

**Oxford Housing Authority
Special Meeting
September 30, 2016**

Call to Order: The meeting was called to order at 2:01pm by Chairman Bill Burns with the pledge of allegiance

Attendance: Commissioners: Bill Burns, Elaine Barrett, Kathy O'Connell, Kevin Brown Nora Wladoski, Joe Bellotti, Jr,

- Bill Burns requested we go out order to address the trees with Joe Belotti. Joe took down all white ash and he is looking into different types of trees. Attached to minutes were pictures of various trees that would be suitable. Joe will come to next tenant meeting for tenants to look at trees. Kevin will post tree suggestions on bulletin board.
- Kevin reported that he is looking into Automotive Washer Co and would like them to meet with tenants go discuss machines. Do we go coin or card or mix, one floor coin other floor card? Elaine would like to see 2 top loader. Where do we get coins?

Minutes: Minutes were accepted as written with a motion by Elaine Barrett and a second by Kathy O'Connell. Motion passed unanimously.

Audience of Citizens: FrankTomis, Marylee Bachhuber, Rita Wilson, Kay Boyers, Virginia Keane, Jack Timmons, Ray Schietinger,

- Frank Tomis noted that on November 3, 1991 Crestview Ridge was dedicated. Should we have an open house? Frank will work on committee to plan it.
- Question brought up about sturdy benches, Kevin has ordered 3 new benches but question was where they will they go.
- Barriers-to replace 8 , will also need complete replacement
- Notice went out stating that Radovich workers will be here at 9:00 but showed up before nine finding tenants unprepared

Correspondence: None

Management and Budget:

- Unit 31 was vacated; it was leased on September 12.
- There were 116 work orders, 46 of 47 were filled by Radovich, 106 of 1274 were completed by Harry
- Fire Marshal completed inspection, well.
- Fire evacuation plan- on horizon, will need to decide captains. Made determination to meet with fire marshal to come up with plan, management will develop
- Windows- Precision glass called and all windows have been repaired. We have equipment on site to fix windows, issue has been resolved.
- Landscape-Back banks have been cleaned up by a court appointed volunteer saving complex \$1800.00.
- Question on painting units- You can paint your unit with paint swathes and if you do it yourself it is at your cost.

Old Business:

- Company stated they were waiting signature and locks were back ordered. Project manager said they would start on September 12. Bill will call company

New Business:

- Janitorial company has gone up in price because they are doing stairways twice a week; need management to go out for quotes from other companies
- Received quotes from Dave Steeves and Radovich Builders for Steel support beams and wood treated columns. A motion to accept Dave Steeves' quote for \$2990.00 was made by Elaine Barrett with a second by Bill Burns. Motion carried unanimously.
- It was decided to wait for spring to replace beams

Adjournment: Motion made by Elaine Barrett with a second by Bob Peck to adjournment at 3:02. Motion carried unanimously.

Respectfully submitted,



Kathleen O'Connell
Acting Clerk

16 OCT - 6 AM 10:41
TOWN OF OXFORD, CT
Margaret A. West
TOWN CLERK