

MINUTES
BOARD OF FINANCE
SPECIAL MEETING
MARCH 19, 2014 – 6:00 P.M.

The meeting was called to order by Chairman Jack Kiley at 6:00 p.m. and the Pledge of Allegiance was recited.

The following members were present: Chairman Jack Kiley, Tom Kelly, Lila Ferrillo, Robert DeBisschop, and Richard Burke. Absent: Nancy Schmitt. Also present: James Hliva, Finance Director.

The purpose of the meeting is to review the FY 2014-2015 budget requests.

Economic Development

Andy McGeever, Augie Palmer and First Selectman Temple attended the meeting. Andy provided a report to the Board outlining current and upcoming economic development. An increase for advertising was requested. Andy indicated that a program has been set up so that they can work closely with people who have an interest in an around that the Airport Development Zone. The advertising and development expenses line items will oversee the support of the website and the town visual for economic development. An information disk with a twenty minute presentation will be able to be sent to any party interested in Oxford. Andy also spoke about the number of people and businesses showing interest in Oxford. Economic Development growth was reviewed.

Mr. Palmer noted that advertising pays dividends. Jack commented that little was done over the last couple years in the area of advertising. Andy noted that brokers have been doing the job for them. Lila commented that since companies are interested in Oxford now, then it seems that \$15,000 is not needed for advertising. Andy noted they are interested and the advertising is needed now. Mr. Palmer added that we don't get help from the State like cities around us. Taxes received from the airport zone were discussed.

Richard Burke arrived at 6:15 p.m.

Revenue from the new companies was discussed. Dick asked for a spreadsheet that outlines the upcoming projects, percentage of risk and revenue anticipated. Jim noted he will work with Andy and the Assessor's office to create the spreadsheet for the Board. Land available in town was reviewed by Mr. Palmer.

Andy's wages (Contracted services-economic development) was discussed. Jack noted that contacted service positions have to go out to bid if over \$5,000. Mr. Palmer commented that this should be a salaried position. Lila noted that this is a contracted services position as it has been in the past. Jack commented that he sees a requested increase in this line item and that the Board of Finance has no business negotiating the contract. Dick noted that this has been a consulting position and it should stay that way. Andy reviewed the wages earned by economic development directors in nearby towns. First Selectman Temple commented that Andy works long hard hours. He noted that the increase will be reviewed by the Board of Selectmen.

Andy reviewed the anticipation for upcoming growth and noted that within the next two years all parties present at the meeting will be very pleased.

Selectmen

First Selectman Temple attended the meeting. He noted that there is a total of \$11,000 increase in the budget. Wages for Selectmen and administrative assistant are 3% wage increase. Secretary is a union position. Per diem personnel is for coverage for custodian and departments who have someone out. Clerk for Board meetings has increase due to raise. He noted all clerks got a raise in the current fiscal year. Dues shows increase in budget. Discussion ensued regarding CCM. Jack noted that the Board of Finance has discussed the program and they are not interested. Grant writer wages was discussed. First Selectman noted that he had a conversation with Kathy O'Neil about her hours and the consideration to decrease them. Further meetings need to be held with her regarding this matter. First Selectman Temple will keep the Board of Finance informed.

WPCA

Scott Halstead attended the meeting. Scott informed the Board that the pumps are rebuilt and the project came in under budget. Approximately \$18,000 will be returned to the Town. He indicated that there are minimal increases in the budget. Seymour user fees has gone up due to additional units built at Meadowbrook. Revenue will also increase. Wages line maintenance was increased by 3% (put in by Selectmen). Education increased due to class fee increase. Scott is required to do continuing education for his license. Vehicle maintenance has increased. The vehicle is a 2006 with 90,000 miles. Naugatuck user fees was discussed. Scott noted that the WPCA is using 20% of capacity.

Lawn Maintenance

Jim noted that there is a contract for the work until the end of the growing season 2014 (December 2014).

Dog Warden

Sandy Merry was not able to attend the meeting due to injury on the job.

Adjournment

Motion to adjourn was made by Tom Kelly at 7:40 p.m. This was seconded by Dick Burke. Motion passes unanimously.

Respectfully submitted, subject to approval

Marni Soss
Marni Soss, Clerk

14 MAR 27 PM 3:54
TOWN OF NAUGATUCK, CT
Margaret A. Christ
TOWN CLERK