TOWN MEETING

JUNE 15, 2022

The meeting was called to order at 7:00PM by First Selectman George Temple. Selectman Dave McKane moved to waive the reading of the call and return, seconded. Motion carried

First Selectman nominated Daniel Gramigna, as moderator, seconded. Motion carried. The moderator then read the eligibility to vote at a town meeting found in the Oxford Town Charter.

Selectman McKane moved seconded

ITEM 1 Shall the Town of Oxford approve the purchase of a new Vehicle for the Fire Department in the amount of \$65,000, half of that amount to be taken from General Fund Balance and the other half to be taken from ARPA funds; as approved by the Board of Selectmen on 5/18/22 and the Board of Finance on 5/23/22?

Chief Pelletier explained that this is to replace a broken vehicle for safety reasons. It was an emergency breakdown. This vehicle must be replaced. George Temple agrees with this funding and says we must replace the vehicle for safety reason: **MOTION CARRIED: UNANIMOUS**

Selectman McKane, moved seconded

ITEM 2 Shall the Town of Oxford approve the Part-Time Wages for the Library in the amount of \$23,976.24 to be taken from General Fund Balance; as approved by the Board of Selectmen on 4/6/22 and the Board of Finance on 5/23/22?

First Selectman Temple thanked Robbi the Library Director and the Library Staff for the good job that they do. He explained that the Part time staff is wonderful and they are all good people and work hard. It saves the town by having part time instead of full time workers.

Tanya Carver asked if this was going to happen again with salaries. Will there be other town meetings for salary short falls?

First Selectman Temple explained, Oxford is Town Meeting form of Government there are no back door efforts. We cannot leave the Library at a disadvantage.

Tanya Carver asked if other salaries will need to be addressed for other departments.

First Selectman Temple explained that the BOS & BOF have been trying to be careful but sometimes this can happen.

MOTION CARRIED: UNANIMOUS

Dave McKane moved, Seconded:

ITEM 3 Shall the Town of Oxford approve the Full-Time Wages for the Library in the amount of \$10,311.68 to be taken from General Fund Balance; as approved by the Board of Selectmen on 4/6/22 and the Board of Finance on 5/23/22?

First Selectman Temple explained this is the same situation as the part-time positions. I do not support cutting positions or services. I am in support of this.

Selectman McKane explained that this entire meeting call amounts to about \$160,000 which is in effect not even a mil. It is a no brainer

MOTION CARRIED: UNANIMOUS

Selectman Jensen, moved seconded

ITEM 4 Shall the Town of Oxford approve the Legal Fees for the Labor Attorney in the amount of \$47,532.85 to be taken from General Fund Balance; as approved by the Board of Selectmen on 4/6/22 and the Board of Finance on 5/23/22?

First Selectman Temple explained we had exceptional labor issues and we did everything we could to reduce this. The Labor Attorney did a good job negotiating on the Town's behalf.

MOTION CARRIED: UNANIMOUS

Scott Pelletier moved, seconded

ITEM 5 Shall the Town of Oxford approve the sale of Lot #3 Woodruff Hill Industrial Park to Joseph A. Guerrera Jr, LLC for full appraisal price; as approved by the Board of Selectmen on 2/16/22?

First Selectman Temple explained that this is a lot off of E-Commerce Drive owned by the Town. It is a sell off that will eventually give us future taxes.

Jeff Luff, EDC Director explained that this is a less than desirable lot and will take years to get ready. This lot will be used for the dirt that will be taken from Center School.

John Downs 666 Roosevelt Dr. asked if Center School was a done deal. First Selectman Temple responded; Yes.

MOTION CARRIED: UNANIMOUS

Scott Pelletier, moved Seconded

ITEM 6 Shall the Town of Oxford approve the sale of Lot #17 Woodruff Hill Industrial Park to 589
Investments, LLC for full appraisal price; as approved by the Board of Selectmen on 6/1/22?

First Selectman Temple explained that this is the same as the other lot. We will see future taxes. This lot will need blasting. Jeff Luff explained this lot is sloped. Joe Himes of 123 Freeman Rd asked how many acres this lot is. Jeff responded 9.6 acres.

MOTION CARRIED: UNANIMOUS

Scott Pelletier moved, seconded:

ITEM 7 Shall the Town of Oxford approve the sale of Lot #5 Woodruff Hill Industrial Park to Oxford Industries, LLC for full appraisal price; as approved by the Board of Selectmen on 3/3/21?

