



TOWN OF OXFORD

**S.B. Church Memorial Town Hall
486 Oxford Road, Oxford, Connecticut 06478-1298**

Board of Selectmen Regular Meeting

**Wednesday, July 18, 2018
7:30 PM – Town Hall Main Meeting Room**

The Town of Oxford Board of Selectmen Regular Meeting was called to order by First Selectman George Temple at 7:31 PM, and the Pledge of Allegiance was recited.

Present: First Selectman George Temple, Esq., Selectman Jeff Haney, Selectman Scott Flaherty and Kristyn Rosa, Administrative Assistant

Absent: None

ACCEPTANCE OF MINUTES

1. 7/11/18 Special Meeting

MOTION:

Selectman Scott Flaherty moved to approve the 7/11/18 Special Meeting minutes as presented. This was seconded by First Selectman George Temple. 2 Ayes: First Selectman George Temple, Selectman Scott Flaherty. 1 Abstain: Selectman Jeff Haney. Motion carries.

AMENDMENT OF AGENDA

There was no motion to amend the agenda.

APPOINTMENTS

1. Cultural Arts Commission Appointment

MOTION:

Selectman Jeff Haney moved to appoint Jennifer East, of 12 East Street, to the Oxford Cultural Arts Commission as a regular member with a term to commence immediately and expire on 12/31/18. This was seconded by First Selectman George Temple. All 3 Ayes. Motion carries.

Discussion: Although Jennifer East is not known by the Selectmen or the Administrative Assistant, it is wonderful that she is volunteering to serve on the OCAC.

2. Deputy Fire Marshal Appointment

MOTION:

Selectman Jeff Haney moved to appoint John Downs, Jr. as Deputy Fire Marshal. This was seconded by First Selectman George Temple. All 3 Ayes. Motion carries.

Discussion: None

3. Deputy Treasurer Appointment

MOTION:

Appoint Kathy Johnson, of 68 Dorman Road, as Deputy Treasurer with a term to commence immediately and expire on 11/19/19.

MOTION:

First Selectman George Temple moved to table the appointment of Kathy Johnson, of 68 Dorman Road, as Deputy Treasurer with a term to commence immediately and expire on 11/19/19. This was seconded by Selectman Scott Flaherty. All 3 Ayes. Motion carries.

Discussion: None

NEW BUSINESS

1. FY 2017 – 2018 Transfer Requests

MOTION:

Selectman Jeff Haney moved to remove this matter from the table. This was seconded by First Selectman George Temple. All 3 Ayes. Motion carries.

MOTION:

Selectman Jeff Haney moved to approve the FY 2017 – 2018 transfer requests (Attachment A) as presented by the Finance Director in his letter dated 7/17/18. This was seconded by First Selectman George Temple. All 3 Ayes. Motion carries.

Discussion: Refer to Attachment A. There is nothing out of the ordinary concerning the end-of-year transfer requests. The Town of Oxford Finance Director James Hliva has presented the transfer requests, First Selectman George Temple has approved the transfers, and they were accepted by the Board of Selectmen.

2. Hire Parks & Recreation Lifeguard

MOTION:

Selectman Jeff Haney moved to hire Justin Waehler, of 10 Red Barn Road, as a Parks & Recreation Lifeguard with a pay rate of \$10.60 per hour. This was seconded by Selectman Scott Flaherty. All 3 Ayes. Motion carries.

Discussion: Another lifeguard is needed for the Oxford Parks & Recreation. These positions are filled by students and become available regularly.

3. Eliminate Library Director Position

MOTION:

Selectman Jeff Haney moved to eliminate the Library Director position. This was seconded by Selectman Scott Flaherty. All 3 Ayes. Motion carries.

Discussion: The Town of Oxford is hiring Robbi Costigan as manager of the library. There will not be a head librarian. Dawn Higginson, Town of Oxford Librarian, will no longer have supervisory responsibilities, and a reduction in salary will reflect this change.

4. Report of First Selectman

First Selectman George Temple reported the following Town of Oxford events and updates:

- A. The Oxford Center Fire Company #1 Car Show will be held on Saturday, July 21, 2018, beginning at 3:00 PM. The Oxford Town Hall will be used for parking. First Selectman George Temple questioned if there is electricity at the Gazebo. Fire Chief Scott Pelletier stated that the Fire Department has what it needs to operate the show. There is a pole that needs to be fixed, but it will be dealt with at a later date.
- B. There will be a fundraiser golf tournament for Selectman Jeff Haney on July 27, 2018 at Oxford Greens. The Oxford Fire Department has received donated items for the event.
- C. The Town of Oxford still has approximately 20-25 people in need of help from the tornadic event that hit Oxford in May. According to Kristyn Rosa, Town of Oxford Administrative Assistant, the church was unable to help these individuals, and the property damages are too dangerous for the football players to assist. Selectman Scott Flaherty and Kristyn Rosa are planning to visit these properties and assess the extent of the existing damages. The Town of Oxford is still receiving at least two phone calls a day for clean up or FEMA.

