



TOWN OF OXFORD

S.B. Church Memorial Town Hall
486 Oxford Road, Oxford, Connecticut 06478-1298

Board of Selectmen Regular Meeting

Wednesday, May 20, 2020
7:30 PM – Virtual Meeting/Hangout Meets

The Town of Oxford Board of Selectmen Regular Meeting was called to order by First Selectman George Temple at 7:33 PM, and the Pledge of Allegiance was recited.

Present: First Selectman George Temple, Esq., Selectman Arnold Jensen, Selectman Heather Haney, Kristyn Rosa, Administrative Assistant to the First Selectman

Absent: None.

ACCEPTANCE OF MINUTES

1. 5/6/20 Regular Meeting

MOTION:

Selectman Arnold Jensen moved to approve the 5/6/20 Regular Meeting minutes as presented. This was seconded by Selectman Heather Haney. All 3 Ayes. Motion carries.

AMENDMENT OF AGENDA

1. Hire Parks & Recreation 2020 Summer Staff

Selectman Arnold Jensen moved to amend the agenda to add Hire Parks & Recreation 2020 Summer Staff as Item #7. This was seconded by Selectman Heather Haney. All 3 Ayes. Motion carries.

2. Fire Department funding Request for Repairs to T46-Aerial Ladder Truck

MOTION:

Selectman Arnold Jensen moved to amend the agenda to add Fire Department Funding Request for Repairs to TK-46 Aerial Ladder Truck as Item #8 and move the Report of First Selectman to Item #9. This was seconded by Selectman Heather Haney. All 3 Ayes. Motion carries.

APPOINTMENTS

None.

NEW BUSINESS

1. Award General Construction Contract for The Great Oak School Renovation Project – Discuss with Possible Action

MOTION:

Selectman Arnold Jensen moved to remove this matter from the table. This was seconded by Selectman Heather Haney. All 3 ayes. Motion carries.

Discussion: None.

MOTION:

Selectman Arnold Jensen moved to award the General Construction Contract for the Great Oak School Renovation Project to Catalyst Construction Services, LLC, of Westport, in the amount of \$91,905.00. This was seconded by Selectman Heather Haney. This matter will be forwarded to the Board of Finance.

Discussion: The amount of the project should read \$149,816.00.

MOTION:

Selectman Arnold Jensen moved to amend the motion to award the General Construction Contract for the Great Oak School Renovation Project to Catalyst Construction Services, LLC, of Westport, for the corrected amount of \$149,816.00. This was seconded by Selectman Heather Haney. This matter will be forwarded to the Board of Finance. All 3 Ayes. Motion carries.

Discussion: Herman Schuler, member of the school construction committee, spoke in response to the RFP for the construction. George Renzoni, Oxford Public Schools Facilities Manager, and Herman Schuler fielded questions regarding the construction. Richard Kruegar and Robert Miller also commented on the school construction. Jack Kiley, Oxford Board of Finance Chairman, asked questions regarding bonding.

2. Award Stage Bid for Great Oak Middle School Evaluation and Improvement Committee

MOTION:

Selectman Arnold Jensen moved to award the Stage Bid for the Great Oak Middle School Project to StageRight, of Clare, Michigan, in the amount of \$63,800.00; as presented and requested by the Chairman in his letter dated 5/17/20. This was seconded by Selectman Heather Haney. This matter will be forwarded to the Board of Finance. All 3 Ayes. Motion carries.

Discussion: Herman Schuler, member of the school construction committee, discussed the monetary amount for the portable stage and its specifications. George Renzoni, Oxford Public Schools Facilities Manager, also commented on this item. Jack Kiley, Oxford Board of Finance Chairman, asked that this item stay within budget. Discussion ensued among the Board of Selectmen.

3. Award Bids for Oxford High School Locker Room Project

MOTION:

Selectman Arnold Jensen moved to award the following Oxford High School Locker Room Project Bids, which are part of last year's Capital Non-Recurring Approved Budget, as presented and recommended by the Facilities Manager in his letter dated 5/15/20:

- Curbing, Floor Repairs and Leveling to The Nature's Edge of Oxford \$ 8,800
- Epoxy Floor Finish of Locker Room, Bathroom and Shower Area to
CMK Coatings, Inc. of Stratford \$28,029

This was seconded by Selectman Heather Haney. This matter will be forwarded to the Board of Finance. All 3 Ayes. Motion carries.

Discussion: George Renzoni, Oxford Public Schools Facilities Manager, explained the project, work that has already been completed and the final product once all the work is completed. Robert Miller and Jack Kiley, Oxford Board of Finance Chairman, also commented on the project.

4. Tax Refunds

Selectman Arnold Jensen moved to approve the tax refunds, totaling \$5,159.91, as presented and recommended by the Tax Collector in her letter dated 5/18/20 and to authorize two signatures. This was seconded by Selectman Heather Haney. All 3 Ayes. Motion carries.

