

**Minutes**  
**Water Pollution Control Authority**  
**Regular Meeting**  
**September 27, 2023**

Vice Chairman Larry Ellis called the meeting to order at 6:58 PM and the Pledge of Allegiance was recited.

**Attendance:**

Vice Chairman Larry Ellis, Scott Hallstead, Bob Farnum, and Chris Deangelis

**Approval of Minutes:**

Bob Farnum moved to approve the August 30, 2023 minutes as presented. This was seconded by Chris DeAngelis. Motion carried.

**Audience of Citizens:**

None

**Applications:**

The Board reviewed a letter received from Nafis & Young Engineers for Oxford Commons - Phase 5 & 6, Oxford CT. It is noted that Nafis & Young has had several review conversations with the applicant Engineer and plan revisions have been made by said Engineer.

**Old Business:**

**1) New Pump Station**

**Discussion-**

The Board reviewed the recommendation from James Galligan ( Nafis & Young) in his letter dated September 18, 2023 to award Woodruff Hill Sanitary Sewage Pump Station at E. Commerce Dr to Kovacs Construction Corporation in the amount of \$793,860. It was also suggested that the Oxford WPCA add an additional 10% or \$79,386 as the contingency for this project.

The Board reviewed a proposal received on September 26, 2023 From Nafis & Young to provide part-time inspection and construction administration for the above referenced project. The scope of services shall include but not limited to:

- 1) Review and approval of shop drawings and pay requests.
- 2) Conducting and attending a preconstruction meeting, on-site construction meetings and routine status meetings.

Nafis & Young Engineering will perform the required service at their standard hourly rate of \$85 per hour. It is anticipated that construction administration and inspection will require 25 to 20 hours per month. It is recommended that the Oxford WPCA budget \$23,500 for this work.

**Motion:**

Bob Farnum moved to approve Woodruff Hill Sanitary Sewage Pump Station E. Commerce Dr to Kovacs Construction Corporation in the amount of \$793,860 with a contingency of 10% ( \$79,386 ). This was seconded by Vice Chairman Larry Ellis. Motion carried.

**2) Towner Lane Pump Station**

The Board reviewed The approval letter dated September 21, 2023 from the office of the First Selectman.

No other action taken.

**New Business:**

None

**Report from Staff:**

The Board discussed the generator repair at the Airport Access Rd, Oxford CT. Currently the generator is not usable. Powers Generator Service did go on site September 22, 2023. It is his findings that the entire alternator simply needs to be replaced. Unit is out of service and down unit estimate has been submitted. Scott Hallstead found a company in New Hampshire that the park could be sent to and with no guarantee of repair the cost could be between \$8,000 to \$10,000. The Board discussed purchasing a new generator which wouldn't arrive for 4 to 6 months. There is the possibility of renting a generator. Scott Hallstead is working on getting estimates of renting a generator and the cost of a new generator.

**Report From Staff:**

The Board reviewed the Alarm History and Pump Station runtime reports.

The Pump Station at 46 Towner Lane was shut down at 9 AM after inspection due to finding sewage water bubbling from the ground. The leak was located and a repair to the force main with a new pipe was completed. Pump station was back online at 3 AM on 9/27/23.

**Financial Reports:**

5.6% of the budget has been used. Remaining balance is \$768,807.22.

**Adjournment:**

Chris Deangelis moved to adjourn the meeting at 7:54 PM. This was seconded by Bob Farnum. Motion carried.

**Respectfully Submitted By**

***Kathleen Sundstrom***

Kathleen Sundstrom

Clerk

TOWN OF OXFORD, CT  
Clerk  
Kathleen Sundstrom  
TOWN CLERK

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