Jeff Luff, EDC Director explained this is being sold to a recycle group that grinds shingles, there will be no storage or odor. 2 35,000 square foot buildings will be built and approximately \$100,000 in tax revenue.

MOTION CARRIED: UNANIMOUS

Selectman McKane moved, seconded:

ITEM 8 Shall the Town of Oxford approve sale of Lot #6 & Lot #7 Woodruff Hill Industrial Park to Oxford Industries, LLC for full appraisal price; as approved by the Board of Selectmen on 3/3/21?

Jeff Luff EDC Director explained this is part of the Recycle Group property.

MOTION CARRIED: UNANIMOUS

Dave McKane moved, Seconded:

ITEM 9 Shall the Town of Oxford approve the amendment to Tax Abatement for Certain Emergency Services Volunteers Ordinance §37.052 Benefit changing the entitled amount not to exceed \$2,000; as approved by the Board of Selectmen on 6/1/22?

No comments or questions:

MOTION CARRIED: UNANIMOUS

MOTION TO ADJOURN, SECONDED.

MEETING ADJOURNED AT 7:25PM

Respectfully submitted

Margaret A West-Mainor, CCMC

Oxford Town Clerk

TOWN OF OXFORM CT



Town of Oxford

S.B. Church Memorial Town Hall 486 Oxford Road, Oxford, Connecticut 06478-1298 Phone: 203-888-2543 Fax: 203-888-2136

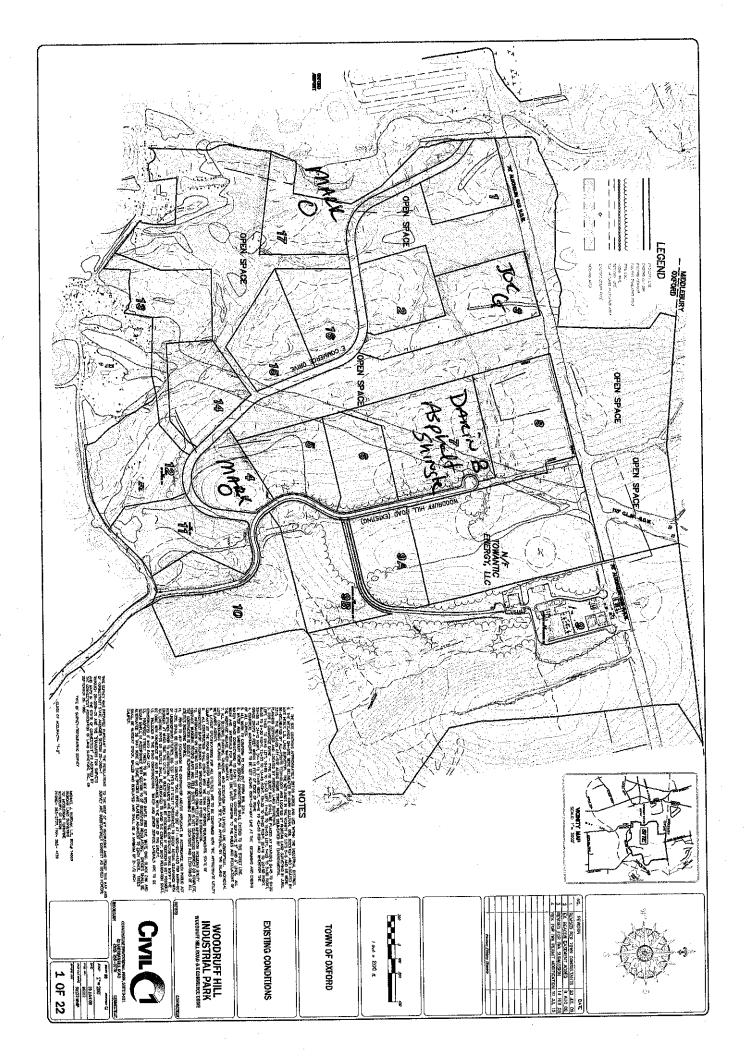
Website: oxford-ct.gov

RETURN OF POSTING

I, George R. Temple, First Selectman of the Town of Oxford, hereby certify that I caused a copy of the foregoing Notice of the Town Meeting, bearing the written signatures of two members of the Board of Selectmen, to be posted on the public signpost in the Town on Thursday, June 2, 2022 and that I caused a copy of said Notice to be published in the Voices, a newspaper having a general circulation in the Town of Oxford, in its issue of June 8, 2022.

