MINUTES
AGGIE PARK FIELDS COMMITTEE
REGULAR MEETING, OXFORD TOWN HALL
NOVEMBER 21, 2016, 7:00 P.M.

In attendance: Glen Schumitz, Chairman; Susan Kondic; Rich Chandler, Eric Scheurich. Absent: Vic Fallas. Also present: Bryan Nesteriak, Town Engineer

Call to Order: Chairman Glen Schumitz call the meeting to order at 7:08 p.m.

Review and Approval of Minutes of October 17, 2016 Regular Meeting: After a review of the Minutes, Mr. Scheurich made a Motion to approve the Minutes. The Motion was seconded by Glen Schumitz. A vote was taken.

Aye	Nay	Abstain
Glen Schumitz		
Rich Chandler		
Sue Kondic		
Eric Scheurich		

All in favor; Motion passes.

PHASE I

Approve Submitted Invoices:

Bryan Nesteriak presented two (2) invoices to the Committee for approval: (1) Vaz Quality Works, Application No. 4 dated November 21, 2016 in the amount of $117,847.50; (copy attached); and (2) B&B Engineering, Invoice #1214 in the amount of $4,545.00 for site inspections, attendance at meetings with Vaz, project coordination/management and attendance at Aggie Park meetings (copy attached).

Mr. Nesteriak discussed the invoice submitted by Vaz Quality Works. There is $107,550.00 balance on the project plus $30,000.00 for the sod. Eighty-six (86%) percent of the approved amounts have been paid. With regard to B&B Engineering invoices, an estimated $26,000 has been paid.

Mr. Schumitz advised the Committee that the State of Connecticut has paid the $500,000.00 grant in full.

After a discussion among Committee members, Mr. Schumitz made a Motion to approve payment of the invoice from Vaz Quality Works, Application No. 4 dated November 21, 2016 in the amount of $117,847.50; Mr. Scheurich seconded the Motion. A vote is taken.

Aye	Nay	Abstain
Glen Schumitz		
Rich Chandler		
Sue Kondic		
Eric Scheurich		

All in favor; Motion to pay this invoice is passed.

Mr. Schumitz made a Motion to approve payment of the invoice from B&B Engineering, Invoice #1214 in the amount of $4,545.00; Mr. Chandler seconded the Motion. A vote is taken.

Aye	Nay	Abstain
Glen Schumitz		
Rich Chandler		
Sue Kondic		
Vic Fallas		
Eric Scheurich		

All in favor; Motion to pay this invoice is passed.

Review and discuss park construction to date:

Committee Engineer/Clerk of the Works, Mr. Nesteriak, commenced a discussion to update the Committee on the progress of the project. He said that the expectation is that the sod will be going in within the next few weeks. He advised that sand has been brought in from Canada for the drainage issue. He expects that the project will be buttoned up very soon until the Spring, when the project will resume.

Mr. Schumitz noted that ground water has been detected filling storm drains at an approximate rate of 5 to 8 gallons per minute. An in-depth discussion began regarding how this water could be harvested for field irrigation. Several possibilities were discussed. Mr. Nesteriak got a price for a harvesting system (essentially a tank with a pump). He has concerns about filtration. There would be a need for electricity. Mr. Chandler noted that this could be revisited if necessary. There was discussion among Committee members with regard to Mr. Nesteriak's report.

There being no further discussion, a Motion was made by Mr. Chandler to adjourn the meeting. The Motion was seconded by Mr. Schumitz and the meeting was adjourned at 7:50 p.m.

Respectfully submitted,
Lynnette Steeves
Lynnette Steeves,
Clerk

ADDENDUM: The Committee was notified by Mr. Nesteriak on November 22, 2016 that sod had been placed at the Park.

ENGINEERING
39 New Haven Road
Seymour, Connecticut 06483

Invoice

Terms	Date	Invoice #
Due on receipt	11/15/2016	1214

Bill To
Town Of Oxford c/o George Temple 486 Oxford Road Oxford, CT 06478

Project
502 - Aggie Park

Quantity	Description	Rate	Amount
18.5	Oxford Town Engineering	60.00	1,110.00
57.25	Oxford Town Engineering	60.00	3,435.00
	Services included: - Project coordination - Project management - Meetings - Site inspections		

Please make checks payable to "B&B Engineering, LLC."
Thank you for your business!

