

MINUTES
BOARD OF FINANCE
SPECIAL MEETING – OXFORD TOWN HALL
JUNE 30, 2014 – 7:00 P.M.

The meeting was called to order by Chairman Jack Kiley at 7:10 p.m. and the Pledge of Allegiance was recited.

The following members were present: Chairman Jack Kiley, Tom Kelly, Robert DeBisschop, Lila Ferrillo and Richard Burke. Also present: James Hliva, Finance Director. Absent: Nancy Schmitt.

Chairman Kiley suggested that the Board take New Business item 4B as the first item of business.

New Business

Transfer to Make Grant Writer full time as approved by Board of Selectmen

Kathleen O'Neil attended the meeting.

Jim Hliva noted that the Board of Selectmen had a Special Meeting on June 26, 2014 at which time they approved making the Grant Writer a full time position with any funding necessary. He noted that \$20,938 is needed.

Motion made by Tom Kelly to approve \$20,938 for Grant Writer to come from Board of Finance Contingency. Second by Dick Burke. Discussion: Jack asked if this included benefits. Jim answered no and that those figures are small. Motion passed unanimously.

Police Department transfer (Old Business)

Sergeant Dan Semosky attended the meeting.

| <u>Department</u> | <u>Account</u> | <u>Account No.</u> | <u>Amount</u> |
|-------------------|----------------------|--------------------|---------------|
| To: Police | ContServ Trooper OT | 5433-570-1000 | \$39,587.22 |
| From: Police | Wages Police Officer | 5433-515-58 | \$39,587.22 |

Motion to Approve by Tom Kelly

Second by Dick Burke

Comments Sergeant Semosky outlined the reason for the trooper overtime. He also reviewed the officers and their statuses which included retirements, administrative leave, retirement, workers compensation. Discussion ensued regarding possible additions to the police force to help cut down on trooper over time.

Vote Unanimous

Transfer Economic Development (New Business)

Andy McGeever attended the meeting.

Jim Hliva explained that the Economic Development director requested that funds from FY 2013/2014 be encumbered for advertising costs. The Selectmen approved this at a recent meeting. Jack commented that an invoice needs to be submitted in order for the funds to be encumbered, which has not been provided. Andy commented that the project is estimated at \$7,500 and will, most likely, be less. There is a meeting set for next week that will start the project. Board members commented that funding cannot come out of the 2013/2014 fiscal year for work that is to be done in 2014/2015 fiscal year.

Motion to deny transfer for Economic Development made by Tom Kelly. Second by Jack Kiley. Motion passed unanimously.

Pomperaug Health District – transfer request (Old Business)

Fred D'Amico attended the meeting.

Motion to approve additional funding to Pomperaug Health District in the amount of \$8,775.00 made by Bob DeBisschop. Second by Dick Burke. Discussion: Board member commented that they want to recommend that the Board of Selectmen look for alternative health departments. Fred commented that a joint meeting be held between the boards to discuss the matter. Tom asked that the Board of Finance get budget information prior to the Board of Finance budget meeting. Fred noted that the Board of Selectmen receives the information. Fred also suggested that Pomperaug's meeting minutes be forwarded to the Board of Finance (Board of Selectmen receive them) and that they are welcome to attend the meetings. Motion passed unanimously.

Adjournment

Motion to adjourn was made by Tom Kelly by at 8:52 p.m. This was seconded by Dick Burke. Motion passes unanimously.

Respectfully submitted, subject to approval

Marni Soss
Marni Soss, Clerk

14 JUL -3 PM 2:47
TOWN OF WARREN, CT
Margaret A. Clark
TOWN CLERK