

**MINUTES
AGGIE PARK FIELDS COMMITTEE
SPECIAL MEETING, OXFORD TOWN HALL
MAY 31, 2016, 7:00 P.M.**

In attendance: Glen Schumitz, Chairman; Susan Kondic; Rich Chandler, Vic Fallas; Eric Scheurich. **Absent:** Jay Borkowski. **Also present:** Debbie Gatto, Oxford Parks & Recreation Liaison and Bryan Nesteriak, Town Engineer

Call to Order: Chairman Glen Schumitz call the meeting to order at 7:03 p.m.

Review and Approval of Minutes of February 29, 2016 Special Meeting: Motion to accept, Eric Scheurich; seconded by Sue Kondic. A vote was taken.

<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Glen Schumitz		
Rich Chandler		
Eric Scheurich		
Vic Fallas		

All in favor; Motion passes.

Amendments to Minutes: There were two (2) corrections made to the February 29, 2016 Minutes. On the face page of the Minutes the date was listed as "February 19, 2016" and should have been "February 29, 2016". Secondly, Ms. Gatto should not be listed as a voting member of the Committee. She is liaison with the Oxford Parks & Recreation.

PHASE I

Approve B&B Engineering Invoice:

Mr. Schumitz presented Invoice #1001 from B&B Engineering in the amount of \$390.00 for services rendered in connection with the Aggie Park Fields Committee (copy attached) to be approved by the Committee then delivered to the grant writer for payment. Mr. Schumitz made a Motion to approve said invoice for payment; Mr. Chandler seconded the Motion. A vote was taken.

<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Glen Schumitz		
Rich Chandler		
Eric Scheurich		
Vic Fallas		

A discussion then began regarding the status of the Aggie Park project. The Notice to Proceed was approved on May 23, 2016 with date for completion of the Park scheduled for November 19, 2016.

Mr. Schumitz is hopeful that the park should be open in Fall 2017. Mr. Nesteriak noted that he has been in contact with Vaz, the contractor, once or twice a week. He has gone to the park to see work that has begun. He has set up a meeting for Friday, May 27, 2016 with the contractor. Mr. Nesteriak received an Application for Payment which was reviewed by Mr. Schumitz and Mr. Chandler. There were no real issues with regard to the Application. He has also received other documents from the contractor to substantiate the Application for Payment. At this time, Mr. Nesteriak has no concerns.

Mr. Chandler is concerned with the earth that has been moved which has created some soil erosion. He believes there should be more staking. He also mentioned that there were some trees which were destroyed. Mr. Nesteriak was not previously aware of these trees.

Mr. Nesteriak was asked to be liaison between Inland/Wetlands and Zoning Departments to apprise them of work in progress. He said he will make these departments aware of his May 30th meeting with Vaz.

The next discussion concerned the contract, which was prepared by Oxford Town Attorney, Kevin Condon. Mr. Nesteriak noted that Ms. Gatto was able to have the contract signed by all parties. After the contract was signed, Mr. Nesteriak noted that the contract was written for \$794,000 which was the maximum including sod. A new contract was drawn up for \$769,000 and was signed by First Selectman George Temple.

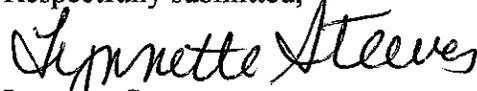
Mr. Schumitz asked if there was a provision in the contract for blasting. Ms. Nesteriak said there is no line item for blasting and this would fall on the contractor should blasting become necessary.

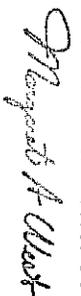
Ms. Gatto asked if she should have the grass cut at the park and Mr. Nesteriak said it could be done every couple of weeks.

There being no further discussion, a Motion was made by Mr. Scheurich to adjourn the meeting. The Motion was seconded by Mr. Chandler and the meeting was adjourned at 7:45 p.m.

Next meeting is scheduled for June 20, 2016 at 7:00 p.m.

Respectfully submitted,


Lynnette Steeves,
Clerk

16 JUN -6 PM 5:10
TOWN OF OXFORD, CT

TOWN CLERK



E N G I N E E R I N G

39 New Haven Road
Seymour, Connecticut 06483

Invoice

Terms	Date	Invoice #
Due on receipt	3/9/2016	1001

Bill To
Town Of Oxford c/o George Temple 486 Oxford Road Oxford, CT 06478

Project
502 - Aggie Park

Quantity	Description	Rate	Amount
6.5	Civil Engineering:Principal - meeting attendance, research of recommended contractor. Various conferences.	60.00	390.00
Please make checks payable to "B&B Engineering, LLC." Thank you for your business!		Invoice Total	\$390.00

*3/30/16 -
E-mailed to
Glen*

Phone #	Fax #	E-mail	Web Site
(203) 881-8145	(203) 888-0436	contact@bbengrs.com	www.bbengrs.com