

**Board of Finance  
Regular Meeting  
February 27, 2023**

**Attendance:** Chairman Jack Kiley, Susan Arpin, Dana Flach, Paula Jensen, and Kathryn Dennen

Chairman Jack Kiley opened the meeting at 7:00 PM

The Pledge of Allegiance was recited

**Acceptance of Minutes:**

November 28, 2022 - Meeting Canceled

January 23, 2023 - Dana Flach motioned to approve the January 23, 2023 minutes. This was seconded by Paula Jensen. Susan Arpin abstained. Motion carried.

February 9, 2023 - Dana Flach motioned to approve the February 23, 2023 minutes. This was seconded by Susan Arpin. Motion carried.

**Amendments to Agenda:**

Chairman Jack Kiley Motioned two discuss the 2023/2024 Budget Schedule and Audit Report. This was seconded by Susan Arpin. Motion carried.

**Audience of Citizens:** None

**Old Business:** None

**New Business:**

Transfers approved by the Board of Selectmen February 1, 2023  
See attached.

Transfers approved by the Board of Selectmen February 15, 2023.  
Please view attached.

**Monthly Reports:**

Contingency Report balance \$332,868.65  
Tax Collector Report 93.14% collected

**Budget Review Schedule:**

Please view attached

**Adjournment:**

Dana Flach motioned to adjourn Meeting at 8:03PM. Seconded by Kathryn Dennen. Motion carried.

Respectfully Submitted By

Kathleen Sundstrom

*Kathleen Sundstrom*

Clerk

TOWN OF OXFORD, CT  
*Amelia Hill*  
TOWN CLERK

2023 MAR 16 P 4:40

BOARD OF FINANCE  
BUDGET SCHEDULE  
FOR 2023

ALL MEETINGS START AT 6:30 PM

TUESDAY	WEDNESDAY	THURSDAY
MARCH 7	MARCH 8	MARCH 9

PUBLIC WORKS	BOARD OF EDUCATION	FIRE DEPT
RECYCLING		EMERGENCY COMMUNICATIONS
TREE WARDEN		CIVIL PREPARDNESS
STREET LIGHTS		FIRE MARSHALL
WATER HYDRANTS		LAKE HOUSATONIC AUTHORITY
		LAKE ZORE AUTHORITY
		HOUSATONIC VALLEY HEALTH

MONDAY	TUESDAY	THURSDAY
MARCH 13	MARCH 14	MARCH 16

TOWN CLERK	CONSERVATION/WWC	PLANNING AND ZONING
TOWN COUNSEL	GRANT WRITER	CAPITAL PROJECTS
BUILDING OFFICAL	TAX COLLECTOR	SELECTMAN
FINANCE DEPARTMNET	WATER POLLUTION CONTROL	TOWN HALL
BOARD OF FINANCE	ECONOMIC DEVELOPMENT	CENTER SCHOOL
TREASURER	DOG WARDEN	REVENUE

HEALTH SOCIAL SERVICES  
BENEFITS  
INSURANCE

MONDAY	TUESDAY	MEETING STARTS AT 10:00 AM
MARCH 20	MARCH 21	WEDNESDAY
		MARCH 22

AMBULANCE	LIBRARY	POLICE
ASSESSOR	PARKS AND RECREATION	DEBT PRINCIPAL
ASSESSMENT APPEALS	ELEDERLY COMMISSION	DEBT INTEREST
CIVIC ACTIVITIES	CULTURAL ARTS	
REGISTAR OF VOTERS		

Flach  
Seconde  
d Susan  
Arpin  
Vote  
motion  
carried  
Comments

7	To:	Police	5433-811	Vehicle Maintenance	24,000.00
			5320-560-		
	From:	Finance	5320	Contingency	24,000.00

Motion  
Dana  
Flach  
motioned  
to deny  
Seconde  
d Susan  
Arpin  
Vote  
motion  
carried  
Comments

8	To:	Health and Social Service	5340-579- xxx	Contribution	5,000.00
			5320-560-		
	From:	Finance	5320	Contingency	5,000.00

*NO action taken*

Motion  
Seconde  
d  
Vote  
Comments

Item #		Department	Account Number	Account	Amount
1	TO:	Building	5230-515-39	Wages Building Dept	2,050.48
	TO:	Conservation	5265-517-41	Wages Conservation Dept	2,402.56
	TO:	Senior Center	5295-515-46	Wages Senior Center Asst	5,249.01
				Wages Finance	
	TO:	Finance	5315-515-18	Bookkeeper	4,147.36
	TO:	Fire	5325-517-52	Wages Fire Clerk	1,837.76
	TO:	Library	5390-515-81	Wages Childrens Librarian	2,662.40
	TO:	Library	5390-515-83	Wages Library Circulation	5,199.40
	TO:	Planning and Zoning	5430-515-43	Wages P&Z Secretary	1,961.12
	TO:	Public Works	5545-515-68	Wages P W Secretary	6,072.80
	TO:	Selectmans Office	5480-515-15	Wages FS Secretary	2,714.30
			5320-560-		
	FROM:	Finance	5320	Finance Contingency	34,297.19

**Motion**  
**Seconded**  
**Dana**  
**Flach**  
**Vote**  
**motion**  
**carried**  
**Comments**

2	To:	Public Works	5455-515-61	Wages Working Foreman	7,881.56
	To:	Public Works	5455-515-62	Wages Leadman	6,304.88
	To:	Public Works	5455-515-66	Wages Mechanic	6,267.26
	To:	Recycling	5464-515-65	Wages Additional Recycle	682.15
			5464-521-		
	To:	Recycling	1000	Wages Attendant	1,614.72
	From:	Public Works	5455-515-65	Wages Utility Men	10,767.18
			5320-560-		
	From:	Finance	5320	Finance Contingency	11,983.39

**motion**  
**Dana**  
**Flach**  
**Seconded**  
**Susan**  
**Arpin**  
**Vote**  
**motion**  
**carried**

3	To:	Tax Collector	5505-517-23	Wages Tax Clerk	48,933.00
	From:	Tax Collector	5505-515-22	Wages Asst Tax Coll	48,933.00

**Motion  
No  
Action  
Seconded  
Vote  
Comments**

4	To:	Building Dept	5230-555	Conference and Meetings	600.00
	From:	Finance	5320-560-5320	Contingency	600.00

**Motion  
Susan  
Arpin  
Seconded  
Dana  
Flach  
Vote  
motion  
carried  
Comments**

5	To:	Registrar of Voters	5465-517-30	Wages November Elections	917.45
	From:	Registrar of Voters	5465-592	Election Expenses November	457.42
	From:	Registrar of Voters	5465-517-85	Wages Primary	460.03

**Motion  
Seconded  
Vote  
Comments**

6	To:	Planning and Zoning	5430-521-1000	Wages Overtime	1,000.00
	From:	Planning and Zoning	5430-555	Conference and Meetings	1,000.00

**Motion  
Dana**