

**Minutes
Board of Finance
Regular Meeting
October 23, 2023**

Chairman Jack Kiley opened the meeting at 7 PM and the Pledge of Allegiance was recited.

Attendance

Chairman Jack Kiley, Dana Flach, Paula Jensen, Susan Arpin (remote).

Acceptance of Minutes

Dana Flach moved to accept the minutes with corrections of the spelling of Jessica Pennell name and under Old Business a word replacement. This was seconded by Chairman Jack Kiley. Motion carried.

Amendments to Agenda

None

Audience of Citizens

Amy Sarris of 122 Freeman RD addressed the Board and stated she was there on behalf of the school system to make sure that the HVAC system goes through in a timely manner.

Chairman Jack Kiley stated we are going to do our best to pass it through.

Old Business

None

New Business

A) Transfers 2022 - 2023

Dana Flach moved To transfer \$268.34 from the education account to the Fire Department , and \$659.35 from the facilities maintenance account to the Fire Department . From the Finance Contingency account in the total of \$927.69. This was seconded by Paulie Jensen. Motion carried.

Chairman Jack Kiley moved to approve \$1934.14 to the police from the trooper overtime account, from police education account. This was seconded by Susan Arpin. Motion carried.

Dana Flach moved to transfer to police, from the water account \$167.01 from police education account. This was seconded by chairman Jack Kiley. Motion carried.

Paula Jensen moved to approve the transfer to public works in the amount of \$77,128.98 from, Public Works wages utility ME account \$21,952.25., wages overtime account \$25,777.22, wages summer workers account \$11,400, wages buybacks account \$8319.44, wages snowplowing account \$8828.12, equipment maintenance account \$851.95. This was seconded by Chairman Jack Kiley. Motion carried.

B) Appropriation for Fire and Public Works to complete the fiber optic emergency lines

Chairman Jack Kiley move to deny the request for the Appropriation for Fire and Public Works to complete the fiber optic emergency lines. This was seconded by Dana Flach. Motion carried.

Discussion

The Board discussed that these funds should come out of the Arpa foundation as they were awarded \$64,000 of the Arpa funds.

C) Pursuant to Article 6 Section 6 - 10 of the Charter of the Town of Oxford, Connecticut, to set a date for a Public Hearing to be held by the Board of Finance of the Town of Oxford, on the following proposed appropriations to be funded by borrowing:

RESOLUTION APPROPRIATING \$4,255,000 FOR GREAT OAK ELEMENTARY SCHOOL HVAC PROJECT AND AUTHORIZING THE OF \$950,000 BONDS OF THE TOWN OF MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE

Dana Flach moved to use excess funds from the Contingency account for the Middle School in the amount of \$950,000. This was seconded by Susan Arpin. Motion carried.

Discussion

The Board reviewed the funding for the HVAC replacement project.

Jim Hliva explains that the \$950,000 bond would be a long-term bond.

Chairman Jack Kiley stated that he would prefer not to do the bond as there are funds available.

The request for \$950,000 would still have to go to a town meeting for approval. This project will take 10 months, the work will be done from 5 PM to 5 AM.

The Board also reviewed upcoming projects. The Fire House, Great Oak Roof, and the High School Pool Heater.

Chairman Jack Kiley stated that a bond is a lot of work. There are many steps to receive a bond. We have a surplus and we should use the contingency fund for this project.

D) Pursuant to Article 6 Section 6 - 10 of the Charter of the Town of Oxford Connecticut, to set a date for the Public Hearing to be held by the Board of Finance of the Town of Oxford, on the following proposed appropriations to be funded by borrowing:

RESOLUTION APPROPRIATING \$2,000,000 FOR THE TOWNER LANE SEWER FORCE MAIN REPLACEMENT PROJECT AND AUTHORIZING THE ISSUE OF \$2,000,000 BONDS OF THE TOWN TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF MAKING OF TEMPORARY BORROWERS FOR SUCH PURPOSE

Scott Hallstead from the Water Pollution Control Authority addressed the Board and stated that there have been many repairs. He went on to say there were two major repairs in the last month. Currently there is 4000 ft.² that is an urgent repair issue. All of the brakes have been in this one area. Eventually the entire 11,000 ft.² will need to be repaired as it is old. Mr. Halstead went on to say air vents will be put in and shut offs will be put in certain areas.

Chairman Jack Kiley Stated we will have to set a date for a Public Hearing. He went on to say he understands the pipes are old and that The first 4000 ft.² of pipe is an urgent repair.

Dana Flach moved to set a date of November 13, 2023 for the \$2 million bond for the Towner Lane Sewer Main Replacement Project. This was seconded by Susan Arpin. Motion carried.

Monthly Reports

- A) Board of Finance Contingency activity report**
- B) Tax Collector (August and September)**

The Board reviewed the Contingency Report noting a balance including pending transfers of \$235,647.54.

The Board reviewed the Tax Collectors Report. Percent of budget collected is 54.17% for August and 54.90% for September.

Adjournment

Dana Flach moved to adjourn the meeting at 8:17 PM. This was seconded by Paula Jensen. Motion carried.

Respectfully Submitted By

Kathleen Sundstrom

Clerk



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PRODUCTS



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Delivers in 1-2 Business Days

\$3.65
\$3.65 / DZ



Universal Steno Pads, Gregg Ruled, 6" x 9", White Paper, 80

Sheets
UNV96920
QTY: 12



Delivers in 1-2 Business Days

\$4.19
\$0.35 / EA



Universal Binder Clips, Medium, Black/Silver, 12/Box

UNV10210
QTY: 8



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4/Pack**

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Subtotal	\$72.25
Estimated Sales Tax*	\$0.00
(May include bottle deposits)	

TOTAL **\$72²⁵**

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TOWN CLERK
[Signature]

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