

**MINUTES
SPECIAL MEETING
BOARD OF FINANCE – 2018 / 2019 BUDGET REVIEW
OXFORD TOWN HALL
TUESDAY, APRIL 24, 2018 – 7:00 P.M.**

Present: Chairman Jack Kiley; Robert DeBisschop; Paula Jensen; Sue Arpin; Dana Flach; Jeff Grant; James Hliva, Finance Director.

The meeting was called to order by Chairman Kiley at 7:00 p.m. and the Pledge of Allegiance was recited.

Mr. Kiley began the meeting with an explanation of the proposed budget to date.

With regard to the Fire Department, Ms. Flach made a motion that Books & Publications be increased by \$400, from \$4,300 to \$4,700. Ms. Arpin seconded the Motion. A vote was taken.

<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Jack Kiley		
Dana Flach		
Sue Arpin		
Jeff Grant		
Paula Jensen		
Bob DeBisschop		

Motion to approve an increase to Books & Publications of \$400, from \$4,300 to \$4,700 is passed.

At 7:15 p.m., Mr. Kiley made a Motion to go into Executive Session to discuss personnel matters related to the budget. Ms. Arpin seconded the Motion. A vote was taken.

<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Jack Kiley		
Dana Flach		
Sue Arpin		
Jeff Grant		
Paula Jensen		
Bob DeBisschop		

Motion to approve a move to Executive Session to discuss personnel matters related to the budget was passed. [TAPE OFF].

At 8:30 p.m. Ms. Flach made a Motion to come out of Executive Session. Ms. Arpin seconded the Motion. A vote was taken.

<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Jack Kiley		
Dana Flach		
Sue Arpin		
Jeff Grant		

Paula Jensen
Bob DeBisschop

Motion to come out of Executive Session was passed.

Discussion began regarding Board of Education. Mr. DeBisschop made a Motion to include \$150,000 in the Board of Education budget for an IT position and a math coach. Mr. Kiley seconded the Motion for discussion. A vote was taken.

Aye

Nay

Abstain

Jack Kiley
Dana Flach
Sue Arpin
Jeff Grant
Paula Jensen

Bob DeBisschop

Motion to include \$150,000 in the Board of Education budget for an IT position and a math coach failed.

Mr. Kiley made a Motion to increase the Board of Education budget by \$100,000. Mr. Grant seconded the Motion. A vote was taken.

Aye

Nay

Abstain

Jack Kiley
Dana Flach
Sue Arpin
Jeff Grant
Paula Jensen
Bob DeBisschop

Motion to increase the Board of Education budget by \$100,000 is passed.

Ms. Flach made a Motion to reinstate the part-time Wages-Floater (Town Hall, S.B. Church) at 19.5 hours for a salary of \$15,314 into the budget. Ms. Arpin seconded the Motion. A vote was taken.

Aye

Nay

Abstain

Jack Kiley
Dana Flach
Sue Arpin
Jeff Grant
Paula Jensen
Bob DeBisschop

Motion to reinstate the part-time Wages-Floater (Town Hall, S.B. Church) at 19.5 hours for a salary of \$15,314 is passed.

Mr. Kiley made a Motion to increase the Contingency by \$50,000, from \$250,000 to \$300,000. Mr. Grant seconded the Motion. A vote was taken.

<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Jack Kiley		
Dana Flach		
Sue Arpin		
Jeff Grant		
Paula Jensen		
Bob DeBisschop		

Motion to increase Contingency by \$50,000, from \$250,000 to \$300,000 was passed.

Mr. Hliva noted that the Finance Department budget needs to be reduced by \$10,000, from \$35,000 to \$25,000. This was an increase for the audit in which the Board of Education has a share of the cost.

Ms. Flach made a Motion to reduce the Finance Department budget by \$10,000, from \$35,000 to \$25,000. Mr. DeBisschop seconded the Motion. A vote was taken.

<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Jack Kiley		
Dana Flach		
Sue Arpin		
Jeff Grant		
Paula Jensen		
Bob DeBisschop		

Motion to decrease the Finance Department budget by \$10,000, from \$35,000 to \$25,000, was passed.

Mr. Kiley made a Motion to move \$1,500,000 from General Fund into the budget. General Fund is increased to \$3,540,000. Mr. Grant seconded the Motion. A vote was taken.

<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Jack Kiley		
Dana Flach		
Sue Arpin		
Jeff Grant		
Paula Jensen		
Bob DeBisschop		

Motion to move \$1,500,000 from General Fund into the budget was passed.


ADJOURN


Mr. Kiley made a Motion to recess this meeting, to reconvene on Wednesday, April 25, 2018 at 7:30 p.m. Ms. Arpin seconded the Motion. A vote was taken.

<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Jack Kiley		
Dana Flach		
Sue Arpin		
Jeff Grant		
Paula Jensen		
Bob DeBisschop		

Motion to recess this meeting and reconvene on Wednesday, April 25, 2018 at 7:30 p.m. is passed.

Respectfully submitted,


Lynnette Steeves, Clerk

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TOWN OF OXFORD, CT

TOWN CLERK