

**Board of Selectmen's
Regular Meeting**

Wednesday, May 2, 2018
7:30 PM - Town Hall

The meeting was called to order at 7:32 PM and the Pledge of Allegiance was recited

Present: First Selectman George Temple, Esq., Selectman Scott Flaherty, Kristyn Rosa,
Administrative Assistant

Absent Selectman Jeff Haney

ACCEPTANCE OF MINUTES

1. 4/18/18 Regular Meeting

MOTION:

Scott Flaherty moved to approve the 4/18/18 Regular Meeting minutes as presented. This was seconded by First Selectman George Temple. All 2 Ayes. Motion carries.

AMENDMENT OF AGENDA

1. Hire Board of Selectmen Clerk

MOTION:

Scott Flaherty moved to amend the agenda to add Hire Board of Selectmen Clerk as Item #8 and move Report of First Selectman to Item #9. This was seconded by First Selectman George Temple.

APPOINTMENTS

None.

NEW BUSINESS

1. 3rd Grade Town Seal Coloring Contest Winners Presentation

First Selectman George Temple and Scott Flaherty presented the 3rd Grade Town Seal Coloring Contest certificate and prize to the two winners of the contest, Kate McCullough and Cierra Billings. Congratulations to both girls. The Board of Selectmen and Kristen Rosa went to the Oxford Center School to have the 3rd graders learn about town government. The students were asked to color the Town Seal.

MOTION:

First Selectman George Temple moved to take a five minute recess at 7:38 P.M. This was seconded by Scott Flaherty. All 2 Ayes. Motion carries.

MOTION:

First Selectman George Temple moved to call the meeting back to order at 7:40 P.M. This was seconded by Scott Flaherty. All 2 Ayes. Motion carries.

2. FY 2018 – 2019 Holiday Schedule

MOTION:

Scott Flaherty moved to approve the FY 2018 – 2019 Holiday Schedule as presented. This was seconded by First Selectman George Temple. All 2 Ayes. Motion carries.

3. Tax Refunds

MOTION:

Scott Flaherty moved to approve the tax refunds, totaling \$6,216.34, as presented by the Tax Collector in her letter dated 5/1/18 and to authorize two signatures. This was seconded by First Selectman George Temple. All 2 Ayes. Motion carries.

Discussion: Jim Hliva hasn't seen these tax refunds but is usually from leasing companies, sold cars, that are due refunds for cars no longer registered in CT. The Tax Collector was asked to do this. First Selectman George Temple would also like to have Sharon do the Suspense List.

4. 2018 – 2019 Arcadis Contract

MOTION:

Scott Flaherty moved to approve the Arcadis 2018 – 2019 Groundwater Monitoring and Reporting Contract for Quaker Farms School Site and to authorize the First Selectman to sign. This was seconded by First Selectman George Temple. All 2 Ayes. Motion carries.

Discussion: First Selectman George Temple explained that there was an oil leak at Quaker Farms School which brought litigation against the company that was removing the oil tank. We still need to monitor it up there and have four clean monitors in a year.

5. Hire Corporate Attorney for Oxford Main Street Project Committee

MOTION:

Scott Flaherty moved to hire Corporate Attorney Peter Donnelly, for an amount not to exceed \$3,000.00 to be taken from the Oxford Main Street Project Committee's budget, in order to create a 501c3 for the Oxford Main Street Project Committee; as approved by the Oxford Main Street Project Committee at their meeting of 4/13/18 and as presented and recommended in their letter dated 4/30/18. This was seconded by First Selectman George Temple. All 2 Ayes. Motion carries.

Discussion: The Main Street Committee wants to be a 501c3 in order to solicit donations from businesses and private enterprises. The committee voted unanimously to hire Corporate Attorney Peter Donnelly.

6. FY 2017 – 2018 Transfer Requests

MOTION:

Scott Flaherty moved to approve the FY 2017 – 2018 transfer requests (Attachment A) as presented by the Finance Director in his letter dated 5/1/18. This was seconded by First Selectman George Temple. All 2 Ayes. Motion carries.

Discussion: These were four small transfers, all internal, one for police uniforms since we hired new officers, one for Conservation Commission for additional supplies, one for sending 2 people from the Assessor's Office for training, and some housekeeping items.

