

# MINUTES

## BOARD OF FINANCE

### SPECIAL MEETING

Wednesday April 15, 2020

6:00 PM

**Members Present:** Chairman Jack Kiley, Sue Arpin, Dana Flach, Katheryn Dennen, Paula Jensen, Dianne Sorracco

**Also Present:** James Hliva (Finance Director), Jason McKinnon (BOE), Robert Miller (BOE), George Renzoni (BOE), Stephanie Miller (BOE), Steve Kozek (BOE), Scott Pellitier (Fire Chief/Marshall)

**Open Meeting & Roll Call:** 6:00 pm

#### **Pledge of Allegiance**

The purpose of this meeting is to review the proposed budget of the Board of Selectmen, as forwarded to the Board of Finance on March 4, 2020 including the Capitol Plan that was adopted at Town Meeting on March 9, 2020 and the Board of Education Budget that was sent direct to the Board of Finance in accordance with Town Charter.

Jason McKinnon gave a second presentation of the Board of Education budget.

#### Insurance:

Sue Arpin made a motion to remove \$1000 from the Safety Committee. Dana Flach seconded the motion. The motion carried unanimously.

#### Library :

Dana Flach made a motion to take \$15,000 out of Wages-All Part-time. Sue Arpin seconded the motion. The motion carried unanimously.

Dana Flach made a motion to make Civic Activities \$7000. Paula Jensen seconded the motion. The motion carried unanimously.

Dana Flach made a motion to make Facility Maintenance \$9500. Diane Soracco seconded the motion. The motion carried unanimously.

Sue Arpin made a motion to make Sidewalk and Parking Lot Snow Removal \$2000. Diane Soracco seconded the motion. The motion carried unanimously.

Sue Arpin made a motion to make Heating-Propane \$5000. Paula Jensen seconded the motion. The motion carried unanimously.

Jack Kiley made a motion to make Books \$20,000. Dana Flach seconded the motion. The motion carried unanimously.

#### Park and Recreation:

Dana Flach made motion to make Programs-Regular \$8,000. Sue Arpin seconded the motion. The motion carried unanimously.

Dana Flach made motion to make Programs-Special \$750. Diane Soracco seconded the motion. The motion carried unanimously.

Dana Flach made motion to make Telephone \$1000. Paula Jensen seconded the motion. The motion carried unanimously.

Jack Kiley made motion to Wages-Part Time-Seasonal \$130,000. Paula Jensen seconded the motion. The motion carried unanimously.

Dana Flach made motion to make Uniforms \$500. Kathryn Dennen seconded the motion. The motion carried unanimously.

Dana Flach made motion to make Vehicle Repairs \$1000. Sue Arpin seconded the motion. The motion carried unanimously.

#### Planning and Zoning:

Dana Flach made motion to make Wages-Citation Hearing Officer \$0. Kathryn Dennen seconded the motion. The motion carried unanimously.

Sue Arpin made motion to make Wages-Over Time \$1000. Diane Soracco seconded the motion. The motion carried unanimously.

Dana Flach made motion to make Conferences & Meetings \$1000. Sue Arpin seconded the motion. The motion carried unanimously.

Dana Flach made motion to make Contracted Services – P & Z \$30,000. Paula Jensen seconded the motion. The motion carried unanimously.

Dana Flach made motion to make Office Supplies \$0. Paula Jensen seconded the motion. The motion carried unanimously.

Dana Flach made motion to make Equipment \$1000. Paula Jensen seconded the motion. The motion carried unanimously.

#### Public Works:

Jack Kiley made motion to take \$35,000 out of Wages-Utility Men. Paula Jensen seconded the motion. The motion carried unanimously.

Dana Flach made motion to make Supplies-Departmental \$8000. Sue Arpin seconded the motion. The motion carried unanimously.

Dana Flach made motion to make Vehicle Maintenance\$100,000. Sue Arpin seconded the motion. The motion carried unanimously.

Jack Kiley made motion to make Highway Materials-General \$350,000. Dana Flach seconded the motion. The motion carried unanimously.

Dana Flach made motion to make Gasoline \$143,000. Sue Arpin seconded the motion. The motion carried unanimously.

Sue Arpin made motion to make Heating-Fuel Oil\$17,000. Paula Jensen seconded the motion. The motion carried unanimously.

Dana Flach made motion to make Facility Maintenance-Supplies \$3,000. Kathryn Dennen seconded the motion. The motion carried unanimously.

Dana Flach made motion to make Maintenance Materials \$2000. Paula Jensen seconded the motion. The motion carried unanimously.

Paula Jensen made motion to make Supplies-Office \$1000. Dana Flach seconded the motion. The motion carried unanimously.

Dana Flach made motion to make Postage \$200. Paula Jensen seconded the motion. The motion carried unanimously.

#### Registrar of Voters:

Dana Flach made motion to make Conferences & Meetings Reg Rep \$1000. Diane Soracco seconded the motion. The motion carried unanimously.

Dana Flach made motion to make Conferences & Meetings Reg Dem \$1000. Diane Soracco seconded the motion. The motion carried unanimously.

Dana Flach made motion to make Conferences & Meetings Reg Rep Deputy \$500. Diane Soracco seconded the motion. The motion carried unanimously.

Dana Flach made motion to make Conferences & Meetings Reg Dem Deputy \$500. Diane Soracco seconded the motion. The motion carried unanimously.

Dana Flach made motion to make Mileage \$350. Diane Soracco seconded the motion. The motion carried unanimously.

Dana Flach made motion to make Supplies-Office \$1000. Jack Kiley seconded the motion. The motion carried unanimously.

#### **Adjournment: 8:16**

Dana Flach made a motion to adjourn. The motion was seconded by Diane Soracco. The motion carried unanimously.

Respectfully Submitted,

*Dawn Passerine*

Dawn Passerine, BOF Clerk

