

Minutes
Board Of Finance
Regular Meeting
March 28, 2022

Members present: Sue Arpin, Paula Jensen, Dana Flach, Kathryn Dennen, Chairman Jack Kiley

Others in attendance: Jim Hliva (Finance Director)

Members absent: Dianne Sorocco

Call to order: 7:00pm

Pledge of Allegiance

3) Acceptance of Minutes

a- February 28, 2022 Regular Meeting

Dana Flach made a motion to the table. Susan Arpin seconded motion. The motion was carried unanimously

b- March 8, 2022 Special Budget Meeting

Susan Arpin motion to table with the correction of "were in attendance" was duplicated. Dana Flach seconded motion. The motion was carried unanimously.

c- March 9, 2022 Special Budget Meeting

Dana Flach motion to table with the correction of the start time of 6 PM. Susan Arpin seconded motion. The motion was carried unanimously.

d- March 10, 2022 Special Budget Meeting

Dana Flach Motion to the table. Paula Jensen seconded motion. The motion was carried unanimously.

e- March 14, 2022 Special Budget Meeting

Dana Flach Motion to the table with the correction of Kathryn Dennen's last name from Denton to Dennen. Susan Arpin Seconded the motion. The motion was carried unanimously.

f- March 15, 2022 Special Budget Meeting

Susan Flach Motion to the table with the correction of Kathleen to Kathryn and the correction of the sentence, Discussion for the Tree Removal Budget consisted of tree removal, and water hydrants. Correction, Discussion for the tree removal budget, water hydrants. Dana seconded motion. The motion was carried unanimously.

4) Amendments to the Agenda: None

5) Audience of Citizens: Tanya Carver of 1 Old Moose Hill Rd had a question in regards to when bills are paid after they are submitted to the Board Of Finance, and if they are submitted after June 30 how are those handled. Jim Hliva stated bills are signed and approved by Tuesday 2 PM and paid that Thursday. Bills submitted from July 1st through August 30th are accrued and billed to the prior year's budget.

6) Old Business:

a- Appropriation for soft cost on phase 2 of sidewalk project \$93000. (Tabled at the February 28,2022 meeting)

Discussion of grants, town portion, sending out for bid, engineer.

Dana Flach motion to table to deny with reconsideration. Susan Arpin seconded motion. The motion carried unanimously.

7) New Business

a- Appointment of Auditor:

Discussion of the audit company King & King Associates for Audit needs. Dana Flach motion to the table. Paula Jensen seconded motion. The motion carried unanimously.

b- Approve Engineering in the amount of \$40,000.00 for Towner Lane Force Main:

Larry Ellis explained the outlined plan, including material to be used for replacement of pipes, applying for grants once this portion is complete, stated this plan is sufficient for 10 years. Chairman Jack Kiley made motion to the table to take funds of \$40,000.00 to pay Nafis & Young Engineers, Inc from contingency. Susan Arpin seconded motion. The motion carried unanimously.

Dana Flach made a motion to Reconsider item #6 (old business). Appropriation for soft cost on phase 2 of sidewalk project for \$93,000. Susan Arpin seconded motion. The motion carried unanimously.

Discussion of bridge location, request for a detailed presentation of plan. Dana Flach motion to deny request. Susan Arpin seconded motion. Motion carried unanimously, stating the reason to deny request is the need for a more detailed plan.

8) Monthly Reports

a- Board Of Finance Contingency activity report:

Jim Hliva discussed report with board members.

b- Tax Collector (February):

Jim Hliva gave up to date tax revenue collected.

With no further business Chairman Jack Kiley motioned to adjourn at 7:51 PM. Susan Arpin seconded motion. Motion was carried unanimously.

Submitted by

Kathleen Sundstrom

Kathleen Sundstrom

Clerk

22 APR -6 PM 3:56
TOWN OF OXFORD, CT
Margaret A. West
TOWN CLERK