

# Oxford Agricultural Commission

Meeting Minutes – June 21, 2016

**Call to Order:** 7:07pm

**Roll Call:** Ed Belinsky, Beth Michala,

**Audience of Citizens:** None

**Correspondence:** None

**Minutes Read:** No revisions

**Commissioner's Reports:** Postpone until

**Old/Unfinished Business:**

Children's Garden @ Great Oak School

Update on BOE meeting

A list of questions have to be answered in preparation of the upcoming BOE/ Curriculum Committee meeting:  
A copy of the grant need to be send to each member of the commission.

From the Grant:

1. What is the time limit of the grant?
2. What exact amount?
3. What are the restrictions of the grant?
4. What is the criteria that has to be show by the school.
5. What is the upkeep cost?
6. What is stipend for the teachers and how many years? Can it be prolonged?
7. What kind of testing is required from the students?
8. Does a curriculum have to be in place or can it be strictly supplemental to the existing curriculum? Does the grant say thing?

Other information.

1. Make a list of existing grant recipients.
2. List school with current student gardens (From Green Leaf presentation)
3. Procedures of constructing the garden.
4. Are the Master Gardeners prepared to take over control of the garden after the end of the school year?
5. Where does the produce go? If sold where does the money go? Who handles the transaction of money?

For the curriculum committee:

1. Assemble types of curriculum. Give them the CD with curriculum from Green Leaf Program.
2. Give references of existing teachers/schools.
3. CASE plant science opportunities. (teacher grants for PD education)
4. The Ag Commission will supply equipment, facilities upgrades, 3 year teacher stipend , ideas for sources of curriculum, seeds, supplies, and advisory support.

The curriculum needs to find a place for it in the existing curriculum.

**New Business:**

Mary Duford has officially resigned from the commission.

**Upcoming Events**

Next meeting will be July 19<sup>th</sup>

**Adjournment:** At 7:55pm

Respectfully submitted by Ed Belinsky

16 JUL 18 PM 4:45  
TOWN OF OXFORD, CT  
Marybeth A. West  
TOWN CLERK