



TOWN OF OXFORD

**S.B. Church Memorial Town Hall
486 Oxford Road, Oxford, Connecticut 06478-1298**

Board of Selectmen Regular Meeting

**Wednesday, February 6, 2019
7:30 PM – Town Hall Main Meeting Room**

The Town of Oxford Board of Selectmen Regular Meeting was called to order by First Selectman George Temple at 7:34 PM, and the Pledge of Allegiance was recited.

Present: First Selectman George Temple, Esq., Selectman Scott Flaherty, Kristyn Rosa, Administrative Assistant

Absent: Selectman Jeff Haney

ACCEPTANCE OF MINUTES

1. 1/16/19 Regular Meeting

MOTION:

Selectman Scott Flaherty moved to approve the 1/16/19 Regular Meeting minutes as presented. This was seconded by First Selectman George Temple. All 2 Ayes. Motion carries.

AMENDMENT OF AGENDA

1. Tax Refunds

MOTION:

Selectman Scott Flaherty moved to amend the agenda to add Tax Refunds as Item #13. This was seconded by First Selectman George Temple. All 2 Ayes. Motion carries.

2. Solid Waste Permit License Approval

MOTION:

Selectman Scott Flaherty moved to amend the agenda to add Solid Waste Permit License Approval as Item #14. This was seconded by First Selectman George Temple. All 2 Ayes. Motion carries.

3. Annual Report Addendum

MOTION:

Selectman Scott Flaherty moved to amend the agenda to add Annual Report Addendum as Item #15 and move Report of First Selectman to Item #16. This was seconded by First Selectman George Temple. All 2 Ayes. Motion carries.

APPOINTMENTS

1. Board of Education Appointment

MOTION:

Selectman Scott Flaherty moved to table the Board of Education Appointment. This was seconded by First Selectman George Temple. All 2 Ayes. Motion carries.

2. Oxford Center Volunteer Fire Company 2019 Fire Police Appointment

MOTION:

Selectman Scott Flaherty moved to appoint Marc George Athanasiou as an Oxford Center Volunteer Fire Company, Inc. 2019 Fire Police; as recommended in their revised letter dated 1/18/19. This was seconded by First Selectman George Temple. All 2 Ayes. Motion carries.

NEW BUSINESS

1. Pop Warner Cheerleaders and Football Players Certificate of Accomplishment Presentation

First Selectman George Temple congratulated the Oxford 12U Northern Connecticut Pop Warner Football Team and the Oxford Jr. Varsity Northern Connecticut Pop Warner Cheerleaders for their great accomplishments. The Football Team won the Northern Connecticut Pop Warner Championship. He had the opportunity to attend some of the football games and stated that they were amazing. First Selectman George Temple was proud of all the players who participated. The team showed three (3) trophies that they received to everyone at the meeting.

First Selectman George Temple called the name of each football player, and Selectman Scott Flaherty presented a Certificate of Accomplishment to each of the 29 players in the following order:

1. Benjamin Anglace
2. Christopher Bobbie
3. John Bogart
4. Landon Brooks
5. Ryan Burnett
6. Brendan Cafferty
7. Nicholas Cuomo

8. Michael Dorosh
9. Harrison Evans
10. Colin Frechette
11. John Garcia
12. Jaxon Geloso
13. Austin Hays
14. Michael Hyman
15. Gabriel Koosa
16. Michael Koosa
17. Austin Kurimsky
18. Mason Lawrence
19. Trever Lima
20. Cooper McAllister
21. Matthew McGuire
22. Mark Palmiero
23. Dillon Passerini
24. Nicholas Pryde
25. Michael Rich
26. Christian Setaro
27. Ian Sevic
28. Aidan Sill
29. Nathaniel Wolyniec

First Selectman George Temple added that the team's success could not have been accomplished without the work and support of the coaches and parents. He thanked the coaches and parents, and photos were then taken of the football team.

The Oxford Jr. Varsity Northern Connecticut Pop Warner Cheerleaders were honored next. The team was awarded 3rd Place in the 2018 Pop Warner National Cheer Competition at the ESPN Center in Orlando, Florida. First Selectman George Temple congratulated the cheerleaders, complimenting their athleticism and ability to work together as a team. He thanked the coaches and parents for their support.