7. Board of Education's Capital Projects (6) – Approve Funding

MOTION:

Scott Flaherty moved to approve the following Board of Education's Capital Projects and approve the following funding amounts and award the bids to the following companies:

- Oil Tank Removal & Replacement at Great Oak Middle School Bid:
\$51,388 to Prindle Hill Inc., of 554 Carriage Drive in Orange
- Replace & Repair Walkways at Great Oak Middle School Bid:
\$67,132 to A-Plus Concrete, of 20 Long Ridge Road in Danbury
- Purchase & Installation of Water Drinking Fountains at Great Oak Middle School Bid:
\$5,800 to Vaivoda Plumbing & Heating, LLC, of 39 Chestnut Tree Hill Road Extension
- Replace & Repair Walkways at Quaker Farms School Bid:
\$54,798 to A-Plus Concrete, of 20 Long Ridge Road in Danbury
- Oil Tank Removal & Replacement at Oxford Center School Bid:
\$48,683 to Prindle Hill Inc., of 554 Carriage Drive in Orange
- Replace Blinds at Oxford Center School Bid:
\$16,300 with an Alternate bid of \$1,460 for a total bid of \$17,760 to The Bridgeport Awning & Window Shade Company, Inc., of 145 Tunxis Hill Road in Fairfield

And for the funding to be taken from Capital and Non-Recurring. This was seconded by First Selectman George Temple. This matter will be forwarded to the Board of Finance then to Town Meeting.

Discussion: Mr. Barlow discussed all of the above items. The oil tank removal bid was sent out and had 2 bidders; this was the low bid and met all requirements. The installation of the water drinking fountains received only one bid. All of these were advertised in the Waterbury Republican and posted on the town website and the Board of Education website. Jim Hliva stated that the amount approved for window coverings was \$9,000 and this bid came in at \$17,000. These window coverings are two-fold, they block light and are for school security. Shades will be placed in the entire main building and at portable building #8.

Scott Flaherty asked about the oil tanks. It was noted that the oil tanks are at the end of their life and are on the DEEP list. One is 30 years old and the other is 20 years old.

A lengthy discussion was held regarding the walkway at Quaker Farms School. First Selectman Temple stated he will not vote for A-Plus Concrete since he did an awful job on the walkway in the front of the school. They had looked at it and said it was due to the driveway contractor and the salt going up on the sidewalk. The problem was with the concrete which had an excessive amount of moisture in it. First Selectman Temple stated

he is not impressed with that company and not impressed with the job they did and will not support this until they correct the problem.

First Selectman Temple will support the window coverings and the blinds since it is for school security. First Selectman Temple will be discussing security issues with the Superintendent this Friday. First Selectman Temple suggested to table this matter until the next meeting. Scott Flaherty suggested we approve the blinds tonight.

MOTION:

Scott Flaherty moved to approve the following Board of Education's Capital Projects and approve the following funding amounts and award the bids to:

- Replace Blinds at Oxford Center School Bid:
\$16,300 with an Alternate bid of \$1,460 for a total bid of \$17,760 to The Bridgeport Awning & Window Shade Company, Inc., of 145 Tunxis Hill Road in Fairfield

This was seconded by First Selectman George Temple. All 2 Ayes. Motion carries.

MOTION:

First Selectman George Temple moved to table the top 5 items preceding that. This was seconded by Scott Flaherty. All 2 ayes. Motion carries.

8. Hire Board of Selectmen Clerk

MOTION:

Scott Flaherty moved to hire Mary LoPresti, of 433 Chestnut Tree Hill Road, as the new Board of Selectmen Clerk at a pay rate of \$15.05 per hour and a start date of Monday, May 14, 2018. This was seconded by First Selectman George Temple. All 2 Ayes. Motion carries.

Discussion: First Selectman thanked Lynda Romanowski for her five years of service.

9. Report of First Selectman

1. We are still continuing to clean up the roads. We were on Riggs Street yesterday picking up trash along the road. We picked up 9 or 10 bags of garbage from the road. We are hiring 2 young people for Public Works for the summer and will have them continuing to pick up trash along the side of the roads in town during the summer. First Selectman Temple thanked Scott and Kristyn, Kelly, Robbi, Dawn and everyone who all donated their lunch hour to help.

2. The lawn has been mowed.
3. Tomorrow at 12 noon there will be a day of prayer presented by Cornerstone Church at the Gazebo. Kristyn and Jeff Haney will both be there to participate.
4. Since the last meeting, First Selectman Temple is still recovering from judging the Chili eating contest.

AUDIENCE OF CITIZENS

Timothy Lynch, 165 Jacks Hill Road had several questions to ask the Board of Selectmen.

1) When will the public be able to use the new road, Commerce Drive East? First Selectman Temple stated that within a month it should be ready. They are resurfacing the road with a final coat of overlay and it meets town standards. 2) What is being done to curb speeders on Jacks Hill Road especially between the two hills? First Selectman Temple stated that it is a problem with all roads in town and feels we do not do enough. First Selectman Temple has spoken to Sgt. Dan Semosky and we have major problems with all over town. Mr. Lynch stated he has a hard time getting out of his driveway. First Selectman Temple will meet with Sgt. Semosky on this matter. Mr. Lynch invited Sgt. Semosky to sit in his kitchen to see the people speeding on Jacks Hill Road. 3) Mr. Lynch asked about the site line on the top of the east side of the hill and stated it is very short. He is on the north side of Jacks Hill Road and the site line is 20' and short. Vehicles coming westbound almost took them out. The crest of the hill is in the way. Can they put signage, or flashing lights there? First Selectman Temple stated he will call him and will take a look at that with Wayne. 4) Mr. Lynch stated that there was an 18 wheeler which left Fox Hollow Road and turned on his road, and a small school bus tried to pass it. It happened at 7:30 AM. He would like the driver of the bus to be educated. First Selectman Temple will look into this. 5) What is the possibility of getting tours of the Power Plant? Janice Tyler is working with CPV to set up tours for the neighborhood and will see if they can accommodate Mr. Lynch to get a tour.

