

**Elderly Commission  
Regular meeting  
February 10,-2015  
Oxford Senior Center**

**Present:** Jerry Davino, Tom Giacchi, Fred Schaub, Pat Babbage

**Absent:** Jean Brown, Betty Andrews

**Call to order/Pledge of Allegiance/prayer** Meeting called to order by Chairman Walt Gadsby at 9:45am with the pledge of allegiance and prayer.

**Amendment to the Agenda:** none

**Audience of Citizens:** None

**Review and Approval of Minutes:** Motion made by Jerry Davino and seconded by Fred Schaub to accept minutes, the following corrections have been noted:

- Fred Schaub's name was spelled wrong
- Take out word ensued
- Parking lot light should say sign
- Add bullet for will have Jim Hliva to explain reports
- Adjourn at 12:50
- Take out dues were increased in 2<sup>nd</sup> bullet

Motion made to accept minutes as corrected, motion carried unanimously.

**Correspondence:**

1. Received letter and check from OHS booster club and student council from the Festival of Trees
2. E-mail from Jim Hliva-researched deposit, Pat and Walt were correct, Correction has been made

**Municipal Agents Report:** Explained qualifications for the QMB, SLMB and ALMB

**Director's Report:**

1. A new Plexiglass has been ordered for the large table
2. Discussion on the additional 4-way register in the ceiling of the craft room
3. Discussion on the fire alarm going off because of the dust from the floor work,
4. Discussion of transfer of funds for Emergency Brake shoes for one of the vehicles.
5. Discussion on transfer of funds for the newsletter, also could we use less weight paper and could we have less pages, people could get newsletter on line
6. Lease on copier is up in 2016. Suggested we bring Xerox in and replace contract with new one- looking for color and capability to print newsletter

Motion made by Tom Giacchi with a second by Fred Schaub to accept director's report.

Motion carried unanimously.

**Budget Review:**

1. Discussion on different line items, i.e.: cable TV, vehicle maintenance problems. This is being addressed and monitored.
2. Special Activities account- balance is 12,773.58

**Other Business:**

1. Tom Giacchi brought up computer in the computer room that there was no ink, has been ordered and installed and the computer was disconnected- Pat will check
2. Floor- need to build up floor to even it. News bids were submitted. Going to add saddle in storage room doorway and Joanne's office. Discussion bought the fact that it was not a good idea, should be level. Walt will call to set up meeting with Jeff Haney and Elderly Commission to discuss floor issues.
3. Pole for quilts- there are more poles in the craft room.
4. My Senior Program- has capacities to send out messages, can post information on web site

**Adjournment:**

Motion made by Jerry Davino and seconded by Tom Giacchi to adjourn meeting at 11:40am.  
Motion carried unanimously.

**Respectfully submitted,**



**Kathleen O'Connell**  
**Elderly Commission Clerk**

15 FEB 17 PM 3:37  
TOWN OF  
JORD, CT  
Kathleen O'Connell  
TOWN CLERK