrons can access Oxford's library catalog, renew their books, and request books online to be reserved or shipped to us from other libraries. Patrons can also listen to digital downloadable audiobooks or read digital ebooks on their computers and mobile devices from a database called Overdrive provided by our Bibliomation consortium. The library started a Pinterest page, subscribed to eSequels, Novelist, Jobnow and Wowbrary. We added over 100 titles to our circulating kindle devices. An increase of 9.8% over last year, or 531 new patrons, signed up to get library cards for a total of 5,879 card holders.

Books and Friends:

We added 2,824 new books and materials to our collection, and deleted 3,375 materials to make room. Our collection now stands at 33,144.

The Friends did fundraisers in 2012-2013 such as holding the Holiday Raffle. They held a book sale during the Fall. They continued their generous funding of museum passes and bought materials such as new Kindle e-books.

Library Board of Directors:

The Library Board of Directors met six times from September 2012 through June 2013. The Library Planning and Building Committee met thirteen times from Sept. 2012 to June 2013. They worked monthly to work with our chosen architect, Michael Tribe from Peter Gisolfi Associates to begin site planning and create schematic designs for the new building. We also applied for a state library construction grant for up to \$1 million.

Staffing:

We hired two new substitutes, Melissa Friedman and Cathy Solicito, to replace our two previous subs. We now have four full-time staff, three part-time staff and two substitutes.

Budget:

The 2012/2013 fiscal year adopted budget, which passed in May 2012 was \$243,319.

Adult and Children's Programs:

Special programs were held in July and August 2012 for our summer reading program, which had an "Monster Mash" theme. In July, the Science Snoopers with Jean Mai held three themed programs. The teens got zombified with a makeup artist, the tweens started a monthly Goosebumps book discussion which still continues over a year later, and we ended the program in August with the Monster Mash party.

Throughout the year, our regular series of storytimes took place on Tuesdays for ages 3-5, and Wednesdays for children under 3. Every Monday was craft day. Many Monday and Thursday night book discussions were held for various ages. In the fall, children had canine book buddies, Kokopelli Music school visited, Yoga Together visited, and we also celebrated Banned Books Week, Teen Read Week, Halloween, Children's Book Week, Thanksgiving and Christmas with special programs and crafts.

Spring 2013 started with a winter writing program, a Skype chat with author Eric Berlin (at Center School), a monthly all-ages knitting club formed in February, then continued with visits from the Christ Church preschoolers. Our "Precious Prom" for infants up to 5 year-olds was done by Mr. Gym. May we featured our fifth annual potty party and worked with Great Oak Middle School on an after-school book discussion group. Our children's librarian visited and did outreach to the schools in June. The 2013 summer reading kickoff event was a Mystery drama program to introduce our Mystery reading theme.

I applied for and was awarded a \$750 grant from the CT Community Foundation to do technological programming for older adults in 2013.

Our adult book group met monthly throughout the year and discussed 11 different fiction or nonfiction titles.

Total programs held in fiscal year 2012-2013 were 426, with a total attendance of 5,480 people.

Respectfully submitted by: Dawn Higginson, Director

August 30, 2013

Memorandum

Date: August 19, 2013

To: Selectman's Office

From: Municipal Agent's Office

RE: Written Report for Annual Town Meeting

During the fiscal year 2012-2013 the Municipal Agent's Office continued to provide for our seniors by fulfilling their needs concerning all State and Federal programs. I tried to help supplement their income by introducing them to the many programs that were available statewide while also trying to enrich their lives through the many programs offered at our senior center.

For the past several years, I hosted programs on several topics that I believe our seniors would be interested in. This past year the program was living wills and trusts. I invited Attorney Engleman who is an attorney, who practices in Middlebury, and specializes in this area. Attorney Engleman stressed the importance of setting up a living will and/or trusts now, so they will be in place when we need them and before we are incapacitated or it is too late to express our own personal wishes. This program was very well attended and Attorney Engleman was able to answer many of the seniors and spouses questions. They also have contact information that they were lacking before if they have more questions.

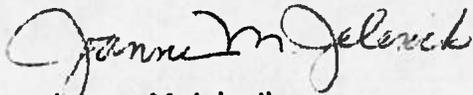
Every year we have seniors that are turning 65 and I am inundated with telephone calls concerning supplemental health insurance and Medicare coverage especially during the open enrollment that falls between the middle of October to the beginning of December. I try to have an insurance agent that is versed in all of Connecticut's policies that are available come in and speak with our seniors. This year, I again, invited two insurance agents to visit us on two separate occasions. They explained the difference between insurance policies and companies. This is the fourth year in a row that I have done this and it is well attended. This program helps the seniors make a very important decision on what is the best insurance plan for them.

Last year I started a support group called, "Let's Talk About It". We continue to meet once a month in our Senior Center Library to discuss issues with others that have similar problems such as living alone, facing our fears, coping with loss, being mistreated by family

members or friends or just feeling overwhelmed by daily responsibilities. We have a loyal following with this group.

I continue to write a column titled, "Municipal Agent News" in our monthly senior bulletin that reaches approximately 850 members. As the Town of Oxford's Municipal Agent, I try to write on current topics that keep our seniors updated concerning new legislation that has passed in both our Municipal and Federal Governments regarding seniors and help them apply for benefits when needed. I also continue to use the bulletin board outside my office to post the current "Municipal Agent News," the latest scams and other important information. Along with the telephone, using these two sources is my way of reaching the senior population in our community.

Respectfully submitted,

A handwritten signature in black ink that reads "Joanne M. Jelenik". The signature is written in a cursive style with a large initial "J" and "M".

Joanne M. Jelenik

Municipal Agent for the Elderly

MEMORANDUM

DATE: August 7, 2013
TO: Selectmen's Office
FROM: Registrars of Voters
RE: 2012-2013 Annual Town Report

Registrars of Voters' Written Annual Report

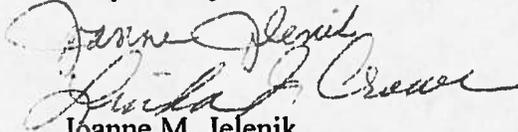
During the fiscal year 2012-2013, we performed the town's canvass procedure with the NCOA Canvass by Mail System.

The Town held one Budget Referendum, November Presidential Election and was chosen by the SOS to perform an Audit on the November Election.

The Presidential Election had a turnout of roughly 76%. The Official Voter List had a total of 8,675 registered voters, with 6,583 having voted.

In all, we registered 591 new voters, an increase of 50% over the previous year. We also made 403 Changes and 429 Removals to the Official Voter List, in the 2012-2013 Fiscal Year.

Respectfully submitted,



Joanne M. Jelenik
Linda J. Crowe
Registrars of Voters



Oxford Resident State Trooper's Office

***429 Oxford Road
Oxford, Connecticut 06478-1231
Telephone 203-888-4353
Fax # 203-888-1734***



**ANNUAL REPORT
For
THE OXFORD RESIDENT TROOPERS OFFICE
JULY 1, 2012- JUNE 30, 2013**

Total Calls for Police Service: 7040

Motor Vehicle Stops

Citations Issued: 367

Warnings Issued: 337

Driving Under the Influence Arrests: 8

Reports Filed

Accidents: 207

Fatal: 1

Injury: 16

Criminal investigations & Other Reportable Cases: 332

Miscellaneous police services rendered: 5835

Equipment additions :

2013 Ford Interceptor AW Drive

Sig Sauer P220 .45 caliber handguns

Staffing:

Total staffing 13 sworn officers Combination resident state troopers and Oxford town Constable's/Officer are both full and Part time.



TOWN OF OXFORD
S.B. Church Memorial Town Hall
486 Oxford Road, Oxford, Connecticut 06478-1298

Annual Report from the Selectmen's office

Dear Residents of Oxford,

It is my pleasure to update you on the events that took place during the last fiscal year. We have been working hard to keep our mill rate down and at 24.75; it is the third lowest tax rate in New Haven County.

This year, in light of the tragedy at Sandy Hook Elementary School, school security upgrading has become an important focus. We have appointed a three-person committee, consisting of the First Selectman, the Schools Superintendent and the Senior Resident State Trooper. Many changes have already been implemented and more changes are anticipated.

We also expect to renovate our animal control facilities and provide new trucks for our public works department. We also expect to purchase an additional ambulance and police vehicles to augment our public safety capabilities.

Plans are underway to convert the abandoned tennis courts behind the Great Oak School to a garden facility. The facility will be a teaching tool as well as a source of healthy fruits and vegetables for the school children.

We continue to upgrade our roads program. We expect to resurface four more roads this year. We have also received a grant to re pave Christian Street which will serve our industrial area. The Airport Enterprise Zone has been approved by the state and we are seeing much greater interest in Oxford Development.

Several new committees were named this year and included:

- *School Security Committee**
- *Agricultural Advisory Committee**
- *Oxford Schools Upgrade Committee**
- *Great Oak Garden Committee**
- *Tax Advisory Committee**

Plans are already started for our new playscape which should be built in the fall of this year and plans are also underway for a new library. One of the highlights of the year was also the dedication of the new \$3.1 million athletic complex at Oxford High School.

