

**WATER POLLUTION CONTROL AUTHORITY
REGULAR MEETING
WEDNESDAY, SEPTEMBER 26, 2018
OXFORD TOWN HALL**

Call to Order

Chairman Fred D'Amico called the meeting to order at 7 P.M.

Present: Larry Elis, Bob Peck, Karl Borkowski

Absent: Bob Farnum

Staff: Scott Halstead, Maintenance Supervisor

Amendment to the Agenda -None

Review and Approval of Minutes

MOTION Karl Borkowski moved to approve the 8/29/2018 regular meeting minutes. Second by Larry Ellis. Motion unanimously approved.

Audience of Citizens - None

Applications – None

Old Business

Oxford Commons

Correspondence

8/29/2018 Nafis & Young, Oxford Commons Sanitary Sewer Ext. update

9/20/2018 Trinkets Engineering, LLC, response to 8/29/2018 Nafis & Young comments.

The letters and drawings were reviewed.

Jessie Chianelli, P.E. of Trinkaus Engineering, LLC, was present to answer any questions

Discussion on whether work can continue before final sign off by WPCA's engineer.

MOTION Bob Peck moved to allow the continuation of work on the signed off plans with no discharge permit. There was no second.

MOTION Karl Borkowski moved to allow work to continue with the same conditions of approval as before. There was no second.

MOTION Larry Ellis moved to approve Oxford Commons, application #8-7102 with the following conditions of approval.

Conditions of Approval

Project Name: OXFORD COMMONS

Application # 8-1702

1. Review and Approval of plans by Town Engineer
2. Reimbursement to the WPCA of the cost of plan review by WPCA's engineer.
Which is to be paid prior to start of construction sign off
3. As-Built submitted for review and approval by WPCA
4. Final As- Built Mylar and pdf copy equal plan/profile sheets measuring 24" x 36" in width and length
5. The applicant is to abide by all the Oxford WPCA Rules, Regulations and Standards
6. All payments are to be made out to the Town of Oxford.
7. Performance bond of \$10,000 is required before start of project
8. The application & approval will expire after 5 years if work has not started
9. All shop drawings and mechanical drawings must be approved by town engineer prior to the start of the construction of the new pump station. Any changes will require town engineer approval.
10. Prior to the starting of construction, the applicant will be required to pay the inspections fees for main line and force main fee at a charge of \$4.00 per linear foot. (8"SDR 938LF X \$4 = \$3,752) (6"C900 1015LF X \$4 = \$4,060)
11. The applicant shall reimburse the Town of Oxford for a full time inspection services during installation of the pump station. This fee must be paid in full prior to any certificate of occupancy sing off.
12. Applicant shall contact WPCA staff to schedule pre-construction meeting prior to any activity
13. The applicant is required to maintain the sewer system and pump station.

14. Main line must be air-tested and videoed.

15. The applicant shall pay for a third-party engineer to certify that the pump station was installed and is running properly.

16. Prior to the starting of construction, the applicant will have an approve from Oxford Inlands Wetlands

17. The applicant should have the pump station inspected by a pump service company a minimum of four times a year. A copy of those records should be forwarded to the Oxford WPCA.

18. The applicant shall post a bond in the amount of \$25,000 for a period of five (5) years from the startup of the on-site Pump Station and established by WPCA's engineer in format approved by Town Counsel for pump station bonding.

19. The applicant shall make a new application to the Oxford WPCA if the plans have significant changes.

Office Use Only Estimated Capacity: Average Flow 55,100 Gallons/Day Per Applicant

Oxford WPCA Final Approval Date 9/26/18

 X Plan review by WPCA's engineer Plan review by WPCA

Second by Bob Peck. Motion unanimously approved.

Report from Staff

Work Log Summary Reported dated 8/29 – 9/26/2018

Traver, IDC 9/25/2018, service report for Towner Lane pump station. The generator board was burned out and needs to be replaced. This letter will be forwarded to insurance company.

The additional funds were approved for Marty Wing.

Financial Reports – None

Other Business

Discussion with possible action on setting a Public Hearing on sewer user fees and WPCA regulations.

Proposed increases:

Residential

Permit Fee \$450, Administrative fee \$50

Impact Fee \$2,700

User Fee 0,007

If the property is served by a well, it will be billed the minimum fee of \$300.00

Commercial

Permit Fee \$450, Administrative fee \$50

Impact Fee \$3,200

User Fee 0,007

If the property is served by a well, it will be billed the minimum fee of \$3050.00

Public Hearing will be schedule for November 7, 2018.

Adjournment

MOTION Karl Borkowski moved to adjourn the meeting at 8:10 P.M. Second by Larry Ellis.

Motion unanimously approved.

Respectfully submitted



Cynthia Peck

Clerk, WPCA

18 SEP 28 PM 2:41
TOWN OF OXFORD, CT
TOWN CLERK
Angela H. O'Neil