



## TOWN OF OXFORD

S.B. Church Memorial Town Hall  
486 Oxford Road, Oxford, Connecticut 06478-1298

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### Board of Selectmen Regular Meeting

**Wednesday, June 3, 2020**  
**7:30 PM – Virtual Meeting/Hangout Meets**

The Town of Oxford Board of Selectmen Regular Meeting was called to order by First Selectman George Temple at 7:30 PM, and the Pledge of Allegiance was recited.

Present: First Selectman George Temple, Esq., Selectman Arnold Jensen, Selectman Heather Haney, Kristyn Rosa, Administrative Assistant to the First Selectman

Absent: None.

### **ACCEPTANCE OF MINUTES**

#### **1. 5/20/20 Regular Meeting**

##### **MOTION:**

Selectman Arnold Jensen moved to approve the 5/6/20 Regular Meeting minutes as presented. This was seconded by Selectman Heather Haney. All 3 Ayes. Motion carries.

#### **2. 5/27/20 Special Meeting**

##### **MOTION:**

Selectman Arnold Jensen moved to approve the 5/27/20 Special Meeting minutes as presented. This was seconded by Selectman Heather Haney. All 3 Ayes. Motion carries.

### **AMENDMENT OF AGENDA**

#### **1. Western Connecticut Tourism District Board of Directors – Appoint Oxford Representative**

Selectman Arnold Jensen moved to amend the agenda to add Western Connecticut Tourism District Board of Directors – Appoint Oxford Representative under Appointments. This was seconded by Selectman Heather Haney. All 3 Ayes. Motion carries.

**2. Connecticut Community Connectivity Program (CCCP) Grant Archaeological Survey Invoice – Approve Payment**

**MOTION:**

Selectman Arnold Jensen moved to amend the agenda to add Connecticut Community Connectivity Program (CCCP) Grant Archaeological Survey Invoice – Approve Payment as Item #4 under New Business and move the Report of First Selectman to Item #5. This was seconded by Selectman Heather Haney. All 3 Ayes. Motion carries.

**APPOINTMENTS**

**1. Western Connecticut Tourism District Board of Directors – Appoint Oxford Representative**

Selectman Arnold Jensen moved to appoint Economic Development Director Jeff Luff as the Oxford Representative to the Western Connecticut Tourism District Board of Directors. This was seconded by Selectman Heather Haney. All 3 Ayes. Motion carries.

Discussion: The duties of an economic development director relate well to tourism in serving in this position. This is a non-salaried position.

**NEW BUSINESS**

**1. GZA Temporary Easement on East Commerce Drive – Approve**

**MOTION:**

Selectman Arnold Jensen moved to approve a 100 square foot Temporary Easement for GZA for the installation of monitoring wells on East Commerce Drive as they requested in their email dated 5/20/20 and which was reviewed and approved by the Town Engineer. This was seconded by Selectman Heather Haney. All 3 ayes. Motion carries.

Discussion: This will be a temporary easement for one or two years to monitor ground water from the airport.

**2. MOTION:**

Selectman Arnold Jensen moved to approve the tax refunds, totaling \$237.44, as presented and recommended by the Tax Collector in her letter dated 6/1/20 and to authorize two signatures. This was seconded by Selectman Heather Haney. All 3 Ayes. Motion carries.

Discussion: These are small refunds.

### 3. FY 2020 – 2021 Holidays - Approve

#### **MOTION:**

Selectman Arnold Jensen moved to approve the following FY 2020 – 2021 Holiday Schedule as presented:

#### FY 2020 – 2021 Holidays

<i>Independence Day</i>	<i>Friday, July 3, 2020</i>
<i>Labor Day</i>	<i>Monday, September 7, 2020</i>
<i>Columbus Day</i>	<i>Monday, October 12, 2020</i>
<i>Veteran's Day</i>	<i>Wednesday, November 11, 2020</i>
<i>Thanksgiving</i>	<i>Wednesday, November 25, 2020 – ½ Day</i> <i>Thursday, November 27, 2020</i> <i>Friday, November 27, 2020</i>
<i>Christmas Eve</i>	<i>Thursday, December 24, 2020</i>
<i>Christmas Day</i>	<i>Friday, December 25, 2020</i>
<i>New Year's Day</i>	<i>Friday, January 1, 2021</i>
<i>Martin Luther King Day</i>	<i>Monday, January 18, 2021</i>
<i>Presidents' Day</i>	<i>Monday, February 15, 2021</i>
<i>Good Friday</i>	<i>Friday, April 2, 2021</i>
<i>Memorial Day</i>	<i>Monday, May 31, 2021</i>
<i>Please refer to your specific Contract or Personnel Regulations for Holidays on Mondays and Fridays.</i>	

This was seconded by Selectman Heather Haney. All 3 Ayes. Motion carries.

Discussion: This calendar is in the labor and personnel contracts.

#### **4. Connecticut Community Connectivity Program (CCCP) Grant Archaeological Survey Invoice – Approve Payment**

##### **MOTION:**

Selectman Arnold Jensen moved to approve the Invoice from Heritage Consultants, Inc., in the amount of \$2,950.00 to be taken from the \$100,000 match approved by the Board of Finance, for the Connecticut Community Connectivity Program (CCCP) Grant Archaeological Survey Invoice as required by the Connecticut Historical Preservation Office for the Little River Preserve Project; as presented and recommended by the Grant Writer in her email dated 5/29/20. This was seconded by First Selectman George Temple. All 3 Ayes. Motion carries.

Discussion: Kathleen O'Neil, Oxford Grant Writer/Administrator, reviewed the grant and soft costs. She explained that an archaeological survey is required to make sure that there is nothing of historical value under ground in the area of the project. This was the lowest of all the bids. Jack Kiley, Oxford Board of Finance Chairman, and First Selectman George Temple commented that this kind of survey had to be done for a prior project, and they are familiar with it.

#### **5. Report of First Selectman**

- 1. New Middle School.** The new Great Oak Middle School is on time and under budget.
- 2. Oxford Town Budget.** The Town mill rate will remain the same as last year's mill rate. First Selectman George Temple thanked the Board of Finance and the Board of Education for their work on the budget.
- 3. Blood Drive.** There will be a blood drive at the Oxford Senior Center on June 8, 2020 from 10:00 AM to 3:00 PM. This drive is very important as blood banks need to be replenished.
- 4. Demonstrations.** The Town of Oxford has a plan should demonstrations, looting and/or violence occur as they have been occurring in the big cities. There will not be a dispute with lawful protests; however, any damage or personal injury resulting from collective gatherings will not be tolerated.
- 5. Graduation.** Great Oak Middle School will hold a virtual graduation at 5:00 PM on Monday, June 8, 2020 on Zoom. All Selectmen are encouraged to attend. Oxford High School will hold its graduation on Tuesday, June 9, 2020 at 6:00 PM at the school with social distancing.
- 6. Center School.** Center School will be moved to the current middle school building. First Selectman George Temple will recommend that the school be named in honor of Michael Angelini. It is anticipated that the Oxford Board of Education, Police

Department, Parks & Recreation, and Cultural Arts will be housed in the old Center School building on Oxford Road.

7. **Municipal News.** Plans for opening the Library will soon be released. The pavilion at Jackson Cove may be rented by Oxford Residents. Town Hall employees have been erecting plexiglass barriers in the offices as part of Covid-19 compliance.

#### **AUDIENCE OF CITIZENS**

None.

#### **ADJOURNMENT**

Selectman Arnold Jensen moved to adjourn the meeting at 7:59PM. This was seconded by Selectman Heather Haney. All 3 Ayes. Motion carries.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Mary LoPresti", with a stylized flourish at the end.

Mary LoPresti  
Clerk, Board of Selectmen