Dated: June 8, 2022

George R. Temple, Esq. First Selectman





DOC ID: 001226690002 Type: CERT

STATE OF CONNECTICUT



OFFICE OF THE STATE TRAFFIC ADMINISTRATION
DEPARTMENT OF TRANSPORTATION
2800 BERLIN TURNPIKE, P.O. BOX 317546
NEWINGTON, CT 06131-7546
Email: DOT.OSTA@ct.gov



March 16, 2022

Mr. Kevin Solli, P.E. Solli Engineering, LLC 501 Main Street #2A Monroe, CT 06468 kevin@sollillc.com

Dear Mr. Solli:

Subject:

Town of Oxford

Previously Issued: Administrative Decision No. 336

Current Proposal: Woodruff Hill Industrial Park – Phase 2 Expansion Street Address: 2-21 East Commerce Drive and 3-15 Woodruff Hill Road

Current Owner: Town of Oxford Administrative Decision No. 823

OSTA No. 107-2109-01

A review of your request received November 5, 2021 for an Administrative Decision regarding the subject expansion not previously considered under Administrative Decision No. 336, including the latest follow-up information received on February 23, 2022, has been completed.

It was determined that the proposed expansion consisting of 360,000 square feet of industrial park building space and 894 parking spaces will not substantially affect state highway traffic operations in the area. First Selectman George R. Temple, the Local Traffic Authority representative for the Town of Oxford, concurred with these findings on September 17, 2021. Consequently, on March 16 2022, an Administrative Decision was rendered that formal action by the Office of the State Traffic Administration (OSTA) under Section 14-311 of the General Statutes of Connecticut regarding the proposed expansion is not required. The decision was based, in part, on the enclosed plan prepared by Solli Engineering, LEC titled "OSTA Certifiable Area Map; Project: Proposed Development; Woodruff Hill Industrial Park; Oxford, Connecticut" Sheet Number OSTA, dated September 15, 2021 and last revised February 11, 2022.

The decision shall not be effective until a copy of this letter has been filed on the municipal land records, in accordance with the enclosed procedures, and this office has received a copy of the recorded letter. Upon filing of the letter, this office would have no objection to the issuance of any building or foundation permits associated with the expansion.

Subsequent to the expansion, the allowable overall development within the OSTA certifiable area will consist of 23,158 square feet of gas transmission building space, 18,474 square feet of power plant building space, 14,100 square feet of office building space, 48,660 square feet of warehouse building space, 57,700 square feet of manufacturing building space, and 360,000 square feet of industrial park building space for a total development of 522,092 square feet of mixed-use building space with 1,218 parking spaces. Any future expansion or proposed land use changes shall only be allowed subject to review by this office and, if necessary, formal OSTA action.

Sincerely.

Digitally signed by Joseph P. Ovellette Dale; 2022,03.1

Joseph P. Quellette Executive Director

Office of the State Traffic Administration

Enclosures

Copy to: Mr. George R. Temple - selectmen@oxford-ct.gov

Mr. Gordon Gramolini - bldgoff@oxford-ct.gov

Mr. Bryan Nesteriak - bn@bbengrs.com

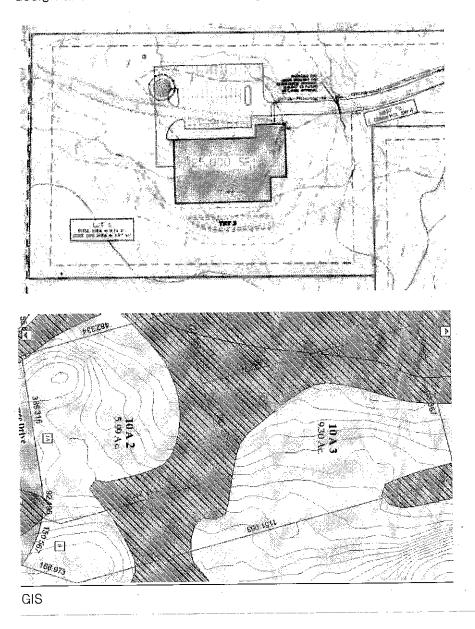
addition, on March 20, 2020, Ned Lamont, the Governor of Connecticut issued an executive order effective March 23, 2020, directing all non-essential businesses and not-for-profit entities in Connecticut to prohibit all in-person functions, if they are able to. Effective July 3, 2020, more liberal indoor and outdoor gatherings became permitted as the State's infection rate dropped dramatically. This appraisal report was performed pursuant to the USPAP and was based on information and comparable sales available on the date of appraisal. At this time, the effect of COVID-19 on the value of the subject property or the value of the real estate market in the area of the subject property is difficult to accurately forecast. Clearly, there are market disruptions in progress, and in many instances deals are falling through or being put on hold and prices are being renegotiated. The critical question going forward, is whether this disruption is temporary or longer term in nature, and more importantly as it pertains to this appraisal, how are buyers factoring this uncertainty into their demand expectations and offers to purchase.

