

**Board of Selectmen's
Regular Meeting**

Wednesday, October 15, 2014
7:30 PM - Town Hall

The Board of Selectmen regular meeting was called to order at 7:39 pm and the Pledge of Allegiance was recited.

Present: First Selectmen George Temple, Esq., Selectman Jeff Haney, Selectman David McKane, Joanne Pelton, Administrative Assistant.

A moment of Silence was held for each of the following:

- Town Counsel's Father, Thomas J. Condon, Jr.
- Former First Selectman, Selectman, Fireman, and Planning & Zoning Commission Member Raymond Drapko
- Retired Oxford Police Officer Patrick Tisi

ACCEPTANCE OF MINUTES

1. 10/1/14 Regular Meeting

MOTION:

Dave McKane moved to approve the 10/1/14 Regular Meeting minutes as presented. This was seconded by Jeff Haney. All 3 Ayes. Motion carries.

AMENDMENT OF AGENDA

1. Award Senior Center Flooring Bid

MOTION:

Jeff Haney moved to amend the agenda to add Award Senior Center Flooring Bid as Item # 4 under New Business. This was seconded by Dave McKane. All 3 Ayes. Motion carries.

2. Discuss, With Possible Action, Removal of Town-Owned Signs on Knorr Road

MOTION:

Jeff Haney moved to amend the agenda to add Discuss, With Possible Action, Removal of Town-Owned Signs on Knorr Road as Item # 5 under New Business. This was seconded by First Selectman George Temple. All 3 Ayes. Motion carries.

3. Stipend for Website Administrator – Discuss With Possible Action

MOTION:

Jeff Haney moved to amend the agenda to add Stipend for Website Administrator – Discuss With Possible Action as Item # 6 under New Business. This was seconded by Dave McKane. All 3 Ayes. Motion carries.

4. Website Committee Advisor Appointment

MOTION:

Jeff Haney moved to amend the agenda to add Website Committee Advisor Appointment as Item # 4 under Appointments. This was seconded by Dave McKane. All 3 Ayes. Motion carries.

5. Submit Fundraiser dates for Animal Shelter

MOTION:

Jeff Haney moved to amend the agenda to add fundraiser dates of November 15, 2014 for Photos with Santa for the Animal Shelter, and January 23, 2015 for the Annual Pasta Dinner to be held at the Crowne Plaza as Item #7 under New Business. This was seconded by First Selectman George Temple. All 3 Ayes. Motion carries.

6. Funds for the Ambulance

MOTION:

Dave McKane moved to amend the agenda to add getting more money for the ambulance as Item #8 under New Business and move Report of First Selectman to Item #9. This was seconded by Jeff Haney. All 3 Ayes. Motion carries.

APPOINTMENTS

1. Conservation Commission / Inland Wetlands Agency Re-Appointments

MOTION:

Jeff Haney moved to re-appoint William Richter, of 126 Meadow Brook Road, and Ethan Stewart, of 24 Laura Lane, to the Conservation Commission / Inland Wetlands Agency with terms to commence on 1/1/15 and expire on 12/31/17; as recommended by the Commission in their letter dated 10/7/14. This was seconded by Dave McKane. All 3 Ayes. Motion carries.

Discussion: These two re-appointments are already on the commission and they have been a solid board for years. They do an excellent job.

2. Economic Development Commission Appointment Clarification

MOTION:

Jeff Haney moved to amend the previous motion and appoint Robert Costigan, of 300 Chestnut Tree Hill Road, to the Economic Development Commission as an Alternate with a term to commence immediately and expire on 12/31/14. This was seconded by First Selectman George Temple. All 3 Ayes. Motion carries.

Discussion: The clarification was that at the last meeting there was an appointment, but there was no position; this will be an appointment for an Alternate position.

3. Board of Education Appointment Clarification

MOTION:

Jeff Haney moved to amend the previous motion and appoint Michael Macchio, of 25 Silano Drive, to the Board of Education with a term to commence immediately and expire on 11/17/15. This was seconded by First Selectman George Temple. All 2 Ayes. 1 Nay by Dave McKane. Motion carries.

Discussion: Mr. Macchio was on the Board of Education previously, and had left the State. He has returned and he is very experienced. Dave McKane stated he votes no since Mr. Macchio was on the Board of Education in the past, and was instrumental in getting rid of Superintendent Judy Palmer.

4. Website Committee Advisor Appointment

MOTION:

Jeff Haney moved to appoint Thomas Kelly, of 11 Seth Den Road, as a Website Committee Advisor.

Discussion: It was decided not to take this up at this time. Mr. Kelly is a member of the Board of Finance and First Selectman George Temple knows he will do a great job, but we will need to have Town Council look into this matter.

