



TOWN OF OXFORD

S.B. Church Memorial Town Hall
486 Oxford Road, Oxford, Connecticut 06478-1298

Board of Selectmen Special Meeting

Tuesday, June 26, 2018
3:15 PM – Town Hall Hearing Room

The Town of Oxford Board of Selectmen Special Meeting was called to order by First Selectman George Temple at 3:22 PM, and the Pledge of Allegiance was recited.

Present: First Selectman George Temple, Esq., Selectman Scott Flaherty and Kristyn Rosa,
Administrative Assistant

Absent: Selectman Jeff Haney

Others: Arnie Jensen, Vice Chair, Town of Oxford Planning & Zoning; Tanya Carver, Town of Oxford Planning & Zoning; Bob Slie, Chairman, Oxford School Building Committee; Jesse Judson, L.S., Horbal & Judson Land Surveyors & Associates; James Hliva, Town of Oxford Finance Director; Christian R. Thorn, Fox Pest Services, LLC; Sgt. Dan Semosky, Resident State Trooper

ACCEPTANCE OF MINUTES

1. 6/6/18 Regular Meeting

MOTION:

Selectman Scott Flaherty moved to approve the 6/6/18 Regular Meeting minutes as presented. This was seconded by First Selectman George Temple. All 2 Ayes. Motion carries.

APPOINTMENTS

1. Cultural Arts Commission Alternate Appointment

MOTION:

Selectman Scott Flaherty moved to appoint Adriene Radcliff, of 122 Jack's Hill Road, to the Cultural Arts Commission as an Alternate with a term to commence immediately and expire on 12/31/18. This was seconded by First Selectman George Temple. All 2 Ayes. Motion carries.

Discussion: Adriene Radcliff was recommended by JoAnna Lucas, Commissioner,

NEW BUSINESS

1. Proposed Plan of Conservation & Development – Accept Draft

MOTION:

Selectman Scott Flaherty moved to remove this matter from the table. This was seconded by First Selectman George Temple. All 2 Ayes. Motion carries.

MOTION:

Selectman Scott Flaherty moved to accept the proposed Plan of Conservation & Development. This was seconded by First Selectman George Temple. All 2 Ayes. Motion carries.

Discussion: The Planning & Zoning Commission reviewed the plan. All members are in agreement with the plan. The process will be to forward the plan to First Selectman George Temple, to COG, receive approval from the Board of Selectmen, receive input, draft a final version, publish notices on the website, final public hearing approval and then receive final approval from the Board of Selectmen. Selectman Scott Flaherty had a few questions concerning:

1. Page 61: Transportation Plan. Tanya Carver, Town of Oxford Planning & Zoning Commissioner, clarified that “undue burden on the community” refers to the community not having to incur the expense.
2. Police services. Remove the police and ambulance stats from the plan.
3. Page 70: Tetlak Park #7 is not completed in the plan.
4. Page 85: Single Family Residential Houses that will preserve the rural character of the community. Wording will be clarified.

2. Common Driveway Variance for 1-C Lots #1 Beth Acres and 5-1 Stonebridge Subdivision, Autumn Ridge Road – Approve

MOTION:

Selectman Scott Flaherty moved to approve the Common Driveway Variance Request for 1-C Lots #1 Beth Acres and 5-1 Stonebridge Subdivision on Autumn Ridge Road as recommended and approved by the Driveway Inspector, Town Engineer and the Fire Marshal as reflected on the Driveway Variance Application with the stipulation that the applicant must file the appropriate documents and pay the appropriate fee for recording these records in the Town Clerk’s office. This was seconded by First Selectman George Temple. All 2 Ayes. Motion carries.

Discussion: Jesse Judson, Horbal & Judson Land Surveyors & Associates, stated that a driveway needs to be built to access the back lot. The variance is for Section 3 Part J for a single access driveway to access two lots, Part 4 Section A to allow two feet from the property line as opposed to five feet from the property line to provide for wide pull-offs,

and for a variance asking for a 2:1 slope by Autumn Ridge Road which will minimize wetlands impact.

3. Agnes Schiavi Tetlak Park STEAP Grant Resolution -- Approve and Authorize First Selectman to Sign

MOTION:

Selectman Scott Flaherty moved to approve the following Agnes Schiavi Tetlak Park STEAP Grant Resolution and authorize the First Selectman to sign; as presented and recommended by the Grant Writer in her letter dated 6/13/18:

RESOLVED, that George R. Temple, First Selectman of the Town of Oxford be and hereby is authorized to execute on behalf of this municipal corporation a Grant and Agreement with the State of Connecticut Office of Policy and Management for financial assistance to complete the Phase 2 developments in the Agnes Schiavi Tetlak Park (STEAP 2017).

IN ADDITION, that George R. Temple, First Selectman of the Town of Oxford is hereby authorized to enter into such agreements, contract and execute all documents necessary to said grant with the State of Connecticut.

This was seconded by First Selectman George Temple. All 2 Ayes. Motion carries.

Discussion: This is an application to complete Phase 2 of a recreational complex. The grant is for \$500,000.