Invoice Total	$4,545.00
Payments/Credits	$0.00
Balance	$4,545.00

Phone #	Fax #	E-mail	Web Site
(203) 881-8145	(203) 888-0436	contact@bbengrs.com	www.bbengrs.com

APPLICATION AND CERTIFICATE FOR PAYMENT

AIA DOCUMENT G702

TO: **TOWN OF OXFORD**
486 OXFORD ROAD
OXFORD CT

PROJECT: AGGIE PARK

APPLICATION NO: 4
PERIOD TO: 11/18/16
CONTRACT #
CONTRACT DATE: 05/11/16

Distribution to:
- ☐ OWNER
- ☐ ARCHITECT
- ☐ CONTRACTOR
- ☐
- ☐

FROM CONTRACTOR:
Vaz Quality Works, LLC
179 Willim Street
Bridgeport CT, 06608

Via: Construction Manager

CONTRACT FOR: ***AGNES TETLAK SCHIAVI PARK-PHASE 1***

VIA ARCHITECT:

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the contract.
Continuation sheet, AIA Document G703, is attached.

1. **ORIGINAL CONTRACT SUM** $764,000.00
2. **Net Change by Change Orders** $0.00
3. **CONTRACT SUM TO DATE** (Line 1 +- 2) $764,000.00
4. **TOTAL COMPLETED & STORED TO DATE** $656,450.00
   (Column G on G703)
5. **RETAINAGE:**
   a. 5.00% of Completed Work $32,822.50
   (Columns D + E on G703)
   b. 0 % of Stored Material $0.00
   (Columns F on G703)
   Total Retainage (Line 5a + 5b or $32,822.50
   (Total in Columns I on G703)
6. **TOTAL EARNED LESS RETAINAGE** $623,627.50
   (Line 4 less Line 5 Total)
7. **LESS PREVIOUS CERTIFICATES FOR PAYMENT** $505,780.00
   (Line 6 from prior Certificate)
8. **CURRENT PAYMENT DUE** $117,847.50
9. **BALANCE TO FINISH, INCLUDING RETAINAGE**
   (Line 3 less Line 6) $140,372.50

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	$0.00	$0.00
Total approved this Month	$0.00	$0.00
TOTALS	$0.00	$0.00
NET CHANGES by Change Order		$0.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge information and belief the Work Covered by this application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payments were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By: ______________ Date: 11/21/16

State of: CT
County of: FFLD
Subscribed and sworn to before me this 21st day of November 2016

Notary Public: Stephanie Powell
My Commission expires:

STEPHANIE A POWELL
Notary Public
My Commission Expires July 31, 2019

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicat , quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED $117,847.50

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT:

By: ______________ Date: ______________

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONTINUATION SHEET

AIA DOCUMENT G703

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification, is attached.
In tabulations below, amounts are stated to the nearest dollar.
Use Column I on Contracts where variable retainage for line items may apply.

SCHEDULE OF VALUES

APPLICATION NO.: 4
APPLICATION DATE: 11/18/16
PERIOD TO: 11/18/16
ARCHITECT'S PROJECT NO.:

