

MINUTES
BOARD OF FINANCE
SPECIAL MEETING
JANUARY 30, 2013 – 7:00 P.M.

The meeting was called to order by Chairman Lila Ferrillo at 7:00 P.M. and the Pledge of Allegiance was recited.

Present: Chairman Lila Ferrillo, Jack Kiley, Bob DeBisschop and Richard Burke. Also present: James Hliva, Finance Director. Absent: Tom Kelly and Nancy Schmitt.

Acceptance of Minutes

MOTION: Bob DeBisschop moved to accept the minutes of the 12/17/12 regular meeting. This was seconded by Dick Burke. Motion passes unanimously.

Old Business

Transfer of Economic Development from Contract to Wages – No action taken.

New Business

Transfer Planning & Zoning – No action taken.

Update on Board of Finance Liaisons

Chairman Ferrillo will be liaison for Registrar of Voters, Library, Board of Selectmen and miscellaneous Town Hall departments. Jack Kiley will be liaison for the Board of Education. Dick Burke will be liaison for Ambulance Assoc., Fire Department, Police Department and Dog Warden. Bob DeBisschop will be liaison for Parks and Recreation and Public Works. Nancy Schmitt will be liaison for the Elderly Commission and Town Clerk. Tom Kelly will be liaison for Inland Wetlands, Planning & Zoning, Building Department and WPCA.

Chairman Ferrillo reminded Board members that they should meet with their departments prior to the commencement of budget meetings.

Discussion on upcoming 2013-2014 budget process

First Selectman George Temple attended the meeting.

The schedule for Board of Selectmen budget meetings was discussed (scheduled to begin on 2/13/13).

LoCip funds were discussed. The proposed animal shelter was discussed and Chairman Ferrillo noted that she feels \$50,000 from LoCip should be earmarked for the project. This project has been on the agenda for the last four years.

Funding for the proposed playscape was discussed. First Selectman Temple noted that the kitchen at Quaker Farms Fire Station needs to be updated. The need to pave the driveway

at Riverside Fire Station was discussed. First Selectman Temple noted that a meeting to discuss the five year capital plan will be held.

It was noted that the Ambulance Assoc. has requested a new ambulance. The Fire Department is requesting pumper truck, fire department vehicle, fire marshal vehicle, SCBA bottles (self contained breathing apparatus bottles), and Hurst Equipment. Lila noted that she is interested in repair bills for the vehicles that the Fire Department wants to replace.

Chairman Ferrillo asked if First Selectman Temple had information as to why the Fire Department is requesting a new tanker. First Selectman Temple noted that the tanker is for Riverside Fire Company and further questions should be answered by Scott Pelletier.

Dick Burke asked for a list of all Town vehicles and Jim provided a report to all Board members (not including Fire Department vehicles). The list did not indicate what department each vehicle was used by and Jim was asked to add this to the report.

Chairman Ferrillo asked about the committee for a new Quaker Farms School roof. First Selectman Temple noted that the Board of Education had not requested that the committee be formed yet.

First Selectman Temple noted that he recently spent a lot of time discussing school security with members of the Board of Education. Discussion ensued about the upgrades to security that are being considered and funding for the same. Lila noted that the surplus from the general fund should be used. She asked if grants are available for the project and First Selectman Temple commented that towns are encouraged to use LoCip funds.

First Selectman Temple noted that he is looking to add a full time position in the Tax Office. Lila added that the Police Department will be requesting a part-time clerk (new employee for the department).

Update on Quaker Farms Oil Tank Litigation

Chairman Ferrillo moved to go into Executive Session at 8:05 p.m. to discuss update on Quaker Farms Oil Tank Litigation. This was seconded by Bob DeBisschop. Motion passes unanimously. Those who stayed for Executive Session included: Chairman Lila Ferrillo, First Selectman Temple, Jack Kiley, Bob DeBisschop, Richard Burke and James Hliva.

Dick Burke moved to come out of Executive Session at 8:30 p.m. This was seconded by Jack Kiley. Motion passes unanimously.

Discussion of CCM Dues – No action taken.

Update on current auditors – No action taken.

Monthly Reports – No reports reviewed.

Adjournment - Motion to adjourn made by Dick Burke at 8:35 p.m. This was seconded by Jack Kiley. Motion passes unanimously.

Respectfully submitted, subject to approval
Marni Soss, Clerk

13 FEB -5 PM 1:32
TOWN OF OXFORD, CT
Margaret A. West
TOWN CLERK