4. FY 2017 – 2018 Transfer Requests

MOTION:

Selectman Scott Flaherty moved to approve the following FY 2017 – 2018 transfer requests as presented by the Finance Director.

MOTION:

First Selectman George Temple moved to table the following FY 2017 – 2018 transfer requests as presented by the Finance Director. This was seconded by Selectman Scott Flaherty. All 2 Ayes. Motion carries.

Discussion: Jim Hliva, Town of Oxford Finance Director, asked that the motion be tabled. The Board of Selectmen is not ready to move on this motion.

5. Establish Great Oak School Renovation Committee – Approve Charge, Appoint Members

MOTION:

Selectman Scott Flaherty moved to establish a Great Oak School Renovation Committee and approve the following charge:

MOTION:

First Selectman George Temple moved to table the Motion to establish the Great Oak School Renovation Committee and to appoint members to the Great Oak School Renovation Committee. This was seconded by Selectman Scott Flaherty. All 2 ayes. Motion carries.

Discussion: First Selectman George Temple would like to appoint a committee to review the scope of the renovation and present realistic numbers. The grant is due in a few days. There is not enough time to move on this. More information is needed. Application and school renovation can always be made and put to bond.

6. Fox Pest Services, LLC Peddler's Permit – Approve

MOTION:

Selectman Scott Flaherty moved to approve Fox Pest Services, LLC Peddler's Permit as presented subject to providing background check information to the First Selectman's office and notifying the Oxford Police Department 24 hours prior to canvassing a neighborhood with the names of the streets, vehicle information and license plate numbers and copies of photo IDs. This was seconded by First Selectman George Temple. All 2 Ayes. Motion carries.

Discussion: The employees are returning missionaries that are in school in Utah. They will go door-to-door to offer neighborhood discounts for company services throughout Oxford. The company has not provided background information in the past, but will provide the information going forward.

7. Oxford Police Union, Local 2693 Contract – Ratify and authorize First Selectman to Sign

MOTION:

Selectman Scott Flaherty moved to ratify the Oxford Police Union, Local 2693 Contract and to authorize the First Selectman to sign said contract. This was seconded by First Selectman George Temple. All 2 Ayes. Motion carries.

Discussion: The contract allows the town to hire up to four part-time police officers in addition to existing officers; extend probationary period at the Town's discretion; school resource officers clarifies duties; allows for two corporal positions and the examination process to fill the positions; changes the uniforms for part of the year; four-year contract wages of 6%, 2% and 2.5%; an officer can be hired on a higher step based on

experience; group insurance which is currently \$48,000 per year will be changed to the State plan, reducing the cost to approximately \$26,000 per year.

8. Award Owner's Rep Bid for New Middle School Project

MOTION:

Selectman Scott Flaherty moved to award the Owner's Rep Bid for the New Middle School Project to Construction Solutions Group, of West Hartford, CT, in an amount of \$451,000.00 plus other fees as delineated in the response to the RFP to be taken from the new middle school fund. This was seconded by George Temple. This matter will not be forwarded to the Board of Finance. All 2 Ayes. Motion carries.

Discussion: This company will be good advocates for the Town and will not owe any one else in the industry. Bob Slie, Chairmain, Middle School Building Committee, was a part of the interview process but was not a part of the discussions regarding the award selection.

9. David A. Stepeck, Edward Johnes Representative, Peddler's Permit -- Approve

MOTION:

Selectman Scott Flaherty moved to approve David A. Stepeck, Edward Jones Representative, Peddler's Permit as presented with stipulation that the Oxford Police Department and the First Selectman's office shall be notified daily of the area in town where Mr. Stepeck will be soliciting, and subject to providing background check information to the First Selectman's office and notifying the Oxford Police Department 24 hours prior to canvassing a neighborhood with the names of the streets, vehicle information and license plate numbers and copies of photo IDs. This was seconded by First Selectman George Temple. All 2 Ayes. Motion carries.

Discussion: Any company given a Peddler's Permit to solicit door-to-door will be required to provide background check information to the First Selectman's office and to notify the Oxford Police Department 24 hours prior to canvassing a neighborhood with names of streets, vehicle information, license plate numbers and copies of photo IDs. Sgt. Dan Semosky, Resident State Trooper, stated that if the Department receives two complaints regarding the solicitations, the canvassing will be halted for the day.

10. Hire the Director of Municipal Media Operations

MOTION:

First Selectman George Temple moved to table the hiring of the Director of Municipal Media Operations. This was seconded by Selectman Scott Flaherty. All 2 Ayes. Motion carries.

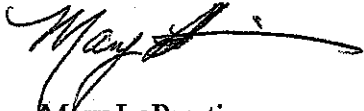
Discussion: None

ADJOURNMENT

MOTION:

Selectman Scott Flaherty moved to adjourn the meeting at 4:13 PM. This was seconded by First Selectman George Temple. All 2 Ayes. Motion carries.

Respectfully submitted,



Mary LoPresti
Clerk, Board of Selectmen

18 JUN 28 AM 10:25
TOWN OF OXFORD, CT
George A. Flaherty
TOWN CLERK