

**Minutes  
Board of Finance  
Regular meeting  
Town Hall  
November 27, 2023**

Chairman Jack Kiley opened the meeting at 7:30 PM and the Pledge of Allegiance was recited.

**Attendance:**

Chairman Jack Kiley, Susan Arpin, Nicole Dykstra, Bret Olbrys, Paula Jensen, Victor Catalano and Jim Hliva (Finance Director).

**Acceptance of Minutes:**

**1) October 18, 2023 Joint Meeting with Board of Selectmen**

**Motion**

Susan Arpin moved to approve the October 18, 2023 minutes. This was seconded by Jack Kiley. Paula Jensen approved. Motion carried.

**2) October 23, 2023 Regular Meeting**

**Motion**

Chairman Jack Kiley moved to approve the October 23, 2023 Regular Meeting Minutes with the correction that the funds will come from the general fund not the contingency fund on page 2. This was seconded by Susan Arpin. Motion carried.

**Motion**

Chairman Jack Kiley moved to approve the November 13, 2003 Meeting Minutes, Public Hearing. This was seconded by Greg Olbrys. Motion carried.

**Motion**

Chairman Jack Kiley moved to table the November 13, 2023 Special Meeting Minutes. This was seconded by Greg Olbrys. Motion carried.

**Amendments to Agenda:**

Greg Olbrys moved to amend the agenda to add that the Board vote on the Towner Lane Sewer Project. This was seconded by Susan Arpin. Motion carried.

**Audience of Citizens:**

None

**Old Business:**

None

**New Business:**

- A) Adapt the Regular Meeting Schedule for 2024

**Motion**

Greg Olbrys moved to accept the Regular Meeting Schedule for 2024. This was seconded by Paula Jensen. Motion carried.

- B) Set a date and time for the Public Hearing for a RESOLUTION WITH RESPECT TO THE 2,000,000 FOR THE TOWNER LANE SEWER FORCE MAIN REPLACEMENT PROJECT APPROPRIATION AND 2,00,000 BOND AUTHORIZATION.

Chairman Jack Kiley moved to set a date for a Public Hearing on December 4,2023 for the Towner Lane Sewer Project at 7 PM. This was seconded by Greg Olbrys. Motion carried.

**Discussion**

The Board reviewed different options to fund the Towner Lane Project.

Chairman Jack Kiley inquired about the new computer system.

Finance Director Jim Hliva stated it is now live. And that there will be training for every department. And now there will be monthly reports on spending for each Department.

### **Monthly Reports:**

#### **A) Tax Collectors Report**

Percent of budget collected 55.58%

#### **B) Board Of Finance Contingency activity report**

Current balance of \$400,000.

### **Adjournment:**

Susan Arpin moved to adjourn the meeting at 8:13 PM. This was seconded by Chairman Jack Kiley. Motion carried.

### **Respectfully Submitted By**

***Kathleen Sundstrom***  
***Clerk***

TOWN OF OXFORD, CT  
*[Signature]*  
TOWN CLERK

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