



TOWN OF OXFORD

**S.B. Church Memorial Town Hall
486 Oxford Road, Oxford, Connecticut 06478-1298**

Board of Selectmen Regular Meeting

**Wednesday, June 6, 2018
7:30 PM – Town Hall Main Meeting Room**

The Town of Oxford Board of Selectmen Regular Meeting was called to order by First Selectman George Temple at 7:34 PM, and the Pledge of Allegiance was recited.

Present: First Selectman George Temple, Esq., Selectman Scott Flaherty and Kristyn Rosa,
Administrative Assistant

Absent: Selectman Jeff Haney

ACCEPTANCE OF MINUTES

1. 5/21/18 Special Meeting

MOTION:

Scott Flaherty moved to approve the 5/21/18 Special Meeting minutes as presented. This was seconded by First Selectman George Temple. All 2 Ayes. Motion carries.

AMENDMENT OF AGENDA

1. Quaker Farms and Great Oak Middle School Phone Bid – Award Bid

MOTION:

Selectman Scott Flaherty moved to amend the agenda to add Quaker Farms School and Great Oak Middle School Phone Bid – Award Bid as Item #10. This was seconded by First Selectman George Temple. All 2 ayes. Motion carries.

2. Hire Oxford Police Officers

MOTION:

First Selectman George Temple moved to amend the agenda to Hire Two (2) Oxford Police Officers: David Hare and Anthony Cipriano. Selectman Scott Flaherty seconded this motion. All 2 ayes. Motion carries.

3. Dutton Road Bridge Replacement Project Authorization Letter and Notice to Proceed Resolution – Approve and Authorize First Selectman to Sign

MOTION:

Selectman Scott Flaherty moved to amend the agenda to add Dutton Road Bridge Replacement Project Authorization Letter and Notice to Proceed Resolution – Approve and Authorize First Selectman to Sign as Item #12. This was seconded by First Selectman George Temple. All 2 Ayes. Motion carries.

4. Add the Below Stated Matter as Item #13 and Move Report of First Selectman to Item #14.

Selectman Scott Flaherty moved to amend the agenda to add the following matter as Item #13 and move Report of First Selectman to Item #14:

To consider, and take action on a resolution entitled:

Resolution Requesting the Governor, Attorney General And The Secretary Of The Office Of Policy And Management To Certify That The Town Of Oxford Is Experiencing An Unusual And Serious Condition Endangering Public Health And Welfare And Requiring The Immediate Expenditure Of Public Funds Pursuant To Section 7-379 Of The Connecticut General Statutes

To consider and act upon an Official Intent Resolution to reimburse expenditures incurred in connection with the cleanup and repair caused by the May 15, 2018 Tornado with proceeds of tax exempt bonds, notes or other obligations.
(See Attachment A)

This was seconded by First Selectman George Temple. All 2 Ayes. Motion carries.

5. Add the Hiring of Summer Employees for the Oxford Parks & Recreation Department

MOTION:

First Selectman George Temple moved to amend the agenda to Add the Hiring of Summer Employees for the Oxford Parks & Recreation Department. This was seconded by Selectman Scott Flaherty. All 2 Ayes. Motion carries.

APPOINTMENTS

None

NEW BUSINESS

1. Proposed Plan of Conservation and Development – Accept Draft

Discussion: Kathleen O'Neil, Town of Oxford Grant Writer, stated that the Town is required to have an approved C & D to apply for Local, State or Federal money. The plan has gone through the C & D Committee, a draft was drawn; it went to Planning & Zoning, and now needs to be approved by the Board of Selectmen. First Selectman George Temple and Selectman Scott Flaherty agreed that this item should be tabled as they would like more time to review and have committee representatives present at the meeting for discussion.

MOTION:

Selectman Scott Flaherty moved to table the Proposed Plan of Conservation and Development as presented. This motion was seconded by First Selectman George Temple. All 2 Ayes. Motion carries.

