

MINUTES  
**BOARD OF FINANCE**  
**SPECIAL MEETING**  
**March 20, 2013**

The meeting was called to order by Chairman Lila Ferrillo at 6:30 p.m. and the pledge of allegiance was recited.

Present: Chairman Lila Ferrillo, Tom Kelly, Jack Kiley, Bob DeBisschop, Richard Burke and Nancy Schmitt. Also present: James Hliva, Finance Director.

The purpose of the meeting is to review the FY 2013/2014 budget requests.

**Economic Development**

*Andy McGeever attended the meeting.* He noted that the total budget is the same as last year. Development expenses has remained the same. He noted that funding for the economic development director has been changed from contracted services to wages and the amount remains the same. Lila commented that the position is contractual (as it has been in the past) and asked why the request for change was made. Andy noted that he requested it and it is his understanding that the First Selectman has hired him as director and that he will work for him while he is in office. Discussion continued and Andy was informed that the Board will fund the position as a contracted position. He noted that he will speak to the First Selectman about the matter.

**Elderly Commission**

*Pat Babbage attended the meeting.* There is a new position for a floater to work in the event that the director and assistant are out of work at the same time. The pay rate was discussed and the Board noted that the rate was changed after their approval to fund the position. This will be discussed with the First Selectman. An increase was requested for books and publications for the newsletter. The newsletter had been published by a company who did the work as a donation but this is no longer the case. An increase was requested for facility maintenance due to needs. Jack noted that the department has come close to spending the budget for this item for this fiscal year and asked why the budget should be doubled. Pat noted that they have had problems with the building and feels there is a need for the increase in the budget. An increase was requested for facility supplies due to needs. An increase was requested for programs regular. Membership dues were discussed. Regarding facility maintenance, the department hires contractors to do repairs and maintenance work for the building. Pat spoke about the problems with the craft room floor, noted there are leaks in the roof, there is trouble with the hot water heater and trouble with the main floor which is cracking. It was noted that the builder has been called numerous times regarding problems. The commission for the department recently sent a letter to the First Selectman requesting a facility manager for the building. Since there is no facility maintenance, the Board suggested that John Barlow be asked to assess the problems with the facility.

### **Tree Warden**

*Joe Dempsey, Jr. attended the meeting.* Tree removal was discussed and Joe indicated that the average is sixty to eighty trees cut per year. He said there is a problem with beetles damaging the ash trees in town. He said the tree cutting project being done by CL&P (which is a ten year project) has helped a great deal. Fees for cutting of trees damaged in the recent snow storm will be reimbursed by FEMA.

### **Cultural Arts**

An increase of \$4,500 was requested by the department. Board members discussed the budget.

*Jim Hliva excused himself from the meeting at 7:15 p.m.*

### **Public Works**

*Wayne Watt attended the meeting.* The positions in the department were reviewed. One additional utility position is requested. He noted that he would like to use the additional person to help expand recycling. He would like to see recycling open four days a week and half day Saturday. Benefits for employees were discussed. Overtime was discussed.

Highway Maintenance budget items were discussed.  
Administrative and general expenses were discussed.

### **Adjournment**

Motion to adjourn was made by Jack Kiley at 8:15 p.m. This was seconded by Tom Kelly.  
Motion passes.

Respectfully submitted, subject to approval

*Marni Soss*

Marni Soss, Clerk

13 MAR 26 PM 1:50  
TOWN OF OXFORD, CT  
*Margaret A. West*  
TOWN CLERK