

**Board of Selectmen's  
Regular Meeting**

**Wednesday, April 18, 2018**

**7:30 PM - Town Hall**

The meeting was called to order at 7:30 PM by First Selectman George Temple, Esq., and the Pledge of Allegiance was recited.

Present: First Selectman George Temple, Esq., Selectman Scott Flaherty, Kristyn Rosa,  
Administrative Assistant

Absent: Selectman Jeff Haney

**ACCEPTANCE OF MINUTES**

**1. 4/4/18 Regular Meeting**

**MOTION:**

Scott Flaherty moved to approve the 4/4/18 Regular Meeting minutes. This was seconded by First Selectman George Temple. All 2 Ayes. Motion carries.

**2. 4/11/18 Special Meeting**

**MOTION:**

Scott Flaherty moved to approve the 4/11/18 Special Meeting minutes. This was seconded by First Selectman George Temple. All 2 Ayes. Motion carries.

**AMENDMENT OF AGENDA**

**1. Town Clerk's State Library Grant – Approve and Authorize First Selectman to Sign**

**MOTION:**

Scott Flaherty moved to amend the agenda to add Town Clerk's Historic Documents Preservation Grant Resolution – Approve and Authorize First Selectman to Sign as Item #1 and move Report of First Selectman to Item #8. This was seconded by First Selectman George Temple. All 2 Ayes. Motion carries.

## **APPOINTMENTS**

### **1. Cultural Arts Commission Appointments**

#### **MOTION:**

Scott Flaherty moved to appoint Betsi Hellman, of 33 Hawley Road, and Sheryl Fritz, of 211 Good Hill Road, both to the Cultural Arts Commission with terms to commence immediately and expire on 12/31/18. This was seconded by First Selectman George Temple. All 2 Ayes. Motion carries.

#### **MOTION:**

Scott Flaherty moved to appoint Jennifer East, of 12 East Street, and Michael Brandon, of 193 Moose Hill Road, both to the Cultural Arts Commission as Alternates with terms to commence immediately and expire on 12/31/18. This was seconded by First Selectman George Temple. All 2 Ayes. Motion carries.

Discussion: This is fine with First Selectman George Temple.

### **2. Board of Ethics Re-Appointments**

#### **MOTION:**

Scott Flaherty moved to re-appoint Mary Androski, of 40 Belinsky Circle, and Judy Gross, of 511 Quaker Farms Road, both to the Board of Ethics with terms to commence immediately and expire on 12/31/21. This was seconded by First Selectman George Temple. All 2 Ayes. Motion carries.

Discussion: This is Mary's second term and she is a lawyer which is needed on this Ethics Board. We don't know if Judy Gross is going to move or not, but she is on this Board.

### **3. Quaker Farms 2018 Fire Police Re-Appointments**

#### **MOTION:**

Scott Flaherty moved to re-appoint Edward Roman, Louis Mazzucco, Jay Hawthorne and Ronald Stebar as the Quaker Farms Fire Company 2018 Fire Police as presented in their letter dated 3/30/18. This was seconded by First Selectman George Temple. All 2 Ayes. Motion carries.

Discussion: All of these Fire Police are good guys and do a great job.

## **NEW BUSINESS**

### **1. Town Clerk's State Library Grant – Approve and Authorize First Selectman to Sign**

#### **MOTION:**

Scott Flaherty moved to approve the following Town Clerk's Historic Documents Preservation Grant Resolution and authorize the First Selectman to sign:

**RESOLVED: That George R. Temple, First Selectman of the Town of Oxford, is empowered to execute and deliver in the name and on behalf of this municipality a contract with the Connecticut State Library for a Historic Documents Preservation Grant.**

This was seconded by First Selectman George Temple. All 2 Ayes. Motion carries.

Discussion: Margaret West stated this was increased to \$4,500 this year to purchase a map cabinet. It will be used to hang other older maps that go back from 1987 to October, 2002, Volume 17 – 29, and will free up space. It is safer for the maps to be hung. The old cabinet will be given to the Building Department. She will also take two of the bigger books and have them shrunk down and microfilmed and put in smaller books as well. This year's grant will cover the cabinet along with \$145 from the Historical Fund to cover the balance for the books.

### **2. Community Support Committee's Recommended Applications**

The following is a recommendation for approval from the Community Support Committee.

#### **MOTION**

First Selectman George Temple moved to approve an expenditure of \$9,796.

#### **MOTION:**

First Selectman George Temple withdrew the motion.

#### **MOTION:**

First Selectman George Temple moved to approve as recommended by the Community Support Committee a grant in the amount of \$6,400 to the Oxford Soccer League to purchase goals to be kept at the Aggie Park location, and will be available for public use and not exclusive to the Oxford Soccer League. This was seconded by Scott Flaherty. All 2 Ayes. Motion carries.

Discussion: They thought it was fair to have the kids use the goals to practice, and want the goals up there.