The value opinions reported are qualified by certain definitions, limiting conditions, extraordinary assumptions, and certifications that are set forth within the attached report.

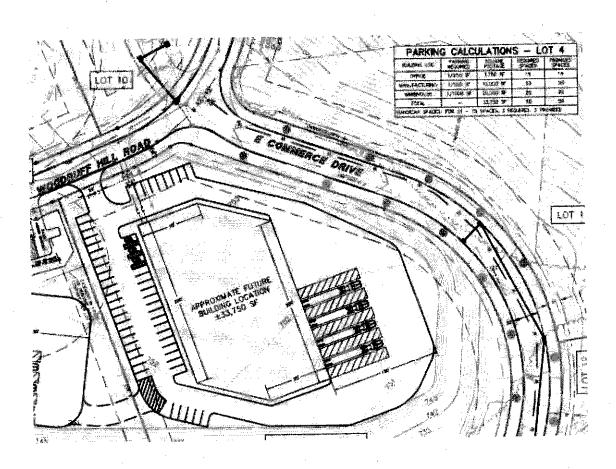
Based on my analysis, the as is market value of the subject's individual lots, in fee simple interest, as set forth, documented and qualified in the attached report, under conditions prevailing on July 15, 2020, with special reference to the extraordinary assumptions included on page 11 of this report, are:

Lot No.	Estimated usable acres	Estimated value per acre	indicated value
2	2.50	\$ 100,000	\$ 250,000.00
4	2.50	\$ 100,000	\$ 250,000.00
5	2.50	\$ 100,000	\$ 250,000.00
16	2.50	\$ 120,000	\$ 300,000.00
6	1.50	\$ 120,000	\$ 180,000.00
14	2.00	\$ 110,000	\$ 220,000.00
15	2.00	\$ 110,000	\$ 220,000.00
1	1.50	\$ 70,000	\$ 105,000.00
3	1,50	\$ 70,000	\$ 105,000.00
17	1.50	\$ 70,000	\$ 105,000.00
13	2.70	\$ 72,000	\$ 195,000.00
7 and 8	Gross acres - 19.22	\$ 10,000	\$ 190,000.00

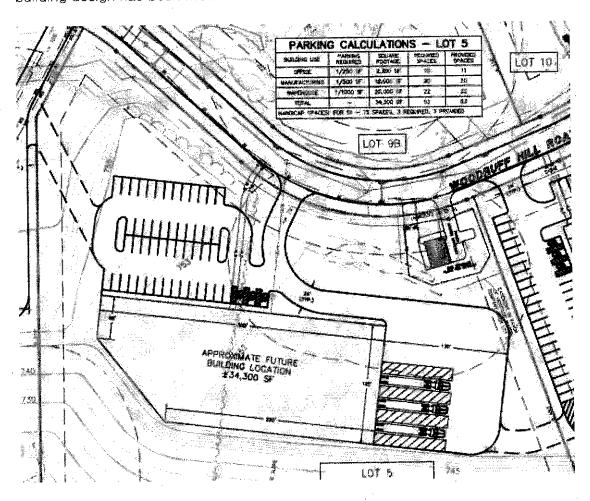
Lot 3 is an interior lot with 151 FF. The frontage area is below road grade and, it appears that some marginal fill material has been dumped in the access area. The site is heavily impacted by wetlands and access requires a large wetland crossing. Costs of development include, clearing, grubbing, extraordinary drainage and significant fill. The proposed building is 25,000 SF and is located 830 LF from East Commerce Road. The building is located in a wetland non-encroachment area. 64 parking spaces for a ratio of 2.6 spaces/1,000BSF. For valuation purposes, usable land is estimated at 1.5 acres. Long utility runs of 830+ LF includes sanitary sewer force main. The functionality of the concept is marginal in terms of design and vehicular flow. Overall high cost of development.