2. Hot Diggity Dog, LLC Peddler's Permit – Approve

MOTION:

Selectman Scott Flaherty moved to approve Hot Diggity dog, LLC Peddler's Permit with the following restrictions and as approved by the Parks and Recreation Commission at their meeting on 6/4/18:

1. No selling at Posypanko Park during the summer camp hours of Monday-Friday, 7:30 AM – 5:00 PM, from July 9, 2018 to August 17, 2018.
2. No selling at Jackson Cove during the "Summer Nights at the Beach" series.

This was seconded by First Selectman George Temple. All 2 Ayes. Motion carries.

Discussion: The Parks & Recreation Commission has approved Hot Diggity Dog, LLC as a vendor.

3. Tax Refunds

MOTION:

Selectman Scott Flaherty moved to approve the tax refunds, totaling \$15,862.55 as presented by the Tax Collector in her letter received on 6/6/18 and to authorize two (2) signatures. This was seconded by First Selectman George Temple. All 2 Ayes. Motion carries.

Discussion: James Hliva, Town of Oxford Finance Director, indicated that the first 10 or 12 refunds on the list are for real estate overpayments; the remaining refunds are for motor vehicles with assessment changes that require tax refunds. First Selectman George Temple questioned why there are out-of-state payees on the list. James Hliva clarified that these are represented by mortgage (real estate) or leasing companies (auto).

4. Hire Parks & Recreation Summer Maintainer

MOTION:

Selectman Scott Flaherty moved to hire Christopher Twombly as a Summer Parks & Recreation Maintainer with a pay rate of \$11.00 per hour and a start date of June 21, 2018 as presented and recommended by the Parks & Recreation Director in her letter dated 5/23/18. This was seconded by First Selectman George Temple All 2 Ayes. Motion carries.

Discussion: First Selectman George Temple knows Christopher well, and he is certain that Chris will work hard and perform his duties well. He also requested that Kyra Nesteriak, Parks & Recreation Director, change the job title.

5. Hire Parks & Recreation Lifeguards

MOTION:

Selectman Scott Flaherty moved to hire Audrey Pratt of Oxford as Parks & Recreation Lifeguard with a pay rate of \$10.60 per hour as presented and recommended by the Parks & Recreation Director in her letter dated 5/23/18. This was seconded by First Selectman George Temple. All 2 Ayes. Motion carries.

Discussion: Kyra Nesteriak, Parks & Recreation Director, stated that Audrey just received her lifeguard certification. There are approximately 19 female lifeguards total.

MOTION:

Selectman Scott Flaherty moved to hire Christopher Wolf of Oxford as Parks & Recreation Lifeguard with a pay rate of \$11.60 per hour as presented and recommended by the Parks & Recreation Director in her letter dated 5/23/18. This was seconded by First Selectman George Temple. All 2 Ayes. Motion carries.

Discussion: Christopher Wolf is a returning lifeguard. He is receiving a higher rate of pay because he has been in the position for more years.

6. Salary Increase for Parks & Recreation Summer Maintainer

MOTION:

Selectman Scott Flaherty moved to increase Parks & Recreation Summer Maintainer Damian Prajer's salary from \$11.33 per hour to \$12.00 per hour as presented and recommended by the Parks & Recreation Director in her letter dated 5/23/18. This was seconded by First Selectman George Temple. All 2 Ayes. Motion carries.

Discussion: Damian Prajer is a returning staff member who has been doing the work of an assistant supervisor. He has already worked an entire summer season last year, and he has taken charge of all the work needed to get the beach ready for the season.

7. Riverside Fire Station Hood System Project – Approve Funding and Award Bids

MOTION:

Selectman Scott Flaherty moved to approve funding, in the amount of \$20,000.00, to be taken from the LoCIP fund, for the Riverside Fire Station Hood System Project to be dispersed as follows:

Award the proposed hood system bid to Hoodtech, Inc., of 428 South Cherry Street in Wallingford, CT, in the amount not to exceed \$14,000.00

Approve the quote from Kirk Products for the fire suppression system in the amount of \$3,100.00

Approve \$2,900.00 for the electrical work and construction

all as recommended and presented by the Board of Fire Chiefs in their letter dated 5/22/18. This was seconded by First Selectman George Temple. All 2 Ayes. Motion carries.

Discussion: James Hliva, Town of Oxford Director of Finance, confirmed that funding for this project is coming from LoCIP funds, and all funds are committed in the current budget (assuming the budget passes) and would need to come from the General Fund. First Selectman George Temple agreed that the project is long overdue and needs to be completed for the kitchen to ensure safety. This is the Fire Chief's recommendation. First Selectman George Temple stated that the use of the LoCIP fund is determined by the Board of Selectmen.

8. Hire Tax Department Summer Staff

MOTION:

Selectman Scott Flaherty moved to hire Kyle Chudoba, of 27 Ancient Highway, as Tax Department Summer Staff with a pay rate of \$19.24 per hour effective immediately. This was seconded by First Selectman George Temple. All 2 Ayes. Motion carries.

Discussion: First Selectman George Temple has known Kyle for many years. He worked with the department last year and just graduated college. He is substituting for an employee who is on maternity leave. This position requires the handling of town monies, and the rate of pay reflects the responsibilities of the position.

MOTION:

Selectman Scott Flaherty moved to hire Erin Satkowski, of 246 Quaker Farms Road, as Tax Department Summer Staff with a pay rate of \$10.10 per hour effective immediately. This was seconded by First Selectman George Temple. All 2 ayes. Motion carries.

Discussion: This is a starting salary. Erin is currently a college student with impressive abilities.

9. Town's Lawns & Athletic Fields Mowing & Maintenance Contract – Re-Award Bid

MOTION:

First Selectman George Temple moved to terminate the current maintenance contract with Tarantino's Landscaping Inc. for poor performance and failure to comply with the contract. Selectman Scott Flaherty Seconded the motion. All 2 Ayes. Motion Carries.

Discussion: According to Kyra Nesteriak, Parks & Recreation Department Director, Tarantino's Landscaping Inc. has not maintained the Town properties as per their bid and contract. In addition, Kyra Nesteriak has a file of complaints and photographic evidence documenting poor performance.

MOTION:

Selectman Scott Flaherty moved to re-award the Town's Lawns & Athletic Fields Mowing & Maintenance Contract to The Nature's Edge, of 54 Dorman Road, in the amount of \$78,570.00. This was seconded by First Selectman George Temple. All 2 Ayes. Motion carries.

Discussion: Tarantino's original bid price was significantly lower than The Nature's Edge original bid for the entire job. Accordingly, The Nature's Edge can complete the work that is left for this price. The owner of The Nature's Edge had already mowed the property for free because he has a child in the school system. The Town will consult with the Town Attorney regarding the monies already paid on Tarantino's original contract.

10. Quaker Farms School and Great Oak Middle School Phone Bid – Award Bid

MOTION:

Selectman Scott Flaherty moved to award the Quaker Farms School and Great Oak Middle School Phone Bid to Connecticut Communications, in the amount of \$32,995, for the installation of the premise-based phone system with built-in enhanced emergency notification feature; as presented and recommended by the Board of Education in their letter dated 6/4/18. This was seconded by First Selectman George Temple. All 2 Ayes. Motion carries.

Discussion: Sue O'Brien, Chairman of the Oxford Board of Education, explained that the schools will have communication capabilities even when the internet is down and will be able to send emergency notifications. This will include comprehensive inventory, new cabling, licensing requirements and emergency 911. In the wake of the tornado, the entire communication system for the schools was inoperative. James

Hliva, Town of Oxford Finance Director, explained that this project will be paid for with monies from the LoCIP grant that has already been approved.

11. Hire Oxford Police Officers

MOTION:

First Selectman George Temple moved to hire Trooper David Hare as an Oxford Police Officer contingent upon any course, testing and/or administrative requirements. This was seconded by Selectman Scott Flaherty. All 2 Ayes. Motion carries.

Discussion: David Hare is retiring as a outstanding State Trooper and comes highly recommended by Sgt. Dan Semosky and other law enforcers.

MOTION:

First Selectman George Temple moved to hire Anthony Cipriano, of 2 Fieldstone Lane in Southington, as an Oxford Police Officer pending administrative procedures and course/testing requirements. This was seconded by Selectman Scott Flaherty. All 2 Ayes. Motion carries.

Discussion: Anthony Cipriano is a retired State Trooper. Oxford needs more police to ensure school and town security, and Anthony came highly recommended by Sgt. Semosky, Lt. Bartolotta and many law enforcers.

12. Dutton Road Bridge Replacement Project Authorization Letter and Notice To Proceed Resolution – Approve and Authorize First Selectman to Sign

MOTION:

Selectman Scott Flaherty moved to approve the following Dutton Road Bridge Replacement Project Authorization Letter and Notice to Proceed Resolution and authorize the First Selectman to sign; as presented and recommended by the Grant Writer in her letter dated 6/5/18.

RESOLVED, that George R. Temple, First Selectman of the Town of Oxford, be and hereby is authorized to accept the Project Authorization Letter (PAL) fee schedule for the design phase of the Dutton Road Bridge Replacement, State Project No. 107-179. In addition, the First Selectman, George R. Temple is authorized to issue a Notice to Proceed to A1 Engineers.

This was seconded by First Selectman George Temple All 2. Ayes. Motion carries.

Discussion: Kathleen O'Neil, Town of Oxford Grant Writer, stated that A1 Engineers won the bid. The estimate for the new bridge is between \$1.5 million and \$2 million. The grant is a 20% match. The State is mandating the bridge replacement. Without the grant, the Town of Oxford will spend more money to replace the bridge.

13. Approve the Resolution

MOTION:

Selectman Scott Flaherty moved to approve the Resolution. This was seconded by First Selectman George Temple. All 2 Ayes. Motion carries.

Discussion: Since the State is mandating the replacement of the Dutton Road Bridge, the Resolution will be approved.

5 Minute Recess

MOTION:

First Selectman George Temple moved to take a 5-minute recess at 8:18 PM. This was seconded by Selectman Scott Flaherty. All 2 Ayes. Motion carries.

MOTION:

First Selectman George Temple reconvened the meeting at 8:27 PM. This was seconded by Selectman Scott Flaherty. All 2 Ayes. Motion carries.

14. Resolution Requesting the Governor, Attorney General And The Office Of Policy And Management To Certify That The Town Of Oxford Is Experiencing An Unusual And Serious Condition Endangering Public Health And Welfare And Requiring The Immediate Expenditure Of Public Funds Pursuant To Section 7-379 Of The Connecticut General Statutes

MOTION:

Selectman Scott Flaherty moved to approve the resolution requesting The Governor, Attorney General And The Secretary Of The Office Of Policy And Management To Certify That The Town Of Oxford Is Experiencing An Unusual And Serious condition Endangering Public Health And Welfare And Requiring The Immediate Expenditure Of Public Funds Pursuant To Section 7-379 Of The Connecticut General Statutes

To consider and act upon an Official Intent Resolution to reimburse expenditures incurred in connection with the cleanup and repair caused by the May 15, 2018 Tornado with proceeds of tax exempt bonds, notes or other obligations. This was seconded by First Selectman George Temple. All 2 Ayes. Motion carries.
(See Attachment A)

Discussion: This is for the Town of Oxford to move forward, before the involvement of the Federal Government, with cleanup, the Governor's signature and one Town Meeting. James Hliva has given the letter addressed to the Governor to First Selectman George Temple. Mr. Hliva spoke with State Representative Dave Labriola. In addition to the Town of Oxford submitting a letter to the Governor requesting support, Mr. Labriola indicated that he would speak with the Governor in

support of this reimbursement. First Selectman George Temple signed the letter for Governor Malloy.

15. Hire Summer Employees for the Town of Oxford Parks & Recreation Department

MOTION:

First Selectman George Temple moved to hire the 2018 summer employees for the Parks & Recreation Department as presented and recommended by the Director in her letter dated 5/14/18. This was seconded by Selectman Scott Flaherty. All 2 Ayes. Motion carries.

Discussion: None

16. Report of First Selectman

First Selectman George Temple stated that anyone who would like to know what the report is should stop by the Oxford Town Hall.

AUDIENCE OF CITIZENS

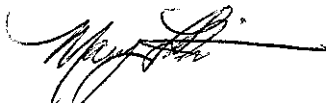
None

ADJOURNMENT

MOTION:

Selectman Scott Flaherty moved to adjourn the meeting at 8:38 PM. This was seconded by First Selectman George Temple. All 2 Ayes. Motion carries.