**MOTION:**

First Selectman George Temple moved to approve a transfer of \$10,000 as recommended by the Community Support Committee to the Youth Conservation Commission with the condition that the money be used for materials and equipment, receipts will be submitted and none of the \$10,000.00 can be used to fund salaries or operating costs. This was seconded by Scott Flaherty. All 2 Ayes. Motion carries.

Discussion: First Selectman George Temple stated that salaries and operating costs are an ongoing normal expense and they want to make an impact with this money. They can provide their own salaries.

**MOTION:**

First Selectman George Temple moved to approve as recommended by the Community Support Committee for the Oxford Main Street Project Application of a transfer of \$15,000 to be used for signage, equipment, materials with receipts to be provided at the completion with final reports. This was seconded by Scott Flaherty. All 2 Ayes. Motion carries.

Discussion: Scott Flaherty stated this is a great group and are working very hard on this project.

**MOTION:**

First Selectman George Temple moved to approve a transfer in the amount of \$5,000 as recommended by the Community Support Committee to the Oxford Cultural Arts fund for the education of Oxford youth and the Oxford community. None of the funds can be used for stipends, salaries, or monetary rewards. This was seconded by Scott Flaherty. All 2 Ayes. Motion carries.

Discussion: This will give them a little money in the bank. They have always done an art show with a lot of participation in the town. Prizes are given out. This year they did not have any funds to run the art show.

**3. Dad's Food Truck Peddler's Permit – Approve**

**MOTION:**

Scott Flaherty moved to approve Dad's Food Truck/Popcorn Truck Peddler's Permit to sell at Jackson's Cove, with the exception that no popcorn can be sold on Summer Concert Series at the Beach nights, and that all relevant stipulations are followed; all as approved by the Parks & Recreation Commission at their meeting of 4/2/18.

This was seconded by First Selectman George Temple. All 2 Ayes. Motion carries.

Discussion. First Selectman stated that Dad's Food Truck does so much for the Town of Oxford and donates a great deal to the community.

#### **4. Tax Refunds**

##### **MOTION:**

Scott Flaherty moved to approve the tax refunds, totaling \$26,258.72, as presented and recommended by the Tax Collector in her letter dated 4/12/18 and to authorize two signatures. This was seconded by First Selectman George Temple. All 2 Ayes. Motion carries.

Discussion: First Selectman George Temple went through all of the items. Usually when we do overpayment it is not this high.

#### **5. Hire Parks & Recreation Lifeguard**

##### **MOTION:**

Scott Flaherty moved to hire Shannon Searles as a Parks & Recreation Lifeguard, at a pay rate of \$10.60 per hour and a start date of Monday, April 23, 2018. This was seconded by First Selectman George Temple. All 2 Ayes. Motion carries.

Discussion: First Selectman George Temple knows about the lifeguard duties and there is a lot involved for a little more than minimum wage.

#### **6. Tax Abatement Applications for 2017 Grand List – Approve**

##### **MOTION:**

Scott Flaherty moved to approve the following 2017 Grand List Tax Abatements as presented and recommended by the Tax Assessor in her letter dated 4/16/18:

1. **Corporate Home Contracting LLC**. 451 Oxford Road. Real Estate assessment of \$249,400. This qualifies for Real Estate Abatement Program A, year 2, abatement 20% on taxes.
2. **ENTREPOT-BUI LLC** 7 Fox Hollow Rd. Real Estate assessment \$2,573,100. This assessment reflects an addition of \$562,700 due to improvement to the property for 2017 Grand List which qualifies for Real Estate Abatement Program B, year 1, abatement of 30% on taxes for the addition. This also qualifies for Program A, year 2 abatement of 20% on taxes for the octagon tower, and Program A, year 3 abatement of 10% on taxes for the prior addition.

3. **WT Reality, LLC** 321 Riggs Street. Real Estate assessment \$777,100. This qualifies for Real Estate Abatement Program B, year 3, abatement of 10% on taxes.
4. **Kovacs Construction Corp.** C/O Wanda McGarry. Personal Property is assessed for \$375,200. This qualifies for Personal Property Abatement Program B, Year 3, 10% on taxes.

This was seconded by First Selectman George Temple. All 2 Ayes. Motion carries.

Discussion: This is our tax abatement improvement program.

7. **Appoint Oxford Main Street Committee's Land Architect for Little River Nature Preserve**

**MOTION:**

Scott Flaherty moved to appoint Artis Stallis, of Aris Land Studio of 78 Elm Street in Bridgeport, as the Landscape Architect for the design of Little River Nature Preserve which is Phase 1 of the Main Street project connecting businesses on Route 67 through a trail system hosting bird watching stations, trout fishing and flora identification areas; as presented and recommended by the Grant Writer in her letter dated 4/16/18. This was seconded by First Selectman George Temple.

Discussion: Kathleen O'Neil stated that the committee had 3 architects submit bids and fees. This one was \$2,500 more than the lowest bid but his presentation was superior to all the others. The committee voted unanimously to approve Aris Land Studio.

