

**MINUTES
SPECIAL MEETING
BOARD OF FINANCE – 2017/2018 BUDGET REVIEW
OXFORD TOWN HALL
TUESDAY, MARCH 21, 2017 – 6:00 P.M.**

Present: Chairman Jack Kiley; Tom Kelly; Robert DeBisschop; Lila Ferrillo; Sue Arpin; Dana Flach. Also present: James Hliva, Finance Director.

The meeting was called to order by Chairman Kiley at 7:00 p.m. and the Pledge of Allegiance was recited.

The purpose of the meeting was to review the FY 2017-2018 budget requests for the following departments:

INLAND WETLANDS/CONSERVATION COMMISSION: Michael Herde presented the budget for the Conservation Commission.

There were no changes in the budget. He pointed out that the only increase was \$5,000 for the GIS mapping system, which is spread between three departments. Mr. Kiley asked about personnel which includes the clerk and enforcement officer. Mr. Kelly asked about funds for trail maintenance and who actually performs the function of same. Mr. Herde said some of it is performed by Youth Conservation and some of it is outsourced to contractors. Rock House Hill is primary area but new trails are being developed.

Mr. Kiley began a discussion regarding the detention ponds. He asked if equipment was coming in for Public Works had the equipment to assume maintenance of the detention ponds. Mr. Hliva said equipment has arrived but Mr. Watt will need to meet with Mr. Ferrillo regarding if the equipment is big enough to handle and if there is manpower and trucking capacity. Mr. Herde noted that the ponds are different sizes the equipment need varies. Mr. Herde noted that about three detention ponds are handled per year. He also noted that there are no recordings of location of detention ponds. Mr. Kiley commented that \$11,000 covers the three detention ponds handled each year.

Mr. Kiley asked if there was a concern regarding the location of fallen trees into the brook on Route 67. Mr. Herde said he checked with Haynes as to whether any of their trees fell. He began a discussion regarding a meeting he had with the State, i.e. removing/adding trees, trees falling into the brook.

Mr. Kelly asked Mr. Hliva if there was any further word regarding a walkway along Route 67 by Pies & Pints and Mr. Hliva said there has been nothing further.

Mr. Kiley asked Mr. Herde how the \$75,000 for Mapping was arrived at. Mr. Kelly asked about the increase. Mr. Herde said aerial mapping is beginning, which is driving the increase. Aerial

mapping is very accurate to approximately one foot; surrounding areas have been using aerial mapping.

PLANNING & ZONING – Not available.

DOG WARDEN – Not available.

HEALTH & SOCIAL SERVICES – Ms. Ferrillo suggested adding a small line item for assistance to children who cannot afford to attend camps, sports, special activities. The line item could be called “Recreational Assistance”, be funded with \$1,000.00 and placed under Parks & Recreation.

Mr. Hliva remarked that there are about 30-40 pages of backup to substantiate the costs for Health & Social Services. Mr. Kiley read through some of items.

Mr. Hliva handed out copies of new Agendas for makeup days for two snow days missed (March 14 and March 15, 2017) and March 16, 2017 when Mr. Hliva was not at the meeting.


There will be a Budget meeting on March 27, 2017 beginning at 6:00 p.m. with the regular BOF meeting at 7:00 p.m.


Meetings will be held on Tuesday, March 28, 2017 and April 11 and 12, 2017 for voting on entire budget, including Town departments, Board of Education and Capital. Meetings will begin at 6:00 p.m.

ADJOURN

Mr. Kelly made a Motion to adjourn. Ms. Arpin seconded the Motion. All in favor. Meeting was adjourned at 7:00 p.m.

Respectfully submitted,


Lynnette Steeves

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TOWN OF OXFORD, CT

TOWN CLERK