AUDIENCE OF CITIZENS

John Downs, Sr., 666 Roosevelt Drive, Oxford, CT, informed the Board of Selectmen that the cell tower has still not been cleaned up and continues to not be maintained by its owner. First Selectman George Temple asked that a letter be written to address this situation. He instructed that James Hliva, Town of Oxford Finance Director, and Kevin Condon, Town Counsel, be contacted to help construct the letter to the responsible party. First Selectman George Temple will sign the letter. Mr. Downs stated that minimally a gate should be installed at the cell tower.

ADJOURNMENT

MOTION:

Selectman Jeff Haney moved to adjourn the meeting at 7:46 PM. This was seconded by Selectman Scott Flaherty. All 3 Ayes. Motion carries.

Respectfully submitted,



Mary LoPresti
Clerk, Board of Selectman

18 JUL 23 AM 9:21
TOWN OF OXFORD, CT
George A. Hliva
TOWN CLERK

To: Board of Finance

July 17, 2018

From: Finance Director

Re: 2017-2018 Transfer and Appropriation requests

TRANSFER

Item #		Department	Account Number	Account		Amount
1	TO:	Library	5390-560	Computer Catalog	\$	170.24
	FROM:	Library	5390-736	Snow Removal	\$	170.24
	Motion					
	Seconded					
	Vote					
	Comments					
	Comments					
2	TO:	Library	5390-585	Dues	\$	178.00
	FROM:	Library	5390-736	Snow Removal	\$	178.00
	Motion					
	Seconded					
	Vote					
	Comments					
	Comments					
3	TO:	Library	5390-770	Office Supplies	\$	125.00
	FROM:	Library	5390-736	Snow Removal	\$	125.00
	Motion					
	Seconded					
	Vote					
	Comments					
	Comments					
4	TO:	Library	5390-775	Telephone	\$	650.00
	FROM:	Library	5390-736	Snow Removal	\$	650.00
	Motion					
	Seconded					
	Vote					
	Comments					
	Comments					

To: Board of Finance

From: Finance Director

Re:2017-2018 Transfer and Appropriation requests

TRANSFER

Item #		Department	Account Number	Account		Amount
5	TO:	Library	5390-769	Departmental Supplies	\$	20.00
	FROM:	Library	5390-736	Snow Removal	\$	20.00
	Motion Seconded Vote Comments					
6	TO:	Library	5390-799	Water	\$	160.00
	FROM:	Library	5390-736	Snow Removal	\$	160.00
	Motion Seconded Vote Comments					
7	TO:	Elderly Commission	5295-770-6	Program Supplies	\$	48.00
	FROM:	Elderly Commission	5295-555	Conference and Meetings	\$	48.00
	Motion Seconded Vote Comments					
8	TO:	Elderly Commission	5295-729	Programs Regular	\$	200.00
	TO:	Elderly Commission	5295-274	Alarm System	\$	170.00
	TO:	Elderly Commission	5295-613	Facility Maintenance	\$	350.00
	FROM:	Elderly Commission	5295-811	Vehicle Maintenance	\$	720.00
	Motion Seconded Vote Comments					

To: Board of Finance

July 17, 2018

From: Finance Director

Re:2017-2018 Transfer and Appropriation requests

TRANSFER

Item #		Department	Account Number	Account		Amount
9	TO:	Building department	5230-585	Dues	\$	200.00
	FROM:	Building department	5230-690	Mileage	\$	200.00
	Motion Seconded Vote Comments					
10	TO:	Tax Collector	5505-770	Supplies Office	\$	77.00
	FROM:	Tax Collector	5505-555	Conference and Meetings	\$	77.00
	Motion Seconded Vote Comments					
11	TO:	Parks and Recreation	5425-570-123	Contracted Services Other	\$	2,475.00
	FROM:	Parks and Recreation	5425-811	Vehicle Maintenance	\$	392.42
	FROM:	Parks and Recreation	5425-729	Regular Programs	\$	2,043.59
	FROM:	Parks and Recreation	5425-785	Uniforms	\$	38.99
	Motion Seconded Vote Comments					
12	TO:	Ambulance	5210-613	Facility Services	\$	1,983.97
	FROM:	Ambulance	5210-590	Training	\$	510.05
	FROM:	Ambulance	5210-785	Uniforms	\$	517.06
	FROM:	Ambulance	5210-614	Facility Supplies	\$	431.24
	FROM:	Ambulance	5210-688	Medical Supplies	\$	500.00
	FROM:	Ambulance	5210-604	Equipment Expense	\$	25.62
	Motion Seconded Vote Comments					

To: Board of Finance

July 17, 2018

From: Finance Director

Re:2017-2018 Transfer and Appropriation requests

TRANSFER

Item #		Department	Account Number	Account		Amount
13	TO:	Ambulance	5210-769	Supplies Departmental	\$	141.35
	FROM:	Ambulance	5210-770	Supplies Office	\$	141.35
	Motion Seconded Vote Comments					
14	TO:	Ambulance	5210-811	Vehicle Maintenance	\$	4,578.51
	FROM:	Ambulance	5210-625	Oil	\$	2,514.22
	FROM:	Ambulance	5210-601	Equipment Lease	\$	1,539.98
	FROM:	Ambulance	5210-603	Equipment Depreciable	\$	524.31
	Motion Seconded Vote Comments					
15	TO:	Ambulance	52100-813	Equipment Upgrades	\$	3,019.80
	FROM:	Finance	5320-560-5320	Contingency	\$	3,019.80
	Motion Seconded Vote Comments					