**MOTION:**

Scott Flaherty moved to amend the motion to appoint Artis Stallis, of Aris Land Studio of 78 Elm Street in Bridgeport, as the Landscape Architect for an amount not to exceed \$7,500, for the design of Little River Nature Preserve which is Phase 1 of the Main Street project connecting businesses on Route 67 through a trail system hosting bird watching stations, trout fishing and flora identification areas; as presented and recommended by the Grant Writer in her letter dated 4/16/18. All 2 Ayes. Motion carries.

Discussion: Kathleen O'Neil stated that the committee had a ranking sheet and had another meeting with the committee and they still wanted Aris Land Studio. The committee is hoping to get a 501c3. First Selectman George Temple stated they will have a meeting tomorrow at 12 noon. Kathleen stated that the Boy Scouts want to get working on this project and want the money there for the materials. First Selectman Temple supports this project, and after tomorrow's meeting it will get off the ground. First Selectman Temple stated that he will take the lawyer out to lunch to give Kathleen enough time to finish her morning meeting in Norwalk to be back to meet on this subject tomorrow for 1:00 PM.

**8. Report of First Selectman**

There will be a chili eating contest.

**AUDIENCE OF CITIZENS**

None.

**ADJOURNMENT**

**MOTION:**

Scott Flaherty moved to adjourn the meeting at 8:00 PM. This was seconded by First Selectman George Temple. All 2 Ayes. Motion carries.

Respectfully submitted,



Lynda Romanowski  
Clerk, Board of Selectmen

18 APR 23 PM 6:37  
TOWN OF GUNBRO, CT  
TOWN CLERK  
*Lynda Romanowski*

March 19, 2018

To: Board of Finance

From: Finance Director

Re: 2017-2018 Transfer and Appropriation requests

## TRANSFER

Item #		Department	Account Number	Account		Amount
1	TO:	Employee Benefits	5305-522-87	Longevity	\$	85.00
	FROM:	Employee Benefits	5305-522-86	Buybacks	\$	85.00
	Motion					
	Seconded					
	Vote					
	Comments					
	Comments					

## APPROPRIATION

1	To:	WPCA	5580-517-76	Sewer Inspector	\$	15,000.00
	From:	GENERAL FUND BALANCE			\$	15,000.00
	Motion					
	Seconded					
	Vote					
	Comments					



# REQUEST FOR TRANSFER

Transfer number \_\_\_\_\_

To: Board of Selectmen

Date March 19, 2018

From: Employee Benefits

Re: Budget Line Item Transfer  
2017-2018 FISCAL YEAR

	ACCOUNT NUMBER	TITLE	AMOUNT
To:	5305-522-87	Longevity	\$ 85.00
From:	5305-522-86	Buybacks	\$ 85.00
	_____	_____	_____
	_____	_____	_____
	_____	_____	_____

## Explanation:

Longevities actual payments were 1/2 percent higher than calculated in the budget  
All longevity is paid per union contract.

## ACTION

Department Head Signature \_\_\_\_\_

Date \_\_\_\_\_

Board of Selectmen action \_\_\_\_\_

Date \_\_\_\_\_

Board of Finance Action \_\_\_\_\_

Date \_\_\_\_\_



Town of Oxford  
S.B. CHURCH MEMORIAL TOWN HALL  
486 OXFORD ROAD  
OXFORD, CONNECTICUT 06478

WATER POLLUTION CONTROL AUTHORITY

*Appropriative*  
**REQUEST FOR TRANSFER**

Transfer number \_\_\_\_\_

To: Board of Selectmen

Date March 3, 2018

From: W.P.C.A.

Re: Budget Line Item Transfer

	ACCOUNT NUMBER	TITLE	AMOUNT
To:	5580-517-0076	Main Line Sewer Inspector	\$15,000.00
To:	_____	_____	_____
From:	_____	_____	_____
From:	_____	_____	_____
From:	_____	_____	_____
From:	_____	_____	_____

Explanation: The WPCA is requesting a transfer to this line item to cover the cost of the main line sewer inspector. The cost of the inspector will be reimbursed to the town by Oxford Commons.

ACTION

Department Head Signature

*[Signature]*

Date \_\_\_\_\_

Board of Selectmen Action

\_\_\_\_\_

Date \_\_\_\_\_

Board of Finance Action

\_\_\_\_\_

Date \_\_\_\_\_

WORKING FOR CLEAN GROUNDWATER

# REQUEST FOR TRANSFER

Transfer number \_\_\_\_\_

To: Board of Selectmen

Date March 29, 2018

From: Finance for Fire

Re: Budget Line Item Transfer  
**2017-2018 FISCAL YEAR**

	ACCOUNT NUMBER	TITLE	AMOUNT
To:	5325-613	Fire Facility Maintenan	\$ 26,163.00
From:	5320-560-5320	Finance Contingency	\$ 26,163.00
	_____	_____	_____
	_____	_____	_____
	_____	_____	_____

## Explanation:

Cost to replace the septic system at the Oxford Center Firehouse including \$2,000 estimate for engineering fees

## ACTION

Department Head Signature	_____	Date	_____
Board of Selectmen action	_____	Date	_____
Board of Finance Action	_____	Date	_____