Respectfully submitted,



Mary LoPresti
Clerk, Board of Selectmen

18 JUN 11 PM 3:44
TOWN OF OXFORD, CT
Mary LoPresti
TOWN CLERK

**Resolution Requesting The Governor, Attorney General
And The Secretary Of The Office Of Policy And Management
To Certify That The Town Of Oxford Is Experiencing An Unusual
And Serious Condition Endangering Public Health And Welfare And
Requiring The Immediate Expenditure Of Public Funds Pursuant To
Section 7-379 Of The Connecticut General Statutes**

Whereas, on May 15, 2018 a Tornado, unexpectedly swept through the Town of Oxford, Ct., resulting in: electric power outages for 94% of the Town at its peak, loss of telephone, cable and wifi service, electric power loss for up to 8 days for some sections of Town, trees crushing cars and trapping motorists, damage to dozens of homes and 4 municipal buildings, crushed guardrails, some roads closed for up to seven days, schools closed for 5 days;

Whereas, in response to the Tornado the Town opened emergency shelters, declared a local emergency, and received mutual aid from neighboring Towns;

Whereas, the Town is experience ongoing safety effects as a result to the Tornado including narrowed roadways, diminished traffic sight lines, dangerous debris around school bus stops and other areas throughout Town, damaged trees and limbs hanging on wires and leaning over roadways, rivers and streams clogged with debris, continuing incidents of unrestored power and phone lines;

Whereas, the expense to the Town to repair and clean the results of the Tornado are substantial and unexpected, and estimated to be \$1,500,000, although as the repair and cleaning process progresses more damage and destruction than original seen and estimated is uncovered;

Whereas, the cost of repair, rehabilitation and cleanup is substantial, unexpected and a financial burden to the Town that requires a "Dire Emergency Appropriation" as defined in 7-379, and it is expected that a portion of the expense will require to be financed by the issuance of bonds, notes or other obligations;

Whereas, the situation in Town is dangerous, an ongoing threat to public safety, hazardous to travelers in and through the Town and to residents, and every available means of assistance is necessary to overcome the damage and destruction to the Town and return it to a safe and livable condition;

NOW THEREFORE, BOARD OF SELECTMEN;

1. Hereby request the Governor, Secretary, Office of Policy and Management and the Attorney General (the "State Officials") to certify that an usual and serious condition endangering public health and welfare and requiring the immediate expenditure of public funds exists with the Town of Oxford, pursuant to Conn. Gen. Stat. section 7-379;
2. Authorizes and directs the First Selectman on behalf of the Town of Oxford to provide such information, correspondence, applications and other assistance, directly or through agents designated by the First Selectman, to the State Officials with respect to obtaining the requested certification, and other assistance as it may be available;

**RESOLUTION OF OFFICIAL INTENT TO REIMBURSE
EXPENDITURES WITH PROCEEDS OF TAX EXEMPT
BONDS, NOTES OR OTHER OBLIGATIONS**

Project: Disaster recovery and clean up as a result of the
May 15, 2018 Tornado that swept through the town
of Oxford, Ct.

Maximum Expected Principal
Amount of Obligations to
be issued for Project

Financing: \$1,500,000.00

Source of Advance: General Fund, fund balance, or other available
funds

The Town of Oxford, CT., (the "Issuer") hereby express its official intent pursuant to §1.150-2 of the Federal Income Tax Regulations, Title 26 (the "Regulations"), to reimburse expenditures paid sixty days prior to the date of passage of this Resolution, and thereafter, in the maximum amount and for the capital project defined above with the proceeds of lease financing, bonds, notes, or other obligations ("Obligations") authorized to be issued not later than 18 months after the later of the date of the expenditure or the substantial completion of the project, or such later date the Regulations may authorize. The Issuer hereby certifies that the intention to reimburse as expressed herein is based upon its reasonable expectations as of this date. The Director of Finance or his designee is authorized to pay project expenses in accordance herewith pending the issuance of reimbursement bonds, and to amend this resolution.

Adopted by the Board of Selectmen this __ day of ____, 2018.