At this time, I want to thank all of our volunteers and employees who make this town a great place to live.

Respectfully submitted,


George R. Temple
First Selectman

**Senior Services
Town of Oxford
Annual Report – Fiscal Year 2012 - 2013**

The Oxford Senior Center welcomes any individual age sixty or above to become a member. As of August 10, 2012, the Oxford Senior Center is open five days a week. We currently have 870 members. A variety of programs are offered to support a quality of life that is a healthy and active lifestyle in a safe, friendly and fun atmosphere. The needs of our senior population are met by working in conjunction with our local police and fire departments, medical community, state agencies, national organizations as well as independent professionals. We offer reliable transportation options for our elderly and disabled Oxford residents.

The Center is well attended on a daily basis with a steady participation in activities we offer throughout the year. We hold an annual picnic for all members in May at Jackson Cove, as well as a Holiday Party offsite in December. We offer a variety of day and overnight trips. We are pleased that participation in all our programs has increased over the year.

The following programs were offered from July 1, 2012 through June 30, 2013.

Health and Wellness Programs

Blood Pressure Screening
Bocce
Blood Drive-Red Cross
Chair Yoga
Diabetic Screening & Education
Flu Vaccine Clinics
Golf Group
Healthy Eating Presentations
Hearing Screening
Hypertension Prevention
Indoor/Outdoor Walking
Food Preparation Safety Class
Reiki

Positive Thinking Workshops
Matter of Balance Program-Pomperaug Health Dist
Municipal Agent/Social Services
Stroke Screening
Tai Chi
TRIAD Programs
Wii Bowling
Yoga
Zumba Gold
Skin Cancer Screening
Strength Training
Osteoporosis Screening
Flex, Fit & Fun Exercise

Presentation/Speakers

A.A.R.P. Tax Preparation
A.A.R.P. Driver Safety Classes
Fones School of Dental Hygiene
Griffin Hospital Parish Outreach
The Watermark
Art Horn – Meteorologist
Critter Caravan
American Legion
Derby Melodeers
Hearing Aid Specialists of CT
Girl Scouts & Boy Scouts
Oxford High School Band & Choir
Hearing Aid Specialists of CT
American Red Cross

Attorney Lawrence Engelman
VITAS Five Wishes Program
John Somero Insurance Presentation
Oxford Girl Scouts
Oxford High School Football
Jack MacKnight – Better Business Bureau
Probate Judge Calabrese
Dr. Lisa Rosenberg – Integrative Medicine
Joint Pain Presentation
River Glen Healthcare Center
David Broder
Ed Gaal – Hubbell Telescope Project
Family Care Visiting Nurse Home Care Agency
Dr. Robert Deveney – Orthopedist

Socialization Programs

Arts/Crafts
Billiards
Bingo
Book Club
Choral Group
Continental Breakfast
Cooking Classes
Day Trips
Card Groups
Board Games
Knitting
Luncheons
Grandparents Day
Volunteer Appreciation Social

Pastel Painting Classes
Table Tennis
Ice Cream Socials
Trivia Games
Movie Socials
Musical Entertainment
Memory Enhancement Activities
Sing-a-long
Prayer & Share
Comedy Hour
Quilting
Wii Bowling and Billiard Tournaments
Poetry Corner
Let's Talk About It Discussion Group

Transportation

4 Vehicles (3 Wheelchair Accessible) – 5 Part Time Drivers

Medical Transportation – Monday through Thursday

Shopping – Tuesday

Out Trips – Educational/Recreational

General Transportation – Personal care, banking and Town Hall as needed

Transportation is provided to and from the Center for programs.

Respectfully submitted,



Patricia Babbage

Director of Senior Services

Town of Oxford



TOWN OF OXFORD
S.B. CHURCH MEMORIAL TOWN HALL
486 OXFORD ROAD, OXFORD, CONNECTICUT 06478

TAX COLLECTOR

Date: August 29, 2013
To: Board of Selectmen
From: Sharon L. Scinto, Tax Collector

In accordance with the Town Charter, I am submitting this Annual Report.

The Tax Office is staffed by (2) Full-Time Employees, and (1) Part-Time Employee.

For the Grand List Year beginning October 1st 2011, Collections for the Fiscal Year 2012-2013 began in July of 2012 and are as follows:

The Tax Collector's Office generated 22,628 bills with a collectible amount of \$33,715,046.97. These numbers include Real Estate, Personal Property, Motor Vehicles and M/V Supplements, Sewer Assessments, and Sewer Usage. Aircraft Registrations generated \$54,840.00. Also collected was interest and lien fees.

