

**Minutes**  
**Special Meeting**  
**March 30, 2023**  
**6:30 PM**

Chairman Jack Kiley opened the meeting at 6:30 PM.

The Pledge of Allegiance was recited

**Attendance:** Chairman Jack Kiley, Dana Flach, Susan Arpin, Paula Jensen, and Finance Director Jim Hliva

The Board discussed the proposed Budget Request for the 2023/2024 Budget year. The Following motions were made.

**Ambulance**

Dana Flach motioned to move \$17,000.00 out of contracted services – bundle billing into contingency. Seconded by Susan Arpin. Motion carried.

**Assessor**

Dana Flach motioned to change contracted services/fieldwork from \$5,000.00 to \$0. Seconded by Susan Arpin. Motion carried.

Susan Arpin motioned to change contracted services/printing from \$4700.00 to \$3,000.00. Seconded by Chairman Jack Kiley. Motion carried.

Dana Flach Motion to change supplies/office from \$1200.00 to \$1,000.00. Seconded by Susan Arpin. Motion carried.

**Building Department**

Dana Flach motioned to change wages/building official from \$89,183.00 to \$85,762.00. Seconded by Paula Jensen. Motion carried.

Dana Flach motioned to change conferences and meetings from \$0 to \$600.00. Seconded by Susan Arpin. Motion carried.

Dana Flach Motion to change uniforms from \$500.00 to \$250.00. Seconded by Susan Arpin. Motion carried.

**Civil Preparedness**

Dana Flach Motion to change bottled water from \$1700 to \$1000. Seconded by Susan Arpin. Motion carried.

Dana Flach Motion to change MRE ( meals ready to eat) from \$4200 to \$3500. Seconded by Paula Jensen. Motion carried.

### **Conservation Commission**

Dana Flach Motion to change wages/informant from \$58,000 to \$53,016. Seconded by Paula Jensen. Motion carried.

Dana Flach Motion to change wages/enforcement fill-in from \$500 to \$0. Seconded by Paula Jensen. Motion carried.

Paula Jensen motioned to change contracted services/trail maintenance from \$30,000 to \$10,000. Seconded by Susan Arpin

Dana Flach motioned to change legal services/land use from \$5,000 to \$2,000. Seconded by Paula Jensen. Motion carried.

Dana Flach Motion to change supplies – office from \$1500 to \$1,000. Seconded by Susan Arpin. Motion carried.

### **Dog Warden**

Dana Flach Motioned to change wages – warden from \$53,691 to \$52,000. Seconded by Susan Arpin. Motion carried.

Susan Arpin Motioned to change wages/warden assistant from \$10,000 to \$0. Seconded by Paula Jensen. Motion carried

Dana Flach Motioned to change supplies – departmental from \$1200 to \$600. Seconded by Susan Arpin. Motion carried.

Dana Flach Motioned to change telephone from \$3600 to \$5000. Seconded by Paula Jensen. Motion carried.

Dana Flach Motioned to change vet bills from \$10,000 to \$2000. Seconded by Paula Jensen. Motion carried.

Dana Flach Motioned to change uniforms from \$500 to \$1500. Seconded by Susan Arpin. Motion carried.

Dana Flach Motioned to change pension from \$9553 to \$0. Seconded by Susan Arpin. Motion carried.

Dana Flach Motioned to change medical insurance from \$12,336 to \$0. Seconded by Paula Jensen. Motion carried.

### **Economic Development**

Dana Flach Motioned to change development expenses from \$750 to \$500. Seconded by Susan Arpin. Motion carried.

Dana Flach Motioned to change equipment from \$750 to \$500. Seconded by Susan Arpin. Motion carried.

Chairman Jack Kiley Motioned to change dues from \$1650 to \$1000. Seconded by Susan Arpin. Motion carried.

Chairman Jack Kiley Motioned to change travel from \$2250 to \$1500. Seconded by Susan Arpin. Motion carried.

## **Elderly Commission**

Susan Arpin Motion to change wages/floater from \$2000 to \$1000. Seconded by Chairman Jack Kiley. Motion carried.

Chairman Jack Kiley Motion to change wages/dispatcher from \$13,728 to \$0. Seconded by Paula Jensen. Motion carried.

## **Financial Department**

Susan Arpin motioned to change computer licensing from \$32,000 to \$38,000. Seconded by Paula Jensen. Motion carried.

## **Fire Department**

Chairman Jack Kiley Motioned to change contracted services/printing from \$400 to \$0. Seconded by Dana Flach. Motion carried.

Susan Arpin motioned to change facility maintenance/services from \$46,400 to \$24,500. Seconded by Paula Jensen. Motion carried.

Susan Arpin Motioned to change supplies/departmental from \$13,240 to \$10,000. Seconded by Dana Flach. Motion carried.

Dana Flach Motioned to change physical examinations from \$31,560 to \$25,000. Seconded by Susan Arpin. Motion carried.

Dana Flach Motioned to change postage from \$200 to \$0. Seconded by Paula Jensen. Motion carried.

Dana Flach Motioned to change supplies/office from \$1000 to \$500. Seconded by Paula Jensen. Motion carried.

Dana Flach Motion to change vehicle maintenance from \$78,120 to \$71,000. Seconded by Susan Arpin. Motion carried.

## **Adjournment**

Chairman Jack Kiley motioned to adjourn Meeting at 8:45 PM. Seconded by Susan Arpin. Motion carried.

Respectfully Submitted By

*Kathleen Sundstrom*

Kathleen Sundstrom

Clerk

TOWN OF OXFORD, CT  
*Kathleen Sundstrom*  
TOWN CLERK

2023 APR 10 P 12:04