

MINUTES
BOARD OF FINANCE
SPECIAL MEETING
OCTOBER 7, 2013
7:00 P.M. – Town Hall

The meeting was called to order by Chairman Lila Ferrillo at 7:01 p.m. and the Pledge of Allegiance was recited.

The following members were present: Chairman Lila Ferrillo, Jack Kiley, Dick Burke and Robert DeBisschop. Also present: James Hliva, Finance Director. Absent: Tom Kelly and Nancy Schmitt.

The purpose of the meeting is for approval of a transfer from Finance Contingency in the amount of \$48,000 for new control panel and to rebuild pumps at the Towner Lane pump station.

Scott Halstead attended the meeting. He provided information for all Board members which outlines the system that needs to be replaced.

Motion to approve transfer from Finance Contingency in the amount of \$48,000 for a new control panel and to rebuild pumps at the Towner Lane pump station made by Dick Burke. This was seconded by Jack Kiley. Discussion: Chairman Ferrillo asked Scott when problems occurred with the system. Scott referred to a letter sent to the Board dated 8/23/13 which indicated that the control panel for the system had just started malfunctioning. He and outside contractors recently worked on the system which has temporarily gotten the system running. A level controller is running the station. Due to the age of the control panel it needs to be replaced. It is a twenty-four years old. The pumps were rebuilt in 2002.

Lila asked how long it would take for the system to be fixed if this request is approved this evening. Scott indicated that it would take four to six weeks. He noted that a custom system will need to be built for the station and that this is typical for any town. Three companies have been asked for a design and price for the job.

Jack asked if there were any general repairs done to the system prior to 8/23 when it broke down. Scott noted that the level controller is newer than twenty-four years old but no problems occurred prior to 8/23 and no indication that they system was close to a break-down was evident. The new system will have a level controller, control panel and a back-up which is a float that will turn the pump on and off if the other parts of the system fail.

Jack asked for a breakdown of the \$48,000. Scott noted that this is for the control panel and to rebuild the two pumps. Scott showed the Board members in the information he provided that there is a quote for the job. Scott also noted that the Chairman, Vice Chairman and he all agree that this is a reasonable quote.

Scott also pointed out that the dialer for the system is old and would cost \$3,500 to replace. The dialer is needed to call emergency contacts to indicate that the system is having problems.

Dick questioned the point that Scott made that the panel is custom built. Scott explained that every station has to have a custom built panel. Scott was asked about warranty and he indicated that a rebuilt pump has a warranty of one year. A new pump has a warranty that is pro-rated for

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five years. Scott's recommendation is to rebuild the pumps. Scott noted that on 8/29 a bolt broke which holds the impeller onto the pump. The pump was disassembled and he could see that there is wear inside the pump. The town engineer was consulted on this matter and he also agrees that the pumps should be rebuilt.

Lila noted that the money could come from Fund Balance but in that case it would have to go to Town Meeting for approval which would add two weeks before the process of fixing the system could be started. Board members agreed that the funding should come from Finance Contingency.

Vote: Unanimous. Motion passed.

Motion to adjourn was made by Dick Burke. This was seconded by Jack Kiley. Motion passes unanimously.

Respectfully submitted, subject to approval

Marni Soss
Marni Soss, Clerk

13 OCT -9 AM 11:02
TOWN OF OXFORD, CT
Margaret A. West
TOWN CLERK