Discussion: First Selectman George Temple had discussed the tax refunds with the Tax Collector. James Hliva, Oxford Finance Director, explained overpayments and adjustments.

5. FY 2019 – 2020 Transfer Requests

MOTION:

Selectman Arnold Jensen moved approve the FY 2019 – 2020 Transfer Requests as presented by the Finance Director in his letter dated 5/20/20. This was seconded by Selectman Heather Haney. This matter will be forwarded to the Boar of Finance. All 3 Ayes. Motion carries.

Discussion: James Hliva, Oxford Finance Director, explained the requests and answered questions from the Board of Selectmen. Jack Kiley, Oxford Board of Finance Chairman, discussed the financial background for these requests.

6. Fire Department's Request for Consortium Bidding for New E31 – Approve

MOTION:

Selectman Arnold Jensen moved to authorize the Fire Department to conduct a consortium bidding for a new E31 Fire Truck as presented and requested in their letter dated 5/11/20. This was seconded by Selectman Heather Haney. All 3 Ayes. Motion carries.

Discussion: Scott Pelletier, Oxford Fire Chief, explained that this is the 4th engine to be replaced. Accordingly, all the trucks within the Fire Department will be identical. Jack Kiley, Oxford Board of Finance Chairman, and James Hliva, Oxford Finance Director, discussed the financing for the truck. The Board of Finance will determine the funding for this expenditure.

7. Hire Parks & Recreation 2020 Summer Staff

MOTION:

Selectman Arnold Jensen moved to remove this matter from the table. This was seconded by Selectman Heather Haney. All 3 Ayes. Motion carries.

MOTION:

Selectman Arnold Jensen moved to hire the Parks and Recreation Lifeguards as presented and recommended by the Director. This was seconded by Selectman Heather Haney. All 3 Ayes. Motion carries.

Discussion: Kyra Nesteriak, Oxford Parks & Recreation Director, explained the current hiring situation for the opening of Jackson Cove beach this Memorial Day Weekend. First Selectman George Temple also discussed opening procedures.

8. Fire Department Funding Request for Repairs to TK46-Aerial Ladder Truck

MOTION:

Selectman Arnold Jensen moved to approve the Fire Department's funding request, in the amount of \$56,633.70 to be taken from General Fund Balance, for repairs to TK-46 Aerial Ladder Truck as presented by the Fire Chief in his letter dated 5/12/20. This was seconded by Selectman Heather Haney. This matter will be forwarded to the Board of Finance and then to Town Meeting. All 3 Ayes. Motion carries.

Discussion: Scott Pelletier, Oxford Fire Chief, explained that the repairs are necessary for proper and safe operation of the truck. James Hliva, Oxford Finance Director, and Jack Kiley, Oxford Board of Finance Chairman, expressed their views on funding for this item.

9. Report of First Selectman

- 1. First Responders.** First Selectman George Temple thanked the police, Madalene Taggart, Oxford Ambulance Association, Scott Pelletier, Oxford Fire Chief, Resident Trooper Sgt. Robert Boroski, Kristyn Rosa, Administrative Assistant to the First Selectman and the Covid Response Committee for their work on keeping people safe in Town Hall.
- 2. Town Hall.** Town Hall employees are back to work in the Oxford Town Hall. However, the Town Hall is not yet open to the public. The anticipated opening date for the public is June 1, 2020. There will be a control point at the back entrance to the Town Hall where temperatures will be taken and masks will be required.
- 3. Restaurants.** Governor Lamont has authorized that restaurants may open outdoor food service. The Town will monitor for social distancing.
- 4. Memorial Day.** Oxford will acknowledge Memorial Day starting at 10:30 AM. A group of people will walk or drive from Little River Shopping Center to a ceremony at Victory Memorial Park, and then to Town Hall where there will be some commentary. Social distancing will be required. South-bound traffic on Rt. 67 will be allowed; however, north-bound traffic will be closed. This event is to offer respect for the sacrifices made by those who have served our country.

AUDIENCE OF CITIZENS

1. Carol Bistany, of 911 Miles Lane, Meadowbrook Estates, questioned a \$300.00 charge for sewer within this 55+ community. She asked that the Board of Selectman look into this charge, as she feels it is an unfair amount to charge senior citizens living within the over 55 community. First Selectman George Temple indicated that the Board of Selectmen has no control over this charge since it is a private community, but he thanked her for bringing this up and assured her that the Board will look into the matter.
2. Jack Kiley, Oxford Board of Finance Chairman, explained that the Town mil rate will remain at 23.84. He also discussed surplus monies within the Oxford Board of Education.

ADJOURNMENT

Selectman Arnold Jensen moved to adjourn the meeting at 8:54 PM. This was seconded by Selectman Heather Haney. All 3 Ayes. Motion carries.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Mary LoPresti", with a long horizontal flourish extending to the right.

Mary LoPresti
Clerk, Board of Selectmen