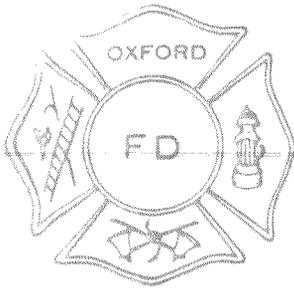


OXFORD FIRE DEPARTMENT



SB CHURCH MEMORIAL TOWN HALL
OXFORD, CONNECTICUT 06478-1298

Scott J. Pelletier, Chief

OXFORD CENTER VOL. FIRE CO.
QUAKER FARMS VOL. FIRE CO.
RIVERSIDE VOL. FIRE CO.

Ron W. Prajer, Assistant Chief Andrew Coy, Assistant Chief

The minutes of the regular monthly meeting of the Oxford Board of Fire Chiefs, held in the Oxford Town Hall on 486 Oxford Road, Oxford, Connecticut on Wednesday, August 12th, 2015 are as follows:

The meeting was called to order by Chief Pelletier at 7:33 p.m.

ROLL CALL: The roll call was taken and placed on file. Those in attendance were Chief Pelletier, AC Prajer, AC Coy, Secretary Beth Noll, Admin. Assistant Vic Noll and John Downs Sr & John Downs Jr.

MINUTES: The reading for the minutes of the July 8, 2015 meeting was waived because the minutes were mailed in advance. AC Coy made a motion to approve, seconded by AC Prajer.

CORRESPONDENCE:

Received

1. July Calls from Northwest
2. Company Reports - Center, Quaker Farms and Riverside
3. Fuel usage reports
4. 07/15/2015 From OSHC re: Town Hall Safety Inspection
5. 07/21/2015 From Center re: Parade Request
6. 7/16/15 Notice of Public Hearing
7. 7/30/15 Town Annual Report
8. 8/03/2015 Bos meeting agenda
9. 8/03/2015 Agenda for Bos meeting
10. 8/07/2015 Fire Ordinance Workshop Agenda
11. 8/12/2015 Email from Firematic re: Drive Shaft Campaign

Sent

1. Minutes for July meeting
2. Call for August meeting
3. Chiefs Meeting Package
4. 7/02/2015 2015-048 to BOS re: Unplanned repairs T33
5. 7/02/2015 2015-049 to BOS re: unplanned repairs Car 2
6. 7/21/2015 2015-050 to BOS Request for Transfer for physicals
7. 7/20/2015 2015-051 To captains re: SCBA physicals due in September
8. 7/23/2015 2015-052 To Chiefs and Captains re: General Fund Budget 2015-16
9. 7/27/2015 Fax to Oxford Pharmacy re: hep b shots
10. 8/04/2015 Fax to Oxford Pharmacy re: hep b shots
11. 8/09/2015 Email re: Chris Huber shots
12. 8/10/2015 Email re: Joshua Downs clearance

A VOLUNTEER DEPARTMENT PROUDLY SERVING ITS COMMUNITY
"SINCE 1940"

"An Equal Opportunity Employer"

CHIEF'S REPORTS:Fire Department

	Calls	
	Month	Year
Department	37	236

	Calls		Drills/Training		Work Sessions	
	#	Man Hrs	#	Man Hrs	#	Man Hrs
Center	37	241.76	1	48	5	75
Quaker Farms	34	157	1	22	3	68
Riverside	21	41	2	30	3	77
	<i>* from FireHouse</i>					

Quaker Farms - AC Coy reported all up and running. Had the A/C on 31 looked at, there was a problem in the hose and the fuse that were repaired. Will test tomorrow to verify repair. The radio issue on 31 is being monitored but has not recurred.

Riverside - AC Prajer reported all up and running. Check engine light is on in the chief's car so it needs to go back.

Oxford Center - All up and running Per Chief Pelletier.

Equipment Testing - reviewed.

Follow up

1. Inactive FFs with Gear not returned - discussed.
2. Drivers Licenses - were reviewed.
3. SCBA Physicals past due - discussed.

COMMITTEE REPORTS:

2015-16 Budget

Approved Budget	\$372,421.00
Expended	\$8,446.31
Planned Expenditures	\$363,974.69
Remaining	\$0.00

Training - Keith Nelson absent.

1. Chief Pelletier reported that this month's training is car fires at D'addios. Next month is pumpers.
2. Pump operator training scheduled in October.
3. Aerial operations safety class are scheduled in November.
4. Chief Pelletier met with Sikorsky Fire Chief Anthony today – they are interested in having a drill at Oxford Airport during daylight hours in conjunction with the military. They will be doing a touch and go hard landing simulation. Trying to schedule the drill out at 430 in the afternoon. Chief Pelletier is looking for interested members.
5. Airport Crash truck training will be resumed in the fall. Looking for 5 more people to train to drive the crash truck. They will need to be available during the daytime and on holidays. They need to be FFI and have at least 5 year's experience with a Class A pumper.

Computer Committee

1. up and running. New laptops are up and running.
2. Car 2's iPad is with Chief Pelletier getting final setup. Should be in the car in the next day or two.

Valley Fire Chiefs Regional Fire School - no report

Membership

1. New Members - discussed.
2. Probationary Members were discussed.
3. Firefighters missing minimum requirements were discussed.

Standard Operating Procedures - none

Policies - none

Keyless Entry System - will be discussed at the September officers meeting.

UNFINISHED BUSINESS

1. Truck Committee – was supposed to arrive today but Pierce announced a drive shaft recall due to a wall thickness issue. All trucks to be out of service until the drive shaft is replaced. Once this is replaced, we should have the truck. When the new truck arrives, there will be a two week

training period for Riverside driver training. People who are eligible for this are people who are currently drivers for E51.

2. Driveway at Riverside - Chief Pelletier tried to schedule a meeting to discuss intentions but so far no movement.
3. Facilities Capital Plan - will be at officers meeting.
4. Driver Cross-Training - will be at officers meeting.
5. Daytime FFI course - waiting to hear from FEMA grant to see if we can run the FFI course in town.
6. Mutual Aid tanker drill – will be discussed in the fall.
7. Dry Hydrant – Anthony’s Pond – no action
8. Flood Plan - monitoring
9. Board of Fire Commissioners – still on hold but there was a discussion at the last Selectmen’s meeting. There will be a workshop on August 26th at the town hall with the Chiefs, the Selectmen and Commissioner B Francione. Chief Pelletier reports that Mr. Temple’s comments to the audience during the meeting that he has been working with the Chiefs on the ordinance is not true. None of the chiefs have met with Mr. Temple to discuss any such thing.
10. Old 51 – waiting for the Selectmen.

NEW BUSINESS

1. Officer’s Meeting agenda – keyless entry system, boat spec review and committee, budget review for inside firehouse, discuss driver cross training and discuss the driveway at Riverside.
2. Center Company request for 8/21 Bridgewater parade – AC Prajer motion, AC Coy seconded. All aye.

AUDIENCE - none

REMARKS FOR THE GOOD OF THE DEPARTMENT

pay attention to the changes in weather. Stay hydrated and dress appropriately. The issue with the radios is being tracked down and hopefully will be resolved tomorrow.

ADJOURNMENT - AC Prajer moved to adjourn the meeting at 8:16 pm. Seconded by AC Coy Motion passed unanimously.

Respectfully submitted,
Pending approval,



Beth Noll, Secretary

15 AUG 19 PM 1:16
 TOWN CLERK
 Margaret A. West