First Selectman George Temple called the name of each cheerleader, and Selectman Scott Flaherty presented a Certificate of Accomplishment to each of the 19 cheerleaders:

1. Gillian Mucciacciaro
2. Lexi Kashuba
3. Marissa Rosa
4. Brooke Sukoian
5. Claire Sukoian
6. Mariella Montanez
7. Ava Sheftz
8. Abby O'Connell
9. Kendell Murray
10. Mia Ferrigno
11. Natalia Kuna
12. Erica Bycenski
13. Hannah Lima

14. Samantha Degree
15. Elizabeth Racamato
16. Jayme Eerdtmen
17. Emma Lacobelle
18. Macie Gilbert
19. Emma Friedmann

First Selectman George Temple told the cheerleaders that he was very proud of them. Photos were taken of the cheerleaders.

MOTION:

First Selectman George Temple moved to take a short recess at 8:05 PM. This was seconded by Selectman Scott Flaherty. All 2 Ayes. Motion carries.

First Selectman George Temple called the meeting back to order at 8:15 PM.

NEW BUSINESS continued

2. Fire Hydrant Maintenance Proposal

Discussion: First Selectman George Temple explained that this is a proposal for the Town of Oxford to take responsibility for maintaining the fire hydrants in the Meadow Brook Estates. This will assure proper maintenance of the hydrants on a regular schedule.

MOTION:

Selectman Scott Flaherty moved to table the proposal until more information is received. This was seconded by First Selectman George Temple. All 2 Ayes. Motion carries.

3. Water Pollution Control Authority's Pump Station Emergency Generator Replacement – Approve Purchase and Funding

MOTION:

Selectman Scott Flaherty moved to approve an emergency expenditure, not to exceed \$65,000.00 to be taken from Capital and Non-Recurring, for the Water Pollution Control Authority in order to replace the emergency generator at the Towner Lane Pump Station as requested in their letter dated 1/31/19. This matter will be forwarded to the Board of Finance and then to Town Meeting. This was seconded by First Selectman George Temple. All 2 Ayes. Motion carries.

Discussion: Scott Halstead, Oxford WPCA, explained that this is for an emergency generator, which is a requirement for the home station in the event of a power loss. The existing generator is 30 years old and has been having issues since August. James Hliva, Finance Director, added that the Town collected approximately \$10,000.00 to replace

generator parts after a lightning strike. He is still pursuing a claim with the insurance company following the storm in August and anticipates that the money will be reimbursed by the insurance company.

4. Water Pollution Control Authority's Emergency Expenditure for Purchase and Installation of Two Backflow Preventers – Approve

MOTION:

Selectman Scott Flaherty moved to approve an emergency expenditure, not to exceed \$10,000.00 to be taken from General Fund, for the Water Pollution Control Authority in order to install backflow preventers at 46 Towner Lane and 50 Towner Lane as requested in their letter dated 1/31/19. This matter will be forwarded to the Board of Finance and then to Town Meeting. This was seconded by First Selectman George Temple. All 2 Ayes. Motion carries.

Discussion: This expenditure is for check valves for two houses closest to the pump station. The valves will prevent sewage backup in the basement.

5. Public Works Tractor and Boom Mower with Creeper Gear – Approve Purchase and Funding.

MOTION:

Selectman Scott Flaherty moved to approve the purchase of a John Deere tractor and Samurai boom mower with creeper gear along with a 48" Flair axe cutting head, swivel type and additional tractor options including a beacon light, left outside telescopic mirror, manual loaded left rear tire with non-toxic liquid ballast, electric hitch control, AM/FM radio, power reverser and on-site training for the tractor and boom mover from Bacher Corp. of Connecticut, for an amount totaling \$136,176.13 to be taken from Capital and Non-Recurring; all as requested by the Public Works Road Foreman in his letter received on 2/5/19. This matter will be forwarded to the Board of Finance and then to Town Meeting. This was seconded by First Selectman George Temple. All 2 Ayes. Motion carries.

Discussion: First Selectman George Temple asked why there is a radio on the tractor. Jim Hliva, Finance Director, stated that the radio is part of the options package. First Selectman George Temple questioned if there is an additional cost for the radio. Selectman Scott Flaherty said that this is probably how the tractor comes equipped. James Hliva, Finance Director, said that three bids were received; this was not the lowest bid, but it was the only bid with creeper gear. The new tractor will replace a Ford tractor that is 16 or 17 years old.