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED FROM PREVIOUS APPLICATION (D + E)	WORK COMPLETED THIS PERIOD	MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G/C)	BALANCE TO FINISH (C-G)	RETAINAGE (5%) RATE
010000	**GENERAL CONDITIONS**								
	BONDS & INSURANCE	$30,000.00	$30,000.00	$0.00		$30,000.00	100.00%	$0.00	$1,500.00
	SITE LAYOUT	$5,500.00	$4,400.00	$1,100.00		$5,500.00	100.00%	$0.00	$275.00
	SITE SUPERVISION	$30,000.00	$15,000.00	$10,000.00		$25,000.00	83.33%	$5,000.00	$1,250.00
	MOBILIZATION	$15,000.00	$15,000.00	$0.00		$15,000.00	100.00%	$0.00	$750.00
02100	**SITE PREPARATION**								
	TREES CUTTING	$20,500.00	$20,500.00	$0.00		$20,500.00	100.00%	$0.00	$1,025.00
	CLEARING & GRUBBING	$45,000.00	$45,000.00	$0.00		$45,000.00	100.00%	$0.00	$2,250.00
	EROSION	$10,000.00	$10,000.00	$0.00		$10,000.00	100.00%	$0.00	$500.00
	STRIP & STOCKPILE TOPSOIL	$18,000.00	$18,000.00	$0.00		$18,000.00	100.00%	$0.00	$900.00
			$0.00	$0.00		$0.00			$0.00
02200	**EARTHWORK**		$0.00	$0.00		$0.00			$0.00
	SITE EARTH WORK-CUT/FILL AND DISPOSAL OF EXC	$200,000.00	$200,000.00	$0.00		$200,000.00	100.00%	$0.00	$10,000.00
	ROUGH GRADING FIELDS	$17,500.00	$17,500.00	$0.00		$17,500.00	100.00%	$0.00	$875.00
	ROUGH GRADING WALKS/PARKING ACCESS ROAD	$18,000.00	$9,000.00	$9,000.00		$18,000.00	100.00%	$0.00	$900.00
	GRAVEL ACCESS WALK/ROAD	$12,500.00	$6,500.00	$0.00		$6,500.00	52.00%	$6,000.00	$325.00
	SPREAD TOPSOIL	$15,000.00	$7,500.00	$7,500.00		$15,000.00	100.00%	$0.00	$750.00
	RAPRIP	$5,300.00	$5,200.00	$100.00		$5,300.00	100.00%	$0.00	$265.00
			$0.00	$0.00		$0.00			$0.00
02500	**PAVING & SURFACING**					$0.00			$0.00
	PROCESSED AT PARKING & ACCESS	$30,000.00	$0.00	$0.00		$0.00	0.00%	$30,000.00	$0.00
	GRAVEL SIDEWALK	$10,000.00	$0.00	$0.00		$0.00	0.00%	$10,000.00	$0.00
	painted stripping at handicap	$2,700.00	$0.00	$0.00		$0.00	0.00%	$2,700.00	$0.00
			$0.00	$0.00		$0.00			$0.00
02600	**WATER DISTRIBUTION**		$0.00	$0.00		$0.00			$0.00
	WELL PUMP & TANK	$12,000.00	$10,000.00	$2,000.00		$12,000.00	100.00%	$0.00	$600.00
water	HYDRANT, FOUNTAIN & PIPING	$16,200.00	$10,000.00	$6,200.00		$16,200.00	100.00%	$0.00	$810.00
02700	**STORM & SANITARY**								
	4' PVC INSTLLED	$6,500.00	$6,500.00	$0.00		$6,500.00	100.00%	$0.00	$325.00
	12', 15" 18' HDPE installed	$30,000.00	$30,000.00	$0.00		$30,000.00	100.00%	$0.00	$1,500.00
	24' HDPE installed	$4,800.00	$4,800.00	$0.00		$4,800.00	100.00%	$0.00	$240.00
	RAPRIP DAM	$2,000.00	$0.00	$2,000.00		$2,000.00	100.00%	$0.00	$100.00
	12" & 6" MULTIFLOW DRAIN PIPE	$60,000.00	$35,000.00	$25,000.00		$60,000.00	100.00%	$0.00	$3,000.00
	FLEARED END SECTION	$2,500.00	$2,500.00	$0.00		$2,500.00	100.00%	$0.00	$125.00
02800	**SITE/FIELD IMPROVEMENTS**								
	ALUMINUM BENCHES	$2,200.00	$0.00	$1,100.00		$1,100.00	50.00%	$1,100.00	$55.00
	BACK STOP	$6,000.00	$0.00	$0.00		$0.00	0.00%	$6,000.00	$0.00
	SHAD	$5,800.00	$0.00	$5,800.00		$5,800.00	100.00%	$0.00	$290.00
	CHAIN LINK FENCE	$16,000.00	$0.00	$0.00		$0.00	0.00%	$16,000.00	$0.00
	CLAY FIELD	$9,500.00	$0.00	$0.00		$0.00	0.00%	$9,500.00	$0.00
02880	**SITE ELECTRIC**								
	excav & backfill	$15,000.00	$0.00	$15,000.00		$15,000.00	100.00%	$0.00	$750.00

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APPLICATION DATE: 11/18/16
PERIOD TO: 11/18/16
ARCHITECT'S PROJECT NO.:

A	B	C	D	E	F	G		H	I
			WORK COMPLETED						
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD	MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G/C)	BALANCE TO FINISH (C-G)	RETAINAGE (5%) RATE
	SERVICE, ETC	$35,000.00	$17,000.00	$10,000.00		$27,000.00	77.14%	$8,000.00	$1,350.00
02900	LANDSCAPING								
	TOP SOIL & SEEDING	$30,000.00	$3,000.00	$21,500.00		$24,500.00	81.67%	$5,500.00	$1,225.00
	EROSION CONTROL BLANKET	$13,000.00	$6,000.00	$3,500.00		$9,500.00	73.08%	$3,500.00	$475.00
	WATER QUALITY SWALE & BIO RETENTION	$12,500.00	$4,000.00	$4,250.00		$8,250.00	66.00%	$4,250.00	$412.50
				$0.00					
		$764,000.00	$532,400.00	$124,050.00	$0.00	$656,450.00	85.92%	$107,550.00	$32,822.50