

MINUTES
AGGIE PARK FIELDS COMMITTEE
REGULAR MEETING
TUESDAY, SEPTEMBER 18, 2017 7:00 PM

In Attendance: Glen Schumitz, Chairman; Rich Chandler, Eric Scheurich; absent: Susan Kondic

Also in attendance: Kyra Nesteriak, Director-Parks & Recreation; Thomas Slekis, B&B Engineering; David Greenfield, Vaz Quality Works, LLC.

Call to Order: Chairman Glen Schumitz called the meeting to order at 7:01 p.m.

1. **Review and Approval of Minutes from June 19, 2017 Regular Meeting:**

A Motion to accept the Minutes was made by Rich Chandler and seconded by Eric Scheurich. A vote was taken.

Aye

Nay

Abstain

Glen Schumitz

Rich Chandler

Eric Scheurich

All in favor, Motion passed.

2. **Review and Discuss Progress of Phase I:**

Mr. Schumitz began the discussion regarding the progress of work at the park. He noted that he was pleased with progress of the park. Issues were seeding and erosion. All seeding is done and some areas were hydroseeded. The washout in the parking lot has been resolved. He also noted there is a question resolving resolution of the significant amount of groundwater. Mr. Schumitz asked the Committee if they were ready to make a Motion for substantial completion.

Mr. Greenfield spoke to the difficulty of the project. Mr. Chandler asked what was done to fix the water issue in the parking lot. Mr. Greenfield said a curtain drain has been put in.

Mr. Chandler noted sparse grass by the backstop; he said it was very scraggly. Mr. Greenfield said that Vaz will maintain the area for ninety (90) days after substantial completion.

Lengthy discussion continued regarding areas where Vaz provided items above and beyond, i.e. a bench, millings in parking lot and a curtain drain. Mr. Greenfield noted that the curtain drain was included in the \$33,000 but the invoice will be discounted. The project is still under budget. There was also discussion regarding issues caused by Vaz including the use of

low quality materials and thin hydroseeding. Mr. Chandler and Mr. Schumitz discussed positioning of bleachers. The cost for bleachers would be approximately \$10,000.

Mr. Schumitz read a letter from Bryan Nesteriak of B&B Engineering dated September 12, 2017 regarding a meeting between Vaz Quality Works and Mr. Nesteriak. Upon inspection of the entire site, Mr. Nesteriak stated that he believes that the site is in conformance with "Substantial Completion". Vaz will maintain the area for ninety (90) days after substantial completion as per the contract.

3. **Review and Approve Submitted Invoices:**

Mr. Schumitz made a Motion to approve payment of Invoice No. 1857 dated 6/13/17 in the amount of \$3,450.00. Mr. Chandler seconded the Motion. A vote was taken.

Aye

Nay

Abstain

Glen Schumitz

Rich Chandler

Eric Scheurich

All in favor, Motion passed.

Mr. Schumitz made a Motion to approve payment of Invoice No. 1933 dated 8/10/17 in the amount of \$255.00. Mr. Scheurich seconded the Motion. A vote was taken.

Aye

Nay

Abstain

Glen Schumitz

Rich Chandler

Eric Scheurich

All in favor, Motion passed.

Mr. Schumitz determined that the Motion for substantial completion will be tabled until a Special Meeting.

There being no further business, a Motion to adjourn was made by Glen Schumitz and seconded by Mr. Scheurich. Meeting adjourned at 8:07 p.m.

Respectfully submitted,

Lynnette Steeves

Lynnette Steeves, Clerk

18 MAR - 1 AM 10:21
TOWN OF OXFORD, CT
Stephen A. West
TOWN CLERK



E N G I N E E R I N G

September 12, 2017

Aggie Park Fields Committee
486 Oxford Road
Oxford, Connecticut 06478

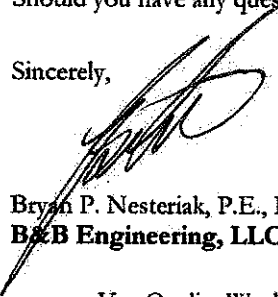
**RE: Aggie Park
Oxford, Connecticut**

Dear Committee Members,

On September 12, 2017, a meeting was held on-site with representatives from B&B Engineering and VAZ Quality Works. We inspected the entire site and to the best of my knowledge, information and belief, that as of the date of this letter, the site is in conformance with "Substantial Completion" as noted in the executed contract. Please be advised that the contract stipulates that a 90-day maintenance period of the plantings will now begin.

Should you have any questions, please do not hesitate to contact me.

Sincerely,



Bryan P. Nesteriak, P.E., L.S.
B&B Engineering, LLC

cc: Vaz Quality Works

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LAND SURVEYING • PROFESSIONAL ENGINEERING • LAND USE SPECIALISTS
39 NEW HAVEN ROAD • SEYMOUR, CT • 06483
PHONE: (203) 881-8145 • FAX: (203) 888-0436
WWW.BBENGERS.COM



E N G I N E E R I N G

39 New Haven Road
Seymour, Connecticut 06483

Invoice

Terms	Date	Invoice #
Due on receipt	6/13/2017	1857

Bill To
Town Of Oxford c/o George Temple 486 Oxford Road Oxford, CT 06478

Project
502 - Aggie Park

Quantity	Description	Rate	Amount
28	Senior Project Engineer	60.00	1,680.00
29.5	Principal	60.00	1,770.00
	Services Included: Project Coordination Project Management Construction Inspection Meeting Attendance		
Please make checks payable to "B&B Engineering, LLC." Thank you for your business!		Invoice Total	\$3,450.00

RECEIVED
AUG 24 2017

Σ

Phone #	Fax #	E-mail	Web Site
(203) 881-8145	(203) 888-0436	contact@bbengrs.com	www.bbengrs.com



E N G I N E E R I N G

39 New Haven Road
Seymour, Connecticut 06483

Invoice

Terms	Date	Invoice #
Due on receipt	8/10/2017	1933

Bill To
Town Of Oxford c/o George Temple 486 Oxford Road Oxford, CT 06478

Project
502 - Aggie Park

Quantity	Description	Rate	Amount
4.25	Principal Services Included: Project coordination Meetings Construction inspection	60.00	255.00
Please make checks payable to "B&B Engineering, LLC." Thank you for your business!		Invoice Total	\$255.00

Phone #	Fax #	E-mail	Web Site
(203) 881-8145	(203) 888-0436	contact@bbengrs.com	www.bbengrs.com