

Board of Selectmen's  
Regular Meeting

Wednesday, July 15, 2015  
7:30 P.M. Town Hall

Present: First Selectman George Temple, Esq., Selectman Jeff Haney, Selectman David McKane, Joanne Pelton, Administrative Assistant

**ACCEPTANCE OF MINUTES**

**1. 7/1/15 Regular Meeting**

**MOTION:**

Jeff Haney moved to approve the 7/1/15 Regular Meeting minutes as presented. This was seconded by Dave McKane. All 3 Ayes. Motion carries.

**AMENDMENT OF AGENDA**

**1. Hire Clerk of Works for Quaker Farms Roof Replacement Project**

**MOTION:**

Jeff Haney moved to amend the agenda to add Hire Clerk of Works for Quaker Farms Roof Replacement Project as Item #6. This was seconded by Dave McKane. All 3 Ayes. Motion carries.

**2. Lot 3A Fox Hollow Road Proposed Land Swap – Discuss with Possible Action**

**MOTION:**

Jeff Haney moved to amend the agenda to add Lot 3A Fox Hollow Road Proposed Land Swap – Discuss with Possible Action as Item #7. This was seconded by Dave McKane. All 3 Ayes. Motion carries.

**3. Proposed Charter Revision 2015 Report – Accept and Set Public Hearing**

**MOTION:**

Jeff Haney moved to amend the agenda to add Proposed Charter Revision 2015 Report – Accept and Set Public Hearing as Item #8 and move Report of First Selectman to Item #9. This was seconded by Dave McKane. All 3 Ayes. Motion carries.

**4. Conservation Commission/Inland Wetlands Agency Appointment**

**MOTION:**

Jeff Haney moved to amend the agenda to add Conservation Commission/Inland Wetlands Agency Appointment under Appointments. This was seconded by Dave McKane. All 3 Ayes. Motion carries.

**APPOINTMENTS**

**1. Conservation Commission/Inland Wetlands Agency Appointment**

**MOTION:**

Dave McKane moved to appoint Joseph Lanier, of 257 Chestnut Tree Hill Road to the Conservation Commission/Inland Wetlands Agency with a term to commence immediately and expire on 12/31/16. This was seconded by Jeff Haney. All 3 Ayes. Motion carries.

Discussion: First Selectman George Temple stated that Joseph Lanier is already involved in conservation in the Town of Oxford, and does a terrific job and is a very good appointment. Selectman Dave McKane agrees with the comment from First Selectman George Temple and stated Joe Lanier has done a great job and is an excellent replacement for Tom Adamski. Tom Adamski has done a terrific job not only for inland wetlands but a lithium of things for the town and will definitely be missed. Joe will be a terrific replacement.

The Board of Selectmen has not received an official resignation from Tom Adamski. The effective date for Mr. Adamski's resignation is the end of July.

First Selectman George Temple stated we need to reconsider the vote since we have not received the official resignation. This was so moved by David McKane, and was seconded by First Selectman George Temple. All 3 ayes.

**MOTION:**

Dave McKane moved to amend the motion with the term to commence on the acceptance of the resignation of Tom Adamski. This was seconded by Jeff Haney. All 3 Ayes. Motion carries.

**AUDIENCE OF CITIZENS**

Jack Kiley, 88 Bee Mountain Road, seconded about Tom Adamski. He has walked trails with Tom and has done a great job. He has dedicated years of service to the Town of

Oxford, and was very dedicated to the land and trails around Oxford. He was a big asset to this town.

First Selectman George Temple stated we all have a lot of respect for Tom Adamski.

Dave McKane stated Tom Adamski was also very involved in the theatre group at Oxford High School.

## **NEW BUSINESS**

### **1. Dr. Nanavati Certificate of Appreciation**

First Selectman George Temple presented a Certificate of Appreciation to Dr. Nanavati for all of the years of service to animals and to Oxford. Oxford has relied on the services of Dr. Nanavati for 35 years.

## **MOTION:**

First Selectman George Temple moved to take a 5 minute recess at 7:45 p.m. This was seconded by Jeff Haney. All 3 Ayes.

First Selectman George Temple called the meeting back to order at 7:49 p.m.

