

## MEETING MINUTES

### Oxford Web Site Committee Special Meeting

**August 29, 2013, Town Hall**

Present: Members Joe Rasberry, Thomas Adamski, Jessica Pennell, David Heim; Joanne Pelton, from the First Selectman's Office attended as an observer; Millard Rose, president of Virtual Towns & Schools, attended to make a presentation.

Absent: Donald Joy

Chairman Joe Rasberry called the meeting to order at 2:30 p.m.

Following the Pledge of Allegiance, David Heim moved to advance the guest speaker item on the agenda ahead of old business. Thomas Adamski seconded. The motion passed unanimously.

Chairman Rasberry introduced Mr. Rose, who gave the committee a detailed presentation of his company's web hosting, web design, and content management services. Mr. Rose's company, based in Maynard, Ma., provides web-site services only for counties and towns, mainly in New England; the company has some 35 clients in Connecticut. Before Mr. Rose began his presentation, Chairman Rasberry said that the committee would make no decision at this meeting about engaging the services of Mr. Rose's company.

Following the presentation, the committee quickly reviewed the three items of old business. Chairman Rasberry said that all three items had been accomplished.

Chairman Rasberry said that the first item of new business—discuss email address changes—had been accomplished.

David Heim moved to table items 2 through 5 under new business. Thomas Adamski seconded. The motion passed unanimously

Chairman Rasberry nominated Thomas Adamski to be Vice Chairman of the committee. David Heim seconded. The motion passed unanimously.

The meeting was adjourned at 4:31 p.m.

Respectfully submitted,  
David Heim  
Web Site Committee Secretary

13 AUG 30 AM 11:15  
TOWN OF OXFORD, CT  
Margaret A. West  
TOWN CLERK