



TOWN OF OXFORD

S.B. Church Memorial Town Hall
486 Oxford Road, Oxford, Connecticut 06478-1298
www.Oxford-CT.gov

**WATER POLLUTION CONTROL AUTHORITY
SPECIAL MEETING
NOVEMBER 7, 2018 – 7:15 P.M.
OXFORD TOWN HALL**

Call to Order

Chairman Fred D'Amico called the meeting to order at 7:17 P.M.

Present: Larry Ellis, Bob Peck, Karl Borkowski, Bob Farnum,
Scott Halstead, Maintenance Supervisor

Review and Approval of Minutes 8/29/2018 Regular Meeting

Correction – Page 4, Commercial, minimum fee of \$350.00.

MOTION Bob Peck moved to approve the corrected minutes of the September 26, 2018.
Second by Larry Ellis. Motion unanimously approved.

Applications

Romeo Investment Corp., Pheasant Run Business Park. Lot #4

Brian Phillips., P.E., representative for the applicant, of Langan Engineering & Environmental Services was present.

Mr. Phillips reviewed the drawings. There will be 95 employees, 1,280 GPD. It will be a gravity sewer line.

MOTION Larry Ellis moved to approve the sewer tie in for application #10-1-18, Romeo Investment Coro. Pheasant Run Lot #4 with the following:

Conditions of Approval

Project Name: Romeo Investment Coro. Pheasant Run Lot #4 Application # 10-1-18

1. Impact fee of \$3,000.00, per Commercial / Industrial unit
 2. Permit fee of \$270.00 per unit
 3. As-Built submitted for review and approval by WPCA
 4. Final As- Built Mylar and pdf copy equal plan/profile sheets measuring 24" x 36" in width and length
 5. The applicant is to abide by all the Oxford WPCA Rules and Regulations
 6. All payments are to be made out to the Town of Oxford.
 7. Performance bond of \$10,000 is required before start of project
 8. The application & approval will expire after 5 years if work has not started.
- Seconded by Karl Borkowski. Motion unanimously approved.

New Business

Discussion with Possible Action on Increase of Sewer User Fees.

MOTION Bob Farnum moved to approve the new Sewer Fees. Second by Bob Peck

Residential

Permit Fee \$450, Administrative fee \$50

Impact Fee \$2,700

User Fee 0.007

If the property is served by a well, it will be billed the minimum fee of \$350.00

Commercial

Permit Fee \$450, Administrative fee \$50

Impact Fee \$3,200

User Fee 0.007

If the property is served by a well, it will be billed the minimum fee of \$350.00.

All commercial businesses reserve the right to meter outflow of sewage per gallon and will be billed 0.007 per gallon.

Vote - Ayes (3) Farnum, Peck, D'Amico, Nay (2) Ellis, Borkowski. Motion carried.

Discussion with Possible Action on Late User Fees

Reviewed delinquent report of sewer users.

Discussion on setting a procedure for unpaid user fees, so that the Tax Collector can put a lien on the property.

MOTION Larry Ellis moved to set a policy that a lien be placed on a property with the user past due over 180 days. Second by Bob Farnum. Motion unanimously approved.

Old Business

Oxford Commons – Applicant or his representative were not present.

Report from Staff

Reviewed work log summary.

Transfer request will be made in January 2017 from the contingency account to cover the repairs, replacement generator and startup.

Financial Reports

Appropriation Summary dated 11/1/2018

2019 Regular Meeting Schedule

The regular meetings will continue to be held on the last Wednesday of the month.

Adjournment

MOTION Larry Ellis moved to adjourn the meeting at 8:05 P.M. Second by Bob Farnum.
Motion unanimously approved.

Filed Subject to Approval
Respectfully submitted



Cynthia Peck
Clerk, WPCA

10 NOV 14 PM 3:42
TOWN OF OXFORD, CT
Cynthia Peck
TOWN CLERK