### **2. Oxford High School Diamond Project Committee Update**

Brian Hourigan, OHS Baseball Head Coach and committee member, gave a presentation on the update of the Oxford High School Diamond Project. The mission is to create a safer and modern environment for our players, coaches and spectators. The committee tried to be collaborative in all the research and wanted to have an updated facility, and feels this is a very good plan to make it safer and something that is complete. The three important items to accomplish this will be 1) an irrigation system; 2) adding dugouts to protect the players; and 3) adding score boards. The committee shared the plans with the school administrators, Town Officials, and has a letter of support from the Board of Education which supports the construction of this project. The project does have a security system in the plan. Mr. Hourigan discussed the funding strategy and is hopeful that local businesses will be able to donate for this project to offset some of the costs.

The timeline for the project is the Fall of 2015. The committee does have architectural plans for this project. First Selectman George Temple congratulated Mr. Hourigan for an excellent season with the Baseball team. First Selectman Temple discussed his concerns for safety. We have just benches for the players, and also for the fans which could possible get hurt with line drives or pop-ups. First Selectman Temple would like to see estimates of the costs and get this project going. The cost for the project is approximately \$225,000. First Selectman George Temple requested the committee to submit the estimate and drawings as soon as possible, and he will call a special meeting with the

Board of Selectmen and pass it on to the Board of Finance and then a joint meeting with the Board of Selectmen and Board of Finance, and then to a Town meeting. First Selectman Temple supports this project and wants to make it a safer place.

**3. Town Counsel Invoices – Review, Discuss with Possible Action**

Discussion: First Selectman George Temple discussed this with the Board of Finance. The Board of Finance will hold a Special Meeting next week and they will take action on this item. We will not bring this on the table yet; it will depend on what happens at the Special Meeting of the Board of Finance.

**4. Tax Refunds**

**MOTION:**

Dave McKane moved to approve the tax refunds, totaling \$1,574.00, as presented and recommended by the Tax Collector in her letter dated 7/8/15 and to authorize two signatures. This was seconded by Jeff Haney. All 3 Ayes. Motion carries.

**5. Emergency Management Program Grant Resolution – Approve and Authorize First Selectman to Sign**

**MOTION:**

Jeff Haney moved to approve the following Emergency Management Program Grant Resolution and authorize the First Selectman to sign; as presented and recommended by the Grant Writer in her letter dated 7/13/15:

**RESOLVED**, that the Oxford Board of Selectmen may enter into with and deliver to the State of Connecticut Department of Emergency Services and Public Protection, Division of Emergency Management and Homeland Security, any and all documents which it deems to be necessary or appropriate; and

**FURTHER RESOLVED**, that George R. Temple, First Selectman of the Oxford Board of Selectmen, is authorized and directed to execute and deliver any and all documents on behalf of the Oxford Board of Selectmen and to do and perform all acts and things which he deems to be necessary or appropriate to carry out the terms of such documents.

This was seconded by Dave McKane. All 3 Ayes. Motion carries.

Discussion: This is needed for any grants.

**6. Hire Clerk of Works for Quaker Farms Roof Replacement Project**

**MOTION:**

Jeff Haney moved to hire Brian Nesteriak, Town Engineer, as the Clerk of Works for the Quaker Farms Roof Replacement Project at the same pay rate as Town Engineer. This was seconded by Dave McKane for discussion.

Discussion: Dave McKane questioned the rate and stated that there are different rates for different people in that firm. He is the Town Engineer so it will be at his rate. J. Hliva stated Brian Nesteriak is currently being paid \$60/hour.

Jeff Haney would like to see a cap on the fee for the Clerk of Works. He will not approve it without a cap. The contract was signed today per J. Hliva. The Board of Selectmen can put a cap on it at the next meeting in order to know what we would be looking at. The project has to be done in 60 days according to the contract.

This will be an eight week project. Jeff Haney would like to see a cap not to exceed \$9,600. This project was appropriated for \$800,000 and the bid came in at \$640,000. There is plenty of room for change orders.

**MOTION:**

Jeff Haney moved to amend the motion to hire Brian Nesteriak, Town Engineer, as the Clerk of Works for the Quaker Farms Roof Replacement Project at the same pay rate as Town Engineer, not to exceed \$9,600. This was seconded by George Temple.

Discussion: Dave McKane questioned if we are going to put in the \$60 per hour in the motion.

**MOTION:**

Jeff Haney moved to amend the motion to hire Brian Nesteriak, Town Engineer, as the Clerk of Works for the Quaker Farms Roof Replacement Project at a pay rate of \$60/hour not to exceed \$9,600. This was seconded by Dave McKane. All 3 Ayes. Motion carries.