6. Purchase Public Works Pick-up Truck

MOTION:

Selectman Scott Flaherty moved to approve the purchase of a 2019 Chevrolet Siverado 2500 HD 4WD Double Cab Work Truck from Loehman Blasius Chevrolet for Public Works, in an amount not to exceed \$30,000 to be taken from General Fund. This matter will be forwarded to the Board of Finance and then to Town Meeting. This was seconded by First Selectman George Temple. All 2 Ayes. Motion carries.

Discussion: The truck is a tremendous bargain with rebates that bring the cost down to \$28,000. This will replace an old truck that will be scrapped.

7. Award Public Works Fuel System Bid

MOTION:

Selectman Scott Flaherty moved to award the Public Fuel System Bid to United Concrete Products in the amount of \$417,000.00 for the base bid and alternates 2 – 6 in the additional amount of \$30,900.00 to be used only if necessary and to approve the funding be taken from LoCIP and/or Capital and Non-Recurring; all as presented and recommended by the Public Works Road Foreman in his letter dated 1/24/19. This matter will be forwarded to the Board of Finance and then to Town Meeting. This was seconded by First Selectman George Temple. All 2 Ayes. Motion carries.

Discussion: The Public Fuel System needs to replace an old system. There was only one (1) bid presented. The new system is required to have fire prevention, which adds to the cost.

8. Board of Education Computer Infrastructure – Award Bid and Approve Funding

MOTION:

Selectman Scott Flaherty moved to award the Board of Education Computer Infrastructure Bid to Synacktek, of 4 Research Drive in Shelton, in the amount of \$84,376.09 to be taken from LoCIP and/or Capital Non-Recurring. This matter will be forwarded to the Board of Finance and then to Town Meeting. This was seconded by First Selectman George Temple. All 2 Ayes. Motion carries.

Discussion: The Board of Selectmen never approves capital projects for the Board of Education, but the selectmen will consider this project. This project is to put the infrastructure (security, door locks, cameras, firewalls) in place for the entire school district.

9. FY 2018 – 2019 Transfer Requests

MOTION:

Selectman Scott Flaherty moved to approve the following FY 2018 – 2019 transfer requests as presented by the Finance Director in his letter received on 1/31/19:

TO:	Inland Wetlands	5265-570-111	Engineering	\$3,000.00
FROM:	Finance	5320-560-5320	Contingency	\$3,000.00
TO:	Various	Various	Contract Settlement	\$86,544.45
FROM:	Finance	5320-560-5320	Contingency	\$86,544.45

This was seconded by First Selectman George Temple. All 2 Ayes. Motion carries.

Discussion: The transfer requests include the retroactive contract from July, 1, 2017, the switching of Anthem insurance plan to the State plan as of August 2018, and the salary of a library employee whose hours were increased from 35 to 40 hours per week. Also included is an environmental review for 10 Park Road by the bridge.

MOTION:

First Selectman George Temple moved to table the Inland Wetlands Engineering portion of the Transfer Requests until Inland Wetlands comes before the Board of Selectmen to explain what they are doing to enforce the judgment that the Town won. The Various Transfer Requests will be approved as presented. This was seconded by Selectman Scott Flaherty. All 2 Ayes. Motion carries.

10. Hire Full-Time Public Works Secretary

MOTION:

Selectman Scott Flaherty moved to hire Dawn Passerine, of 11 Cheyenne Road, as the Public Works Administrative Secretary, at a pay rate of \$22.45 and a start date of Monday, February 11, 2019; as presented and recommended by the Administrative Assistant in her letter dated 2/4/19. This was seconded by First Selectman George Temple. All 2 Ayes. Motion carries.

Discussion: Kristyn Rosa, Administrative Assistant, stated that she and the interviewing committee interviewed several candidates. Dawn Passerine was the best qualified to fill the position. She owned her own gas station for 30 years, has some accounting experience and has served in other positions at Town Hall. Selectman Scott Flaherty agreed that she was the best choice, as did First Selectman George Temple.

11. Hire Full-Time Public Works Utility Man

MOTION:

Selectman Scott Flaherty moved to hire Kyle Sastrum, of 75 Captain Wooster Road, as a Full-Time Public Works Utility Man, with a pay rate of \$23.72 and a start date of Monday, February 18, 2019 as presented and recommended by the Administrative Assistant in her letter dated 2/4/19. This was seconded by First Selectman George Temple. All 2 Ayes. Motion carries.

