

**MINUTES**  
**BOARD OF FINANCE**  
**SPECIAL MEETING**  
**Wednesday May 4, 2020**  
**7:00 PM**

**Members Present:** Chairman Jack Kiley, Sue Arpin, Dana Flach, Katheryn Dennen, Paula Jensen, Dianne Sorracco

**Also Present:** James Hliva (Finance Director), Jason McKinnon (BOE), Robert Miller (BOE), Joe Stochmal (BOE), Stephanie Miller (BOE), Kristyn Rosa (Administrative Assistant)

**1) Open Meeting & Roll Call: 7:00 pm**

**2) Pledge of Allegiance**

**3) Acceptance of Minutes**

**(a) January 27, 2020 Regular Meeting:** Dana Flach made a motion to approve the January 27, 2020 Regular Meeting minutes. Jack Kiley seconded the motion. The motion carried unanimously.

**(b) February 26, 2020 Special Meeting:** Diane Soracco made a motion to approve the February 26, 2020 Special Meeting minutes. Dana Flach seconded the motion. Paula Jensen and Diane Soracco abstained. The vote went as follows;  
Ayes: Jack Kiley, Dana Flach, Sue Arpin, Katheryn Dennen  
The motion carried.

**4) Old Business**

None

**5) New Business**

**(a) Approve and forward to Town Meeting \$57,600 for Reforestation Bid for the Little River Nature Preserve with funds coming from LoCIP:** Jack Kiley tabled the motion. Dana Flach seconded the motion. The motion carried unanimously.

**(b) Transfer 2019-2020 Fiscal Year:** see attachment #1

**(c) Appointment of Auditor for 2019/2020 Audit:** Dana Flach made a motion to appoint King and Associates as auditors for the 2019/2020 Fiscal Year audit. Paula Jensen seconded the motion. The motion carried unanimously.

**6) Monthly Reports**

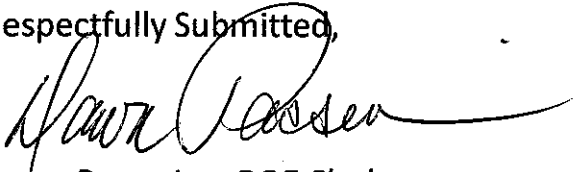
**(a) Board of Finance Contingency activity report:** Jack Kiley and Jim Hliva went over the contingency report with the board members.

**(b) Tax Collector Report:** Dana Flach and Jack Kiley went over the Tax Collectors Report with the board members.

**Adjournment: 7:20**

Dana Flach made a motion to adjourn. The motion was seconded by Katheryn Dennen. The motion carried unanimously.

Respectfully Submitted,



Dawn Passerine, BOF Clerk

20 MAY 20 AM 11:18  
TOWN OF OXFORD, CT  
Dawn Passerine  
TOWN CLERK

**To: Board of Finance**

**ATTACHMENT #1**

**April 15, 2020**

**From: Finance Director**

**Re:2019-2020 Transfer requests**

Item #		Department	Account Number	Account		Amount
1	<b>TO:</b>	Assessor	5215-570-135	Printing	\$	1,200.00
	<b>FROM:</b>	Assessor	5215-570-113	Field Work	\$	1,200.00
	<b>Motion</b>	Dana Flach				
	<b>Seconded</b>	Sue Arpin				
	<b>Vote</b>	carried/unanimous				
	<b>Comments</b>					
	<b>Comments</b>					
2	<b>TO:</b>	Assessor	5215-690	Mileage	\$	200.00
	<b>FROM:</b>	Assessor	5215-525	Books and Publication	\$	200.00
	<b>Motion</b>	Paula Jensen				
	<b>Seconded</b>	Sue Arpin				
	<b>Vote</b>	carried/unanimous				
	<b>Comments</b>					
	<b>Comments</b>					
3	<b>TO:</b>	Assessor	5215-551	Computer Maintenance	\$	425.00
	<b>FROM:</b>	Assessor	5215-570-113	Field Work	\$	425.00
	<b>Motion</b>	Jack Kiley				
	<b>Seconded</b>	Paula Jensen				
	<b>Vote</b>	carried/unanimous				
	<b>Comments</b>					
	<b>Comments</b>					
4	<b>TO:</b>	Town Clerk	5530-689	Microfilm	\$	13.30
	<b>FROM:</b>	Finance Contingency	5530-660	Land Records	\$	13.30
	<b>Motion</b>	Jack Kiley				
	<b>Seconded</b>	Paula Jensen				
	<b>Vote</b>	carried/unanimous				
	<b>Comments</b>					
	<b>Comments</b>					