**7. Lot 3A Fox Hollow Road Proposed Land Swap – Discuss with Possible Action**

Discussion: This lot is off of Jacks Hill Road, and is the last lot that Mark Ostrowski owns in this development. He is interested in purchasing Lot 3 which is adjacent to it. Initially Lot 3A is Town owned property for open space. There were concerns about wetlands and he wanted to know if the Town would consider a swap. The Inlands Wetlands Agency thought it was a very good thing to pursue. The Town is getting more tax money. Is this a quid pro quo First Selectman Temple asked? This land is not a

building lot on its own. They intend to use it as a parking lot. They were looking at a conservation easement. First Selectman George Temple stated that the owner is a good corporate citizen, and it would be an economic benefit to the town. It was noted that it will be a further extension of his operation, and will be used as warehouse space.

**MOTION:**

Dave McKane moved to approve the land swap as reflected on this map we received tonight, Lot Line Revision Map revising Lot 3 and Open Space in Fox Hollow Industrial Park and include it in the next Town meeting. Jeff Haney seconded the motion. All 3 Ayes. Motion carries.

**8. Proposed Charter Revision 2015 Report – Accept and Set Public Hearing**

**MOTION:**

Dave McKane moved to accept the proposed Charter Revisions 2015 Report as presented and recommended by the 2015 Charter Revision Commission on 6/24/15, received on 7/1/15, and to set a Public Hearing per Town Charter for Tuesday, July 28, 2015 at 7:00 P.M. This was seconded by First Selectman George Temple.

Discussion: Dave McKane thought there was something else going on July 28<sup>th</sup>. That date will be the Democratic caucus. First Selectman George Temple is unavailable Tuesday, so he would like to hold the Public Hearing on Wednesday July 29, 2015. The Board decided to make it for that date, but need to be sure it will be good for the Charter Revision committee.

**MOTION:**

First Selectman George Temple moved to accept the proposed Charter Revisions 2015 Report as presented and recommended by the 2015 Charter Revision Commission on 6/24/15, received on 7/1/15, and to set a Public Hearing per Town Charter for Wednesday, July 29, 2015 at 7:00 PM. This was seconded by Jeff Haney. All 3 Ayes. Motion carries. (Note: This matter will then appear on the 8/19/15 Board of Selectmen's agenda for recommendations, if any).

**9. Report of First Selectman**

First Selectman George Temple would like to invite everyone to attend tomorrow's Economic Development Commission meeting which will give an update on the economic development in Oxford, to be held here at Town Hall at 7 P.M.

First Selectman George Temple attended the Ground Breaking of Adam Equipment of their new office building in Oxford. The company makes scales from 20 tons down to the weight of a hair. This is really a great international operation located at #1 Fox Hollow Road.

Economic Development was discussed. First Selectman George Temple will meet with the developer of the Towne Center tomorrow. The Developer did want the Library in the Towne Center, but First Selectman George Temple likes the idea of putting the Library on Great Oak Road. There will be a Town Meeting for the Library after the Board of Finance meets and then a Joint Meeting with the Board of Selectmen and the Board of Finance. If we can cut the costs and keep the number low for construction of the new Library, we may not need to go to a Referendum and have it pass at the Town Meeting.

There are several projects that need finishing. The Animal Shelter is progressing well and there are only two items left. There are also some items to install at Lily Park, including music features.

There will be an Emily Yish Memorial Golf Tournament held on September 14, 2015, with proceeds going to support Epilepsy in memory of Emily who died much too young. First Selectman George Temple played last year and will play again this year. This is a good cause in memory of Emily Yish.

It is Campaign Season, and the caucuses are coming up and it should be exciting.

#### **AMENDMENTS**

None.

#### **AUDIENCE OF CITIZENS**

Paula Guillet, 175 Good Hill Road, Oxford commented on the Park & Recreation fee for Jackson Cove. She asked if something can be done about the citizens who live near Jackson Cove that purchase a car pass for \$20, and then have to pay an additional \$20 for a walking pass. Families that live within walking distance shouldn't have to pay twice for the sticker. First Selectman George Temple will speak to Debbie Gatto from Parks & Recreation and see if maybe it can be a membership pass for a family who live close to Jackson Cove. Ms. Guillet stated that the music there on Tuesday nights is great and there will be a country band next week.

Dave McKane stated the Center Fire House will hold a Car Show on July 25, and Flashback will be playing.

#### **ADJOURNMENT**

##### **MOTION:**

Dave McKane moved to adjourn the meeting at 8:26 P.M. This was seconded by Jeff Haney. All 3 Ayes. Motion Carries.

Respectfully submitted,



Lynda Romanowski  
Clerk, Board of Selectmen

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TOWN CLERK