Discussion: Kristyn Rosa, Administrative Assistant, indicated that Kyle was the best qualified for the position. He has worked at Town Hall for approximately 1 ½ years and has worked with Kristyn for one (1) year. First Selectman George Temple concurred with the selection.

12. Hire Full-Time Custodian

MOTION:

Selectman Scott Flaherty moved to hire Tyler Hicks, of 140 Maple Street in Seymour, as a Full-Time Custodian with a pay rate of \$18.81 and a start date of Monday, February 18, 2019 as presented and recommended by the Administrative Assistant in her letter dated 2/4/19. This was seconded by First Selectman George Temple. All 2 Ayes. Motion carries.

Discussion: Tyler is conscientious, is able to work flexible hours and seems to be a good fit for the position. The Board of Selectmen agrees with the choice.

13. Tax Refunds

MOTION:

Selectman Scott Flaherty moved to approve the tax refunds, totaling \$3,900.05, as presented and recommended by the Tax Collector in her letter dated 2/1/19 and to authorize two signatures. This was seconded by First Selectman George Temple. All 2 Ayes. Motion carries.

Discussion: The tax refunds are commonplace.

14. Solid Waste Permit License Approval

MOTION:

Selectman Scott Flaherty moved to approve the following Solid Waste Permit License:

- Oak Ridge Hauling, LLC, of 307 White Street in Danbury

This was seconded by First Selectman George Temple. All 2 Ayes. Motion carries.

Discussion: This is a renewal. The company has paid its fee.

15. Annual Report Addendum

MOTION:

Selectman Scott Flaherty moved to approve the Annual Report Addendum which includes the Finance Office's Annual Report and the Treasurer's Annual Report and to file the Addendum in the Town Clerk's Office. This was seconded by First Selectman George Temple. All 2 Ayes. Motion carries.

Discussion: The Annual Report is due in September or October. Finance and Treasurer do not submit their reports until after the audit is completed in December. There was approximately \$11 Million in the Fund Balance as of June 30, 2018, with \$3 Million to \$4 Million used to finance the current year, leaving approximately \$7 Million to \$8 Million in Surplus. \$5 Million is required to be held in Surplus. The Town is over that amount.

16. Report of First Selectman

1. The week has been busy in preparing for the budget. Request for budget submissions have been made to all Town departments.
2. Selectman Haney's health is poor. He is in good spirits and had wanted to attend this meeting, but he was not able to attend. There will be a special meeting to appoint a new member to the Board of Education. Selectman Haney assured First Selectman George Temple that he will be at that meeting.
3. It is expected that the Town will have better financial news going forward. The Town owns 18 lots by the power plant that will be marketed for sale. The lots will range in price from \$500,000.00 to \$700,000.00. Once buildings are placed on the lots, the Town will receive taxes for the life of the buildings. Currently, the sale of the properties is being delayed due to road acceptance. The road has sunk by East Commerce Drive. The Town is working to have the power plant fix the road.
4. The power plant is in full operation. The selectmen have met the manager of the power plant. Residents have expressed concern over the plume being emitted from the stacks. The plume is condensation (water droplets).

AUDIENCE OF CITIZENS

1. Stephanie Miller, of 2 Deanna Drive, appealed to the Board of Selectmen to appoint someone to the Board of Education who is knowledgeable in education, finance and who will act upon what is best for the children. First Selectman George Temple assured Stephanie that he and Selectman Flaherty take their responsibilities seriously. Stephanie also expressed that she is sorry to hear about Jeff Haney's health.

2. Sue O'Brien, 8 Country Farms Road, Chairman Oxford BOE, asked if she could be given advance notice for the date of the BOE special meeting. First Selectman George Temple said that the meeting will probably be next Friday, February 15, 2019. He will let her know the definite date and time of the meeting with ample time for her to prepare her schedule.
3. Stacy Gendron, 27 Belinsky Circle, expressed that she would like to be considered for the Board of Education position. She has been a public education teacher for over 20 years. She believes that she has the leadership skills and collaborative skills needed to bring to the Board if given the opportunity.

ADJOURNMENT

MOTION:

Selectman Scott Flaherty moved to adjourn the meeting at 8:56 PM. This was seconded by First Selectman George Temple. All 2 Ayes. Motion carries.

Respectfully submitted,



Mary LoPresti
Clerk, Board of Selectmen

19 FEB 11 AM 11:40
TOWN OF OXFORD, CT
George H. Temple
TOWN CLERK