Last year's requested reimbursement from the State (Owner's program, Elderly Tax Relief/Circuit Breaker Program) was \$44,041.42.

The total number of volunteer's on our Abatement Program was 58 (50 Firefighters and 8 Ambulance volunteers). The abatement for Firefighters totaled \$36,500. The abatement for the Ambulance volunteers totaled \$6,500.00.

The total of deposits made by the Tax Collector's office was \$33,916,965.99 as of 6/28/13.

The Tax Office is diligently working to create an environment where controls are in place and processing of tax bills, aircraft registrations, abatements, refunds, and sewer usage bills runs smoothly and accurately. We are also still working hard to gain the trust and respect of our townspeople. I am always available to help resolve any situations or questions the taxpayers may have.

Respectfully submitted,

Sharon L. Scinto, CCMC
Tax Collector



TOWN OF OXFORD

S.B. Church Memorial Town Hall
486 Oxford Road, Oxford, Connecticut 06478-1298

OFFICE OF THE TOWN CLERK

ANNUAL REPORT FISCAL YEAR 2012-2013

The Town Clerk's actual operating budget for Fiscal Year 2012-2013 was \$175,149.00. Total fees collected were 374,214.57 of which \$231,973.57 was turned over to the town's general fund as well as \$13,960.00 for the town Local Capital Improvement and Historical Preservation funds. The remainder of fees were collected for various State of Connecticut agencies. Recorded on the land records this year was 2,848 documents 23 maps and 41 trade names. Land records had an over all increase of 16% this fiscal year.

This fiscal year I applied for a grant to upgrade our land records computer system to the new Resolution 3. This will add a modular at the counter. More to follow next fiscal year!

Vitals processed this year were as follows: 95 birth records, 63 marriage licenses, 96 deaths certificates and 1068 Burial & Disinterment Permits from the local Crematory. We licensed 929 dogs and 10 kennels and sold over 699 sport licenses and permits as well as issuing 65 daily permits to hunt.

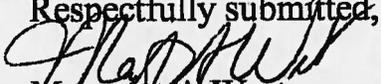
The budget passed on May 15, 2012: Municipal Budget 725 yes, 717 No. Board of Education 800 yes, 646 no. Road improvement 921 yes, 518 no.

November 6, 2012 was the Presidential Election with 6,583 voters casting their vote out of 8722 names on the actual voter list.

The Town Clerk's office increased hours this fiscal year, opening 5 days a week. Staff coverage has been spread out so there would not be an increase in working hours.

It is a pleasure to serve as your Town Clerk. If you have any questions or comments feel free to visit your Town Clerk's Office.

Respectfully submitted,



Margaret A West
Town Clerk

**TOWN OF OXFORD
OFFICE OF TREASURER
ANNUAL REPORT
FOR FISCAL YEAR ENDING JUNE 30, 2013**

The Treasurer is elected for a two-year term and exercises the powers and duties conferred by state statutes and the Town Charter. The Treasurer's primary responsibility is to plan and control the Town's cash position and to review and sign all Town disbursements.

The Treasurer works very closely with the Director of Finance, the town's budget manager, and the First Selectman in all matters involving the Town's finances. The Treasurer assists the First Selectman in developing and implementing the town's Annual Budget revenue as prescribed by charter.

The Office of the Treasurer had a very busy 12 months from July 1, 2012 to June 30, 2013. Town funds were invested in obligations that are allowed by state statute. Mainly investments of operating accounts were made in Government backed and guaranteed paper. Investment income was as follows:

With interest rates remaining at historic lows during the year, the generation of interest income was difficult. Annual interest income numbers are as follows.

General Fund	\$29,036.48
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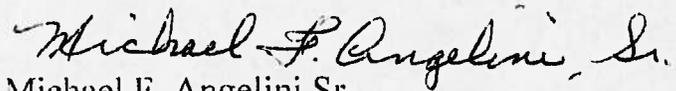
During the year, the Town issued the following debt

July 2012 Notes Issues	\$3,964,000
February 2013 Note Issue	\$2,700,000

Pursuant to Section 7-392(e) of the State Statutes the following are major revenue and expenditures. These numbers are not yet

available but will be filed with the Town Clerk as part of the 2012-2013 Annual audit. . In December 2012 the Auditors announced that the Town completed the prior fiscal year with a surplus of \$1,259,963 increasing the Town Fund Balance to \$4,727,663

This report is submitted prior to the annual audit of the Town of Oxford being completed by the accounting firm of Sandra Welwood LLC.

A handwritten signature in black ink that reads "Michael F. Angelini, Sr." with a stylized flourish at the end.

Michael F. Angelini Sr.

Treasurer