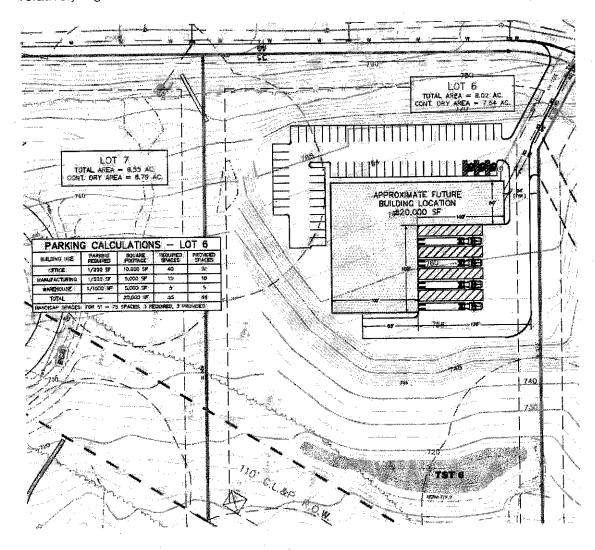
Lot 4: 4.68 acres. Minimal wetlands and contiguous dry land is 4.59 acres. Irregularly shaped lot with 1,182 FF- 146 FF on Woodruff Hill and the remainder on East Commerce Drive. The site is cleared. Short utility runs. There are no wetlands, but the topography along the frontage is sloping downward to road grade, particularly in along the west and northwest portions of the site and there is some significant loss in usable land as a result. For valuation purposes, usable land is estimated at 2.5 acres. All utilities. The proposed building is 33,750 SF with 56 parking spaces for a ratio of 1.7 spaces/1,000 BSF. The concept plan has generally good functionality with provision for shipping and receiving and vehicular flow around the building. The building design has been modified to maximize size.



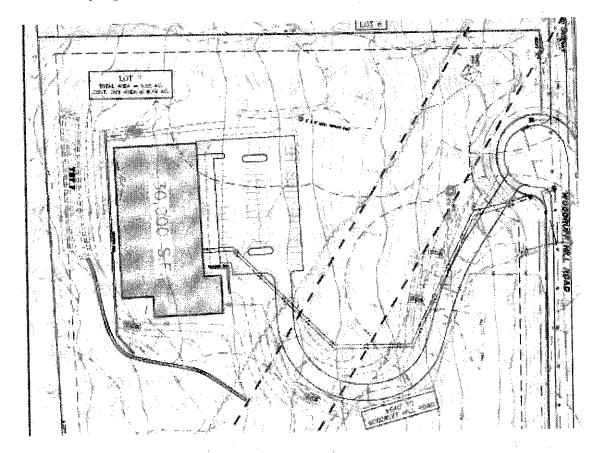
Lot 5: 6.45 acres. Minimal wetlands and contiguous dry land is 6.10 acres. Irregularly shaped lot with 428 FF on Woodruff Hill Road. The site is cleared and graded. The northeast portion of the site slopes downward from road grade and the entire western property line slopes downward. Small wetland area infringes on developable area. A 110' CL&P easement is located to the west of the subject and infringes on a small area on the northwest corner of the site. Large easement in the southeast corner of the site for a proposed water pump station coupled with a 20 foot easement along the south property line (Heritage Water Company). For valuation purposes, usable land is estimated at 2.5 acres (high end). 150+ foot utility runs including a sanitary sewer force main. The proposed building is 34,300 SF with 53 parking spaces for a ratio of 1.5 spaces/1,000 BSF. The concept plan has generally average functionality with provision for shipping and receiving. The building design has been modified to facilitate maximize size.



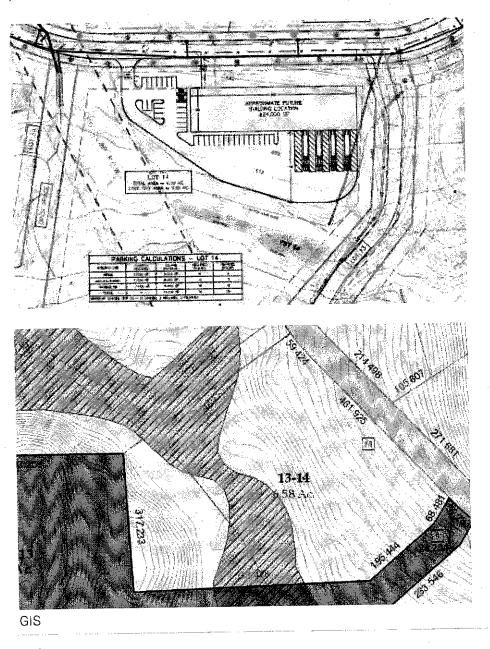
Lot 6: 8.02 acres. Contiguous dry land is 7.54 acres. Irregularly configured with 438 FF on Woodruff Hill. The 110' CL&P easement bisects the entire western portion of the property. The developable portion of the site is cleared and graded, and the remainder of the site has excessive topography. Usable land appears to be no more than 1.5 acres. 150+ foot utility runs including a sanitary sewer force main. The proposed building is 20,000 SF and is situated 30+ feet below road grade. The driveway is 150 feet at a 10 The concept plan includes 66 parking spaces for a ratio of over 3 spaces/1,000 BSF. The cost of development will be relatively high.



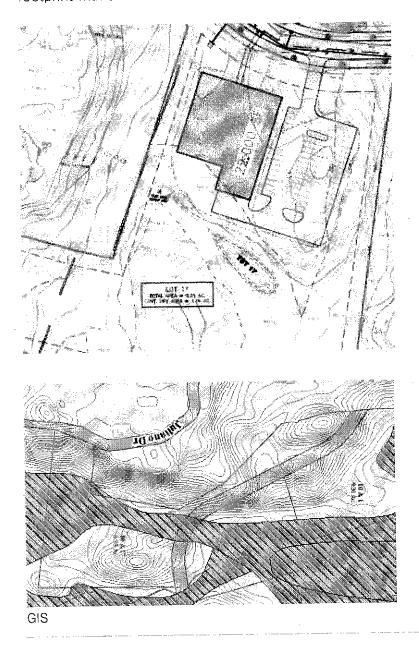
Lot 7: 9.55 acres. 8.79 acres contiguous dry. It is located on the Woodruff Hill Road cul de sac. The 110 foot CL&P easement bisects the site and has to be traversed to access the projected developable portion of the site: this significantly and adversely affects this site. The lot slopes downward from road grade and the proposed building location is > 60+ feet below road grade. The proposed access drive is 640 LF running with a 10% grade. The proposed building is 30,000 SF with 67 parking spaces for a ratio of 2.2 space/1,000 BSF. The concept plan includes over 400 lineal feet of retaining walls. The water line runs are > 700LF and the sanitary sewer force main is >750LF. The site has to be cleared, grubbed and filled. The developable portion of this site is about 1.5 acres. This will, in my opinion, be a very difficult site to market. The cost of development will be excessively high.



Lot 14: 6.58 acres. Significant wetlands encumber the western portion of this site. Contiguous dry is 3.90 acres. The developable portion of this site is cleared and graded. It is irregular configured with 542 FF. The narrow developable area on the affects options regarding building configuration. The 110' CL&P easement traverses the western portion of the site. Significant western portion of the site has excessive topography. Usable land is estimated at about 2.0 acres. Short utility runs including a sanitary sewer force main. The proposed building is 24,000 SF with 35 parking spaces for a parking ratio of 1.5 spaces/1,000BSF. The concept plan is average.



Lot 17: 8.35 acres. Contiguous dry is 7.26 acres. The site is treed. Irregular configuration with a long meandering and largely unproductive frontage. The site is significantly impacted by encroaching and bisecting wetlands and areas of excessive topography. Usable area is estimated at 1.5-acres. The concept plan includes a 22,000 SF building with 62 parking spaces- ratio 2.8/1,000 BSF. All utilities including gravity flow sewer. Developable area is close to road. The water line runs are about 100LF and the gravity flow sanitary sewer line is about 110 LF. The functionality of the concept plan is fair. This site may lend itself to a smaller footprint with a more traditional orientation to East Commerce Drive.

