

OXFORD PLAYScape COMMITTEE
SPECIAL MEETING MINUTES
December 6, 2012
Meeting Room 1, Oxford Town Hall

1. **Call to Order:**

- Meeting called to order at 7:31pm

2. **Roll Call:**

- Present: Kyra Nesteriak, Adam Kinkel, David Steele and David Stocker
- Absent: Mary Broas, Debbie Gatto and Kevin Randall

3. **Discussion from Fundraising Team:**

- Committee does not feel that it is appropriate to start doing follow up calls in light of Hurricane Sandy and all of the Holiday Giving drives that are currently going on. Committee will reexamine in the New Year.
- Flyer to go home in students folders is hold until after the New Year.
- Based on the minutes from the BOS Oct. 3rd meeting, we have been approved an amount of \$165,000 from the LoCIP fund.

4. **Discussion from Construction Team:**

- Nafis and Young did an initial site survey. They are working on the site plan and site work RFP.
- Equipment RFP being reviewed by Town Finance Director and Town Attorney.

5. **Open Discussion:**

- Motion made by David Steele, seconded by Adam Kinkel that the committee approves the proposed RFP with any and all modifications that are made by the Town Attorney and Town Finance Director. 4 yea/0 nay – motion passed.
- Motion made by David Steele, seconded by David Stocker that the committee approves the RFP being sent out to bid ASAP after approval by Town Attorney and Town Finance Director. 4 yea/ 0 nay – motion passed.
- Motion made by Adam Kinkel, seconded by David Steele that the committee approves the use of using a cooperative purchasing group program, rather than an RFP if that is the advice of the First Selectman, Finance Director and the Town Attorney. 4 yea/0 nay – motion passed.

6. **Adjournment** : 9.07 pm. David Stocker made a motion, seconded by David Steele. All in favor with no abstentions.

Respectfully submitted,


Mary Broas, Secretary

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TOWN OF OXFORD, CT

TOWN CLERK