AUDIENCE OF CITIZENS

Ann Krane, 411 Mulligan Drive, questioned the Board of Selectmen if there was a limitation to adding 6 items to the agenda. She stated since the agenda has to be posted 48 hours ahead of the meeting date, the people of the town need to see it to see if they want to come and comment on it. People have no idea if there are amendments added to the agenda at the meeting. She stated to the Board to stop adding amendments until properly noted on the agenda.

Tom Kelly, 11 Seth Den Road, asked about the Stipend for the Website Administrator, and asked if the design of the whole process was for each department to put in their information, and would this stipend be for someone who might be working for the town.

Ann Krane, 411 Mulligan Drive, stated she had signed up originally with the old website to get notices, and since we got the new website, there is incorrect information on it. It does not do it for her. First Selectman George Temple stated he wanted to make it easier, and we will continue to work on it.

Dave McKane stated that when we put this website project together, he thought there was a fee paid to the website company.

Tom Kelly, 11 Seth Den Road, stated all of the functions to maintain the website are done at the desktop, and not for people to go to the Town Clerk.

Margaret West, Town Clerk, stated that this new website is not as user friendly as it was supposed to be. She spends hours working on it and loading information on it. She was not a member of the Website Committee, and the committee has not worked on this in a while. She stated that it was assured when the company presented it, the minutes and agendas would be exactly the same.

NEW BUSINESS

1. Hire Zoning Enforcement Official

MOTION:

Dave McKane moved to remove this matter from the table. This was seconded by Jeff Haney. All 3 Ayes. Motion carries.

MOTION:

Dave McKane moved to hire Steven Macary, of 78 Fieldstone Terrace in Naugatuck, as the Town of Oxford's Zoning Enforcement Official, at a pay rate \$36,377.81 per year and a start date of Monday, October 20, 2014; as recommended and presented by the Planning & Zoning Commission in their letter dated 10/9/14. This was seconded by Jeff Haney. All 3 Ayes. Motion carries.

Discussion: Jeff Haney commented that he knows he falls under the guidelines, and will have pay increases after the first and second year. There is a 180 day probationary period. First Selectman George Temple supports this motion, but stated he does have concerns relative to his performance in Naugatuck. He is very qualified and personable and has heard good reports on him also, and supports the Planning & Zoning Boards recommendation. Dave McKane has met him several times in 300+ meetings, and knows Mr. Macary has had a few bumps in the road as ZEO, but Mr. McKane has no objection to this appointment. First Selectman George Temple stated there is a lot of activity in Town and wants the activity to go forth in a smooth and professional manner, and the Zoning Enforcement Official will be somebody that is easy to get along with and conscientious.

2. Fire Marshal Appropriation Request for Vehicle Repair

MOTION:

Dave McKane moved to approve an appropriation, in an amount not to exceed \$4,900.00 in order to repair the Fire Marshal's vehicle as presented and requested in his letter dated 8/1/14. This was seconded by Jeff Haney. All 3 Ayes. Motion carries. This matter will be forwarded to the Board of Finance.

Discussion: It is the intention that we should be able to get 5 more years out of this vehicle after this repair, so it will be worth it. The Board of Selectmen would like to publicly thank Quality Auto Body for their donation of paint.

3. Tax Refunds

MOTION:

Dave McKane moved to approve the tax refunds, totaling \$2,826.92, as presented by the Tax Collector in her letter dated 10/9/14 and to authorize two signatures. This was seconded by First Selectman George Temple. All 3 Ayes. Motion carries.

4. Award Senior Center Flooring Bid

MOTION:

Jeff Haney moved to award the Senior Center Flooring Bid to Oxford Flooring, of 66 Old Country Road, for an amount not to exceed \$14,105 as presented in their proposal dated 10/9/14. This was seconded by First Selectman George Temple.

Discussion: Jeff Haney noted that there was going to be some minor issues with some shoe molding which would cost under \$500. Originally, they had set aside a budget of \$21,000 for this project. Dave McKane questioned if this amount was for the whole job and is Oxford Flooring supplying the tile. Jeff Haney stated they received a bid of \$14,000 and he made sure they understood what the job was, and it does include the tile and everything. The Town is saving \$6,000 and the Senior Center is very happy. The second bid for this project was from Seymour Flooring for \$20,900.

MOTION:

Jeff Haney moved to amend the motion to cover the additional cost for the molding for the Senior Center Flooring Bid to Oxford Flooring, of 66 Old Country Road, for an amount not to exceed \$15,000 in their proposal dated 10/9/14. This was seconded by First Selectman George Temple. All 3 Ayes. Motion carries.

5. Discuss, With Possible Action, Removal of Town-Owned Signs on Knorr Road

MOTION:

Jeff Haney moved to authorize Public Works to remove the road signs along Knorr Road. This was seconded by Dave McKane. All 3 Ayes. Motion carries.

