

MINUTES
BOARD OF FINANCE - SPECIAL MEETING
OXFORD TOWN HALL
APRIL 6, 2017 – 6:00 P.M.

Present: Chairman Jack Kiley; Tom Kelly; Lila Ferrillo; Sue Arpin; Robert DeBisschop; Dana Flach. Also present: James Hliva, Finance Director.

The Special Meeting was opened at 6:00 p.m. by Chairman Jack Kiley. The Pledge of Allegiance was recited.

3) Approve funding for Architect for New School Building Committee in the amount of \$28,900 as approved by Selectmen on March 23, 2017

Ms. Flach made a Motion to approve the funding for the architect for the new school building. Mr. DeBisschop seconded the Motion. Discussion proceeded.

Mr. Robert Slie, Chairman, Oxford School Building Committee, appeared to discuss the approval for funding. He made note that Silver Petrucelli has been approved as the pre-referendum architect for the middle school project. This architect is a mandatory component to present the school construction to the State. The Committee has the option to continue with Silver Petrucelli. Mr. Kiley made mention that Silver Petrucelli was the architect who designed the Senior Center. The Committee felt the quality of Silver Petrucelli's presentation provided the most confidence. This company has developed the ed specs and have succeeded in reducing the square footage. The OSBC will be meeting with the State.

Mr. Hliva stated that there is another piece of the plan, not to be added to this agenda but to allow Mr. Slie to present the plan. There is a State requirement to hire an estimator. The estimator is a company named Downs. This group provides a more accurate price for the entire project to be presented at referendum. However, the cost of this estimator company is an additional \$8,000.00. They will work in conjunction with Collins and Silver Petrucelli to get to a more accurate project cost.

With no further discussion, a vote was taken on the Motion to approve the funding for the architect for the new school building, in the amount of \$28,900.00, which funds will come out of General Fund.

Aye

Nay

Abstain

Tom Kelly

Lila Ferrillo

Jack Kiley

Bob DeBisschop

Dana Flach

Sue Arpin

All in favor. Motion passes. This item will be presented at a Town Meeting.

- 4) **Request for Salary for Tree Warden from April 1, 2017 until June 30, 2017, \$500.00 (to be approved by the Board of Selectmen at their regular meeting on April 5, 2017)**

Ms. Flach made a Motion to approve \$600.00 to come out of Finance Contingency to provide a stipend for April, May and June. Mr. DeBisschop seconded the Motion.

Leonard Beauprey, Jr., 78 Donovan Road, Oxford, CT, appears. He is the new Tree Warden. He is looking for a stipend in the amount of \$600.00. The Board noted that the amount posted on the agenda is \$500.00. Mr. Hliva pointed out that at the preparation of the Agenda, the amount was \$500.00. However, at the Board of Selectmen meeting on April 5, 2017. The Board increased the amount to \$600.00, or \$200.00 per month for April, May and June. This is to finish up 2016/2017 operating budget.

<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Tom Kelly		
Lila Ferrillo		
Jack Kiley		
Bob DeBisschop		
Dana Flach		
Sue Arpin		

All in favor. Motion passes.

- 5) **Request for tree removal funding \$12,000 (to be approved by the Board of Selectmen at their regular meeting on April 5, 2017)**

Mr. Kiley made the Motion to approve the request for \$12,000 for tree removal, which money will come out of Contingency. Mr. DeBisschop seconded the Motion. A vote was taken.

<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Tom Kelly		
Lila Ferrillo		
Jack Kiley		
Bob DeBisschop		
Dana Flach		
Sue Arpin		


All in favor. Motion passes.


There being no further discussion, Mr. Kiley made a Motion to adjourn; Mr. DeBisschop seconded.

<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Tom Kelly		
Lila Ferrillo		
Jack Kiley		
Bob DeBisschop		
Dana Flach		
Sue Arpin		

All in favor. Motion passes. The meeting adjourned at 6:15 p.m.

Respectfully submitted,


Lynnette Steeves, Clerk

17 APR 11 PM 4:18
TOWN OF OXFORD, CT

TOWN CLERK

Oxford School Building Committee

Oxford Town Hall

486 Oxford Road

Oxford, CT 06478

March 28, 2017

Oxford Board of Finance:

At its March 23, 2017 meeting, the Board of Selectmen approved the Oxford School Building Committee's recommendation to appoint Silver Petrucelli to serve as the pre-referendum architect for the middle school project. Silver Petrucelli will work with the committee to refine the BOE Ed Specs, develop a middle school architectural and mechanical design concept, collaborate with a cost estimating firm to determine total project cost, as well as support the marketing and public engagement process leading up to the referendum. This phase is a key component of this project and a mandatory component for the State of Connecticut Office of School Construction Grants and Review to meet the June 30, 2017 deadline. The cost associated with this endeavor is \$28,900. We ask that the Board of Finance consider this request at its next meeting so that we may continue on this aggressive approach to meeting the requirements necessary to move ahead with this project.

Respectfully submitted,



Robert Slie

Chair, OSBC