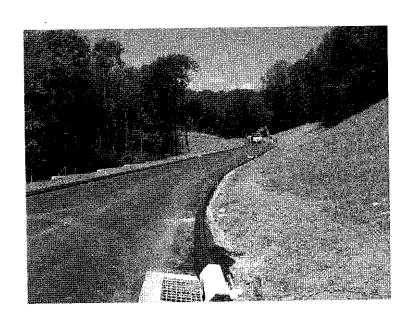




TOWN OF OXFORD

S.B. Church Memorial Town Hall 486 Oxford Road, Oxford, Connecticut 06478-1298 Phone: (203) 888-2543 Fax: (203) 888-2136

Woodruff Hill Industrial Park Available through the Town of Oxford, Connecticut 203 828-6501



Weedri Town e	iff Hill Indu f Oxford C	istrial Park onnecticut	
Description			Sale Price
Lot 5	6.40	Sold	\$250,000
Lot 6	8.02	Sold	\$180,000
Lot 7	9.50	Sold	\$95,000
Lot 8	9.70	Available	\$95,000
Lot 4	4.68	Sold	\$250,500
Lot 2	5.98	Available	\$250,000
Lot 14	6.58	Sold	\$220,000

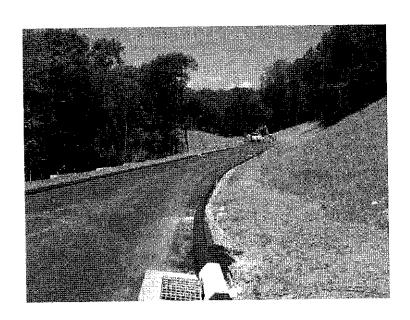
All offers Subject to Board of Selectmen & Town Meeting Approval



TOWN OF OXFORD

S.B. Church Memorial Town Hall 486 Oxford Road, Oxford, Connecticut 06478-1298 Phone: (203) 888-2543 Fax: (203) 888-2136

Woodruff Hill Industrial Park Available through the Town of Oxford, Connecticut 203 828-8207



		istrial Park onnecticut	
Description	Acres		Sale Price
	0.40	O-1E-W	\$331,500
Lot 5	6.40	On Hold	
Lot 6	8.02	On Hold	\$351,000
Lot 7	9.50	On Hold	\$351,000
Lot 8	9.70	On Hold	\$370,500
Lot 10	10.60	Contract	\$370,500
Lot 11	7.16	Sold	\$351,000
Lot 12	8.71	Sold	\$273,000

All offers Subject to Board of Selectmen & Town Meeting Approval

** Brokers commission limited to 5%

- ... APPROVAL OF MINUTES: 4) DIRECTOR'S REPORT: OSTA for Woodruff Hills Lot 15 & 16
- Center School Park ... | Date created: May 17, 2021 10:30am | Found in: Home

Economic Development Commission

... 3) APPROVAL OF MINUTES: 4) DIRECTOR'S REPORT: a. **Woodruff** Hills b. Post University c. B2B Directory d. Local ... | Date created: February 12, 2021 - 3:19pm | Found in: Economic Development Commission

1 2 3 4 5 next > last >

Filter by Department / Board:

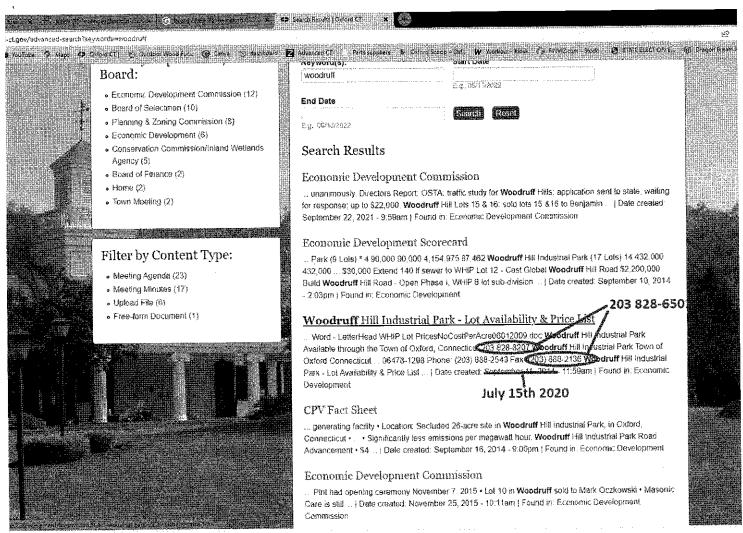
- Economic Development Commission (11)
- Board of Selectmen (9)
- Planning & Zoning Commission (8)
- Economic Development (6)
- Conservation Commission/Inland Wetlands Agency (5)
- Board of Finance (2)
- Town Meeting (2)
- Home (1)

