

MINUTES

BOARD OF FINANCE

REGULAR MEETING

Monday June 28, 2021

Oxford Town Hall-7:00pm

Members Present: Chairman Jack Kiley, Dana Flach, Kathryn Dennen (via Zoom), Paula Jensen

Others Present: James Hliva (Finance Director)

Members Absent: Diane Soracco, Sue Arpin

Call to order: 7:11 pm

Pledge of Allegiance

3. Acceptance of Minutes

(a) January 25, 2021 Regular Meeting

Dana Flach made motion to table the January 25, 2021 Regular meeting minutes. Paula Jensen seconded the motion. The motion carried unanimously.

4. Amendments to the Agenda

None

5. Audience of Citizens

None

6. Old Business

None

7. New Business

(a) Parking Lot for Rockhouse Hill Sanctuary "Discussion Only".

The Finance Board discussed the idea of a parking lot for Rockhouse Hill Sanctuary. Jack Kiley stated that he walked the trails and there are some safety concerns, for example there were some roots and various other items sticking out of the ground that could be a tripping hazard. Paula Jensen felt there wasn't enough room on the trail for pedestrians and bicycles which could pose problems regarding safety as well. The Board of Finance members feel that this should come under Park and Recreation not the Board of Finance.

(b) Transfer approved by Board of Selectmen on June 2, 2021

(1) TO: Police 5430-769 Supplies Departmental \$6,000.

FROM: 5320-560-5320 Contingency \$6,000.

Dana Flach made a motion to deny transfer of \$6,000.00 due to the fact that they knew on July 1, 2020 that they needed to be certified and they had the money in the budget to do this but waited to pay it. The motion was seconded by Paula Jensen. The motion carried unanimously.

(2) TO: Library 5390-613 Facility Maintenance \$9,985.00

FROM: Library 5390-517-0084 Wages All Part-Timers \$9,985.00

Dana Flach made a motion to approve the transfer of \$9,985.00 out of Wages All Part-Timers to Facility Maintenance for installation of a patio behind the library. The motion was seconded by Paula Jensen. The motion carried unanimously.

Discussion: Robbi Costigan explained the details of putting in pavers and making a patio behind the library to be done by Cutting Edge Landscaping of Ansonia, who also does the landscaping at Griffin Hospital and Klarides Village.

Jack Kiley asked if any other quotes were given, Robbi said yes she did get one other quote and this was the lowest. Jack also asked if the library was allowed to sell apparel, drinking glasses etc. to raise funds for projects like the patio and Robbi said she imagined they could but didn't think they would be able to sell a large enough quantity to make a significant amount of money.

Dana asked if there was an approximate start time. Robbi stated it should be within the next few weeks.

(3) Award the Tropical Storm Isaias Brush and Wood Grinding Bid to Total Landscaping & Tree Service, LLC, in an amount not to exceed \$44,000.00, for the removal of debris from Lot 14 Commerce Road East, deliver the material to a licensed facility, remove all garbage and return site to a gravel lot as presented in their bid proposal. It was noted that FEMA will pay 75% with \$11,000 cost to the town.

(c) Appropriations approved by Board of Selectmen on June 2, 2021.

(1) Assessor's Office Legal Fees performed by Cummings & Lockwood:

TO: 5535-672-207 Legal Service Assessor \$80,772.39

FROM: Fund Balance \$80,772.39

Dana Flach made a motion to approve \$80,772.39 for legal fees performed by Cummings & Lockwood as an appropriation approved for the Board of Selectman to come out of fund balance and go to Town Meeting. The motion was seconded by Paula Jensen. The motion carried unanimously.

Jack went over the invoice and asked Jim if all phone calls listed were accurate. Dana asked if this was going to be repeated next year as well.

(2) Labor Legal Fees performed by Pullman & Comely:

TO: 5535-672-203 Outside Legal Services \$9,649.22

FROM: Fund Balance \$9,649.22

Dana Flach made a motion to approve \$9,649.22 for outside legal services of Pullman & Comely to come out of the appropriation of fund balance. Paula Jensen seconded the motion. The motion carried unanimously.

8. Monthly Reports

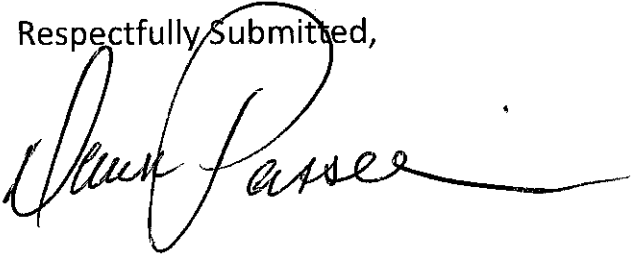
a. Board of Finance Contingency activity report

b. Tax Collector report for September

9. Adjournment: 8:03 PM

Dana Flach made a motion to adjourn. Paula Jensen seconded the motion.
The motion carried unanimously.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Dawn Passerine", with a long horizontal flourish extending to the right.

Dawn Passerine, BOF Clerk

21 AUG 30 PM 3:24
TOLSON OF COURTESY, CT
9/12/2014
TO: [illegible]