Jim Hliva and Mike from Oxford Ambulance asked if they can discuss some of the problems they are having, and can they discuss it here or after the meeting. We will meet after this meeting. Oxford Ambulance will be having a free CPR class on May 14th

Andrew Coy, 288 Quaker Farms School asked about the lawn mowing and wasn't it in the contract that they are not to mow while school was in session. They were mowing at 3 pm at Quaker Farms School. First Selectman Temple stated that they will get on top of this and that mowing should not be done with kids at the school and will get it straightened out. First Selectman Temple stated that mowing started later than usual since they wanted background checks on all the employees who do the mowing.

ADJOURNMENT

MOTION:

Scott Flaherty moved to adjourn the meeting at 8:20 PM. This was seconded by First Selectman George Temple. All 2 Ayes. Motion carries.

Respectfully submitted,



Lynda Romanowski
Clerk, Board of Selectmen

18 MAY -7 PM 5:18
TOWN OF OXFORD, CT
George H. Temple
TOWN CLERK

To: Board of Finance

May 1, 2018

From: Finance Director

Re: 2017-2018 Transfer and Appropriation requests

TRANSFER

Item #		Department	Account Number	Account		Amount
1	TO:	Police	5433-785	Uniforms	\$	11,000.00
	FROM:	Police	5433-603	Equipment Depreciable	\$	2,000.00
	FROM:	Police	5433-605	Equipment Maintenance	\$	2,000.00
	FROM:	Police	5433-550	Computer Hardware	\$	7,000.00
	Motion					
	Seconded					
	Vote					
	Comments					
	Comments					
2	TO:	Conservation	5265-770	Supplies Office	\$	250.00
	FROM:	Conservation	5265-708	Photographic Supplies	\$	100.00
	FROM:	Conservation	5265-570-105	Stenographer	\$	150.00
	Motion					
	Seconded					
	Vote					
	Comments					
	Comments					
3	TO:	Assessor	5215-590	Education	\$	520.00
	FROM:	Assessor	5215-525	Books	\$	400.00
	FROM:	Assessor	5215-570-135	Printing	\$	120.00
	Motion					
	Seconded					
	Vote					
	Comments					
	Comments					
4	TO:	Assessor	5215-513-61	Wages Assessor	\$	21,000.00
	FROM:	Assessor	5215-513-23	Wages Asst Assessor	\$	21,000.00
	Motion					
	Seconded					
	Vote					
	Comments					
	Comments					

received
5/1/18

To: Board of Finance

May 1, 2018

From: Finance Director

Re:2017-2018 Transfer and Appropriation requests

TRANSFER

Item #		Department	Account Number	Account		Amount
5	TO:	Library	5390-680	Magazines	\$	693.53
	FROM:	Library	5390-736	Sidewalk Snow Removal	\$	693.53

Motion
Seconded
Vote
Comments

FY 2018 – 2019 Holidays

Approved by the
Board of Selectmen on _____

<i>Independence Day</i>	<i>Wednesday July 4, 2018</i>
<i>Labor Day</i>	<i>Monday, September 3, 2018</i>
<i>Columbus Day</i>	<i>Monday, October 8, 2018</i>
<i>Veteran's Day</i> <i>Sunday, November 11, 2018</i>	<i>Monday, November 12, 2018</i>
<i>Thanksgiving</i>	<i>Wednesday, November 21, 2018 – ½ Day</i> <i>Thursday, November 22, 2018</i> <i>Friday, November 23, 2018</i>
<i>Christmas Eve</i>	<i>Monday, December 24, 2018</i>
<i>Christmas Day</i>	<i>Tuesday, December 25, 2018</i>
<i>New Year's Day</i>	<i>Tuesday, January 1, 2019</i>
<i>Martin Luther King Day</i>	<i>Monday, January 21, 2019</i>
<i>President's Day</i>	<i>Monday, February 18, 2019</i>
<i>Good Friday</i>	<i>Friday, April 19, 2019</i>
<i>Memorial Day</i>	<i>Monday, May 27, 2019</i>

* ***Please refer to your specific Contract or Personnel Regulations for
Holidays on Monday's and Friday's***