Filter by Content Type:

- Meeting Agenda (23)
- Meeting Minutes (15)
- Upload File (5)
- Free-form Document (1)



Whip.jpg



O CONTACT US & STAFF DIRECTORY



woodruff hill

Our Community

Government

Online Services

What's Happening!

Business Directory

Find It Fast

Home >> woodruff hill

Search Results

Keyword(s):	Start Date
woodruff hill	E.g., 06/14/2022
End Date E.g., 06/14/2022	Search Reset

Search Results

Woodruff Hill Industrial Park - Subdivision Plan

Woodruff Hill Industrial Park - Subdivision Plan ... | Date created: September 11, 2014 - 12:07pm | Found in: Economic Development

Woodruff Hill Industrial Park - Lot Availability & Price List

... Word - LetterHead WHIP Lot PricesNoCostPerAcre06012009.doc **Woodruff Hill** Industrial Park Available through the Town of Oxford, Connecticut 203 828-8207 **Woodruff Hill** Industrial Park Town of Oxford Connecticut ... | Date created: September 11, 2014 - 11:59am | Found in: Economic Development

Economic Development Scorecard

... Park (9 Lots) * 4 90,000 90,000 4,154,975 87,462 **Woodruff Hill** Industrial Park (17 Lots) 14 432,000 432,000 19,943,880 ... \$30,000 Extend 140 If sewer to WHIP Lot 12 - Cast Global **Woodruff Hill** Road \$2,200,000 Build **Woodruff Hill** Road - Open ... | Date created: September 10, 2014 - 2:03pm | Found in: Economic Development

Planning & Zoning Commission

... Hearing – NONE G. New Business: 1. Z-21-012 [IND] – 3 **Woodruff Hill** Road, aka Lot 5 - Owner: Town of Oxford – 486 Oxford ... Oxford, CT (Site Plan Application) 2. Z-21-013 [IND] – 7 **Woodruff Hill** Road, aka Lot 6 - Owner: Town of Oxford – 486 ... | Date created: February 1, 2021 - 11:37am | Found in: Planning & Zoning Commission

Economic Development Commission

... unanimously. Directors Report: OSTA: traffic study for **Woodruff** Hills; application sent to state; waiting for response; up to \$22,000. **Woodruff Hill** Lots 15 & 16: sold lots 15 &16 to Benjamin ... | Date created: September 22, 2021 - 9:59am | Found in: Economic Development Commission

Planning & Zoning Commission

... E. Old Business – Other Matters 1. Z-21-012 [IND] – 3 **Woodruff Hill** Road, aka Lot 5 - Owner: Town of Oxford – 486 Oxford ... Oxford, CT (Site Plan Application) 2. Z-21-013 [IND] – 7 **Woodruff Hill** Road, aka Lot 6 - Owner: Town of Oxford – 486 ... | Date created: February 26, 2021 - 3:15pm | Found in: Planning & Zoning Commission

CPV Fact Sheet

... generating facility • Location: Secluded 26-acre site in **Woodruff Hill** Industrial Park, in Oxford, Connecticut • Electrical ... • Significantly less emissions per megawatt hour. **Woodruff Hill** Industrial Park Road Advancement • \$4 ... | Date created: September 16, 2014 - 9:00pm | Found in: Economic Development

Planning & Zoning Commission

... – Other Matters – NONE 1. Z-21-012 [IND] – 3 **Woodruff Hill** Road, aka Lot 5 - Owner: Town of Oxford – 486 Oxford ... Oxford, CT (Site Plan Application) 2. Z-21-013 [IND] – 7 **Woodruff Hill** Road, aka Lot 6 - Owner: Town of Oxford – 486 ... | Date created: February 11, 2021 - 3:18pm | Found in: Planning & Zoning Commission

Economic Development Commission