

**Board of Finance  
Regular Meeting  
July 24, 2023**

**Attendance:** Chairman Jack Kiley, Susan Arpin, Dana Flach, and Paula Jensen, and Jim Hliva ( Finance Director ).

Chairman Jack Kiley opened the meeting at 7:00 PM and the Pledge of Allegiance was recited.

**Acceptance of Minutes:**

Dana Flach moved to table the acceptance of Minutes from January 23, 2023 minutes through April 20, 2023 to the next meeting to review the following corrections. Seconded by Susan Arpin. Motion carried.

1/23 - Acceptance of Minutes for 11/7 - Renzoni NOT Renzonie;  
Acceptance of Minutes for 11/16 - Kathryn Dennen abstained

2/27 - Acceptance of Minutes for 2/9 - Approve the February 9 not February 23 - Paula Jensen abstained

Amendment to the Agenda - Motion Dana Flach not Jack Kiley

Finance Transfer #1 dated 2/8  
TO: Computer Licensing - 30,000  
FR: Contingency - 30,000  
MOTION: Sue Arpin, 2<sup>nd</sup> Dana Flach - ALL in favor

Finance Transfer #2  
TO: Wages part-time - 6,962  
TO: Benefits - 602  
FR: Finance Costs - 7,564  
MOTION: Sue Arpin, 2<sup>nd</sup> Jack Kiley - ALL in favor

MOTION #6 - Dana Flach, 2<sup>nd</sup> Sue Arpin  
MOTION #8 - Health & Social Services - 5,000 - No Action Taken.

3/8 Mike Koosa NOT Kosa

3/27 Acceptance of Minutes - MOTION: Dana Flach, 2<sup>nd</sup> Paula Jensen not Paula/Dana  
Amendments to the Agenda - Great Oak "Elementary School"  
Finance, Debt Principal, Debt Interest, Lake Housatonic & Lake Zoar

New Business #2 March 1 NOT March 21

Last page - MOTION: Dana Flach 7,890 - playground "Capital" project, 2<sup>nd</sup> Sue Arpin NOT Paula Jensen

Adjourned at 8:30 NOT 8:25

4/17 PUBLIC HEARING – Misc typos Rd. Not rd. – Scott Pelletier NOT Peletier, Superintendent Robert Miller NOT Roger Miller, Chairman Jack Kiley NOT German Jack, Chairman Jack Kiley NOT Jack highly.

**Amendments to Agenda:**

Susan Arpin moved to add Anne Crane for discussion after New Business. Seconded by Paula Jensen. Motion carried.

**Audience of Citizens:**

Jessica Penell was in attendance. The Board asked if she had any questions and thanked her for coming. Ms Penell responded she did not but that she was available this evening and wanted to sit in and listen to the meeting.

**Old Business:**

A) Approve LOCIP In the amount of \$45,000 for Town Hall Sidewalks.

George Renzonie (Facilities Maintenance) discussed that if we demolish the sidewalk it will have to be brought up to code. If we just repair it we do not have to bring it up to current code standards.

Susan Arpin moved to approve the amount of \$45,000 (LoCIP) for the Town Hall Sidewalk. Seconded by Paula Jensen. Motion carried.

B) Approve cameras for the Senior Center in the amount of \$9885 (LoCIP).

George Renzonie discussed that this is a proactive measure. There will be 16 cameras total and they can be monitored via an app on numerous devices.

Paula Jensen moved to approve \$9885 (LoCIP) for the Senior Center cameras. Seconded by Susan Arpin. Motion carried.

**New Business:**

A) Approve LoCIP for a new roof at Ambulance and Fire Department.

Susan Arpin moved to table the approval of \$100,000 for the new roofs for the Ambulance and Fire Department. Second by Paula Jensen. Motion carried.

B) Update on new Financial software and Land Use software.

Jim Hliva gave the board an update on the new software. He discussed that all data is being put into the new system and the new system should be ready to go live the first or second week of September. He stated a big advantage to the new software is that every department will be able to login and review their activity.

C) Parking Lot and Driveway for Great Oak School ( denied by BOS)

No discussion.

Anne Crane stated that she had attended the last Board of Selectmen's meeting on June 19, 2023 and stated that the state has procedures that the elected officials must follow. She is concerned in regards to the approving of certain wage increases. She asked the Board of Finance if the wage increases for the Selectmen come through their department. Chairman Jack Kiley stated that the wage increases did not come through the Board of Finance for review.

### **Monthly Reports:**

A) Board of Finance Contingency Report

The board reviewed the report. Current balance is \$345,698.65.

B) Tax Collector

The board reviewed the report and the current collection rate is 99.57%.

### **Adjournment:**

Dana Flach moved to adjourn the meeting at 8:24PM. Seconded by Susan Arpin. Motion carried.

Respectfully Submitted By

***Kathleen Sundstrom***

Kathleen Sundstrom

2023 AUG -3 P 3:26  
TOWN OF OXFORD, CT  
TOWN CLERK