Discussion: Question was asked what signs are on Knorr Road. This is a private road, and for several years there was a handicap person that lived on that road. A handicap sign was approved in the past to be placed on this private road, but this person no longer lives there. The Board of Selectmen would like this handicap sign removed along with two other signs that were recently placed there, a 'Children at Play' sign and a 'Speed Limit' sign. This is a private road, not a town road, and the two additional signs were stolen from another area in town and put there. Dave McKane stated there are no children at play there. These signs have been up only a few months. The Board of Selectmen would like to recover the Town's property.

6. Stipend for Website Administrator – Discuss With Possible Action

Discussion: Margaret West, Town Clerk, reviewed various issues with the new website. One of the issues is that the Board Clerks are unable to upload minutes and agendas, since to gain access would be to have access for the entire website. Secondly, each department is not uploading their information. Margaret West discussed the comparisons between the old website and the new website. She has been the go-to person for all of the website changes. The website is the most important tool for the town to get information, and she has done her best to keep it updated. With this new company, it is taking a great deal of the Town Clerk's time to keep it updated. Margaret West sent out a survey to all the other towns to see how each town handles their website, and received only 33 responses. Of the 33, 14 of the towns have a paid IT department that does all of the uploading. Other responses gave their assistants more hours, or some towns did not update their websites. The workload is incredible, and if she is on vacation, the Town Clerk's office would have to call her. The old site was easy, because she could send a PDF to the company, and they did the uploading. The Town wanted a website that was more user friendly, and this new company does not do any uploading. It was the Town's request to the Website Committee, that the minutes and agenda's needed to be uploaded.

Dave McKane suggested a stipend of \$3500-\$6000 a year, which would be for approximately three hours extra a week.

First Selectmen George Temple would like to discuss these issues with the Website Committee and find out if we got what we had bargained for, and how different it is. The Committee was assured that the minutes and the agendas would be exactly the same. The Town will need to see if there may be a breach of contract. First Selectman Temple thanked Margaret West for all her work.

MOTION

First Selectman George Temple moved to table this matter until the Town finds out what is going on with the Website Committee. Jeff Haney seconded the motion. All 3 Ayes. Motion carries.

7. Approve Fundraiser Dates

MOTION:

Jeff Haney moved to approve the fundraiser dates of November 15, 2014 for the benefit of the Animal Shelter for Photos With Santa; and January 23, 2015, for the Annual Pasta Dinner at the Crowne Plaza. This was seconded by Dave McKane. All 3 Ayes. Motion carries.

8. Funds for the Ambulance

MOTION:

First Selectman George Temple moved to table this item. This was seconded by Jeff Haney. All 3 Ayes. Motion carries.

Report of First Selectmen:

First Selectman George Temple discussed that at 4pm on October 22, 2014, at Town Hall, for a donation of \$10, you can get to watch Dave McKane dump pink lemonade on First Selectman George Temple to benefit Griffin Hospital's Breast Cancer campaign. The Valley is very much in favor of contributing towards breast cancer support. Whatever it takes, we will support this cause. People in Town Hall are very enthusiastic for this cause. All are invited.

Today, Joanne Pelton attended a seminar on Ebola, at the Pomperaug Health Department. This is a scary disease and not many towns are prepared to deal with it. We will need to purchase special suits, and a lot of people need to be involved. It will be a requirement, and Governor Malloy issued a proclamation to spend what is needed to better prepare us. First Selectman Temple will let everyone know what is needed and how many people will need to be trained. Joanne Pelton added that these meetings are being held once per week for all of the towns.

First Light will be doing a draw-down of all the lakes in the area from November 1st through November 9th.

CT Recreation & Parks Association selected Tom Adamski for the 2014 ABCD award. Mr. Adamski is invited to attend a ceremony on November 25, 2014, at Mohegan Sun Hotel & Convention Center. The Board of Selectmen congratulated Tom Adamski and stated it was well deserved.

First Selectman George Temple discussed the sad turn of events this past week for Thomas Condon, Ray Drapko, and Patrick Tisi.

Audience of Citizens

Pat Cocchiarella, 137 Governors Hill Road, wanted to thank the Board of Selectmen for supporting the Planning and Zoning Commission's recommendation for the new Zoning Enforcement Officer.

AMENDMENTS NONE

ADJOURNMENT


MOTION:

Jeff Haney moved to adjourn the meeting at 8:34 PM. This was seconded by First Selectman George Temple. All 3 Ayes. Motion Carries.

Respectfully submitted,



Lynda Romanowski
Clerk, Board of Selectmen

14 OCT 22 AM 11:27
TOWN OF JORD, CT

JEFF HANEY
TOWN CLERK