



## **TOWN OF OXFORD**

**S.B. Church Memorial Town Hall  
486 Oxford Road, Oxford, Connecticut 06478-1298**

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### **Board of Selectmen Regular Meeting**

**Wednesday, December 5, 2018  
7:30 PM – Town Hall Main Meeting Room**

The Town of Oxford Board of Selectmen Regular Meeting was called to order by First Selectman George Temple at 7:35 PM, and the Pledge of Allegiance was recited.

Present: First Selectman George Temple, Esq., Selectman Scott Flaherty

Absent: Selectman Jeff Haney, Kristyn Rosa, Administrative Assistant

### **ACCEPTANCE OF MINUTES**

#### **1. 11/7/18 Regular Meeting**

#### **MOTION:**

Selectman Scott Flaherty moved to approve the 11/7/18 Regular Meeting minutes as presented. This was seconded by First Selectman George Temple. All 2 Ayes. Motion carries.

### **AMENDMENT OF AGENDA**

**Consider and act upon a cost of living wage increase for all employees who are not covered by the Town of Oxford collective bargaining agreements.**

#### **MOTION:**

First Selectman George Temple moved to amend the agenda to add consider and act upon a cost of living wage increase for all employees who are not covered by the Town of Oxford collective bargaining agreements as Item #8 and move the Report of First Selectman to Item #9. This was seconded by Selectman Scott Flaherty. All 2 Ayes. Motion carries.

## **APPOINTMENTS**

### **1. Conservation Commission/Inlands Wetlands Agency Re-Appointment**

#### **MOTION:**

Selectman Scott Flaherty moved to re-appoint Susan Purcella Gibbons, of 279 Loughlin Road, to the Conservation Commission/Inlands Wetlands Agency with a term to commence on 1/1/19 and expire on 12/31/21. This was seconded by First Selectman George Temple. All 2 Ayes. Motion carries.

Discussion: Susan Purcella Gibbons has been a commission member for approximately 20 years.

### **2. Board of Education Appointments**

#### **MOTION:**

Selectman Scott Flaherty moved to appoint Christin Kimball, of 178 Punkup Road, to the Board of Education with a term to commence immediately and expire on 11/19/19. This was seconded by First Selectman George Temple. All 2 Ayes. Motion carries.

Discussion: Christin Kimball had previously run as a democratic candidate for the Board of Education.

#### **MOTION:**

Selectman Scott Flaherty moved to appoint Stephanie Miller, of 2 Deanna Drive, to the Board of Education with a term to commence immediately and expire on 11/19/19. This was seconded by First Selectman George Temple. All 2 Ayes. Motion carries.

Discussion: Stephanie Miller was the former Assistant Principal at Great Oak Middle School.

### **3. Oxford Center Volunteer Fire Company Fire Chief Re-Appointment**

#### **MOTION:**

Selectman Scott Flaherty moved to re-appoint Scott Pelletier as the 2019 Oxford Center Fire Chief as recommended in their letter dated 11/8/18. This was seconded by First Selectman George Temple. All 2 Ayes. Motion carries.

Discussion: Scott Pelletier has held this position and has successfully performed the duties required of this position.

#### **4. Parks & Recreation Commission Re-Appointments**

##### **MOTION:**

Selectman Scott Flaherty moved to re-appoint Glen Schumitz, of 197 Freeman Road, Jim Leach, of 7 Greenbriar Road, and Kenn Maher, of 10 Knorr Road, all to the Parks & Recreation Commission with terms to commence 1/1/19 and expire on 12/31/21. This was seconded by First Selectman George Temple. All 2 Ayes. Motion carries.

Discussion: All of these re-appointments have been working diligently to maintain and improve the parks and programs for the Town.

#### **5. Quaker Farms 2019 Chief Appointment**

##### **MOTION:**

Selectman Scott Flaherty moved to appoint Daniel R. Gramigna to serve as the remainder of the 2018 Fire Chief and also as the 2019 Fire Chief for the Quaker Farms Volunteer Fire Company as recommended in their letter dated 11/28/18. This was seconded by First Selectman George Temple. All 2 ayes. Motion carries.

Discussion: Daniel Gramigna will take the place of the late Andrew Coy.

#### **6. Riverside Fire Company 2019 Fire Chief Re-Appointment**

##### **MOTION:**

Selectman Scott Flaherty moved to re-appoint John Downs, Jr. as the 2019 Fire Chief for the Riverside Fire Company as recommended in their letter dated 11/28/18. This was seconded by First Selectman George Temple. All 2 Ayes. Motion carries.

Discussion: John Downs, Jr. has been very active in the fire department and serves the department well.

#### **NEW BUSINESS**

##### **1. Boy Scout Troop 1 Ornament Presentation**

Alan Rackiewicz, SPL of Troop 1, revealed the new Oxford Public Library ornament. The ornament will raise funds for the Boy Scouts and is for sale at the price of \$10.00.

First Selectman George Temple called a five-minute recess at 7:45 PM so that the Boy Scouts could sell some ornaments and could leave if they wish.

First Selectman George Temple called the meeting back to order at 7:55 PM.

## **2. Town Clerk Transfer Requests**

### **MOTION:**

Selectman Scott Flaherty moved to approve the following transfer request from the Town Clerk's Office as requested in her letter received on 11/20/18:

TO: Town Clerk	5530-592	Election	\$257.52
FROM: Contingency	5320-560-5320		\$257.52

This matter will be forwarded to the Board of finance.

Discussion: Margaret West, Oxford Town Clerk, needs an additional \$615.00 to cover election printing costs for two primaries. The additional money will come from the Contingency Account. The total amount of transfer from the Contingency Account to the Town Clerk will be \$872.52 (\$257.52 + \$615.00).

### **MOTION:**

Selectman Scott Flaherty moved to transfer \$872.52 from the Contingency Account 5320-560-5320 to the Town Clerk 5530-592 at the request of the Town Clerk's Office. This matter will be forwarded to the Board of Finance. All 2 Ayes. Motion carries.

## **3. Library Start-Up Cost Discussion with Possible Action**

Discussion: Robbi Costigan, Oxford Director of Municipal Library/Media Operations, presented costs that were not budgeted for the start-up of the library. These included civic activities, computer hardware, computer maintenance, facility maintenance, telephone and library alarm system. A few items are currently over-budget, with others at risk for going over budget. Donations have been taken and have been spent:

Friends of the Library	\$ 600.00 for Library Grand Opening
Derby Neck Library	\$4,000.00 in computers
Friends of the Library	\$2,600.00 for children programs

James Hliva, Town of Oxford Finance Director, recommended going through the winter to get a base for costs to see if it would be possible to transfer funds within line items to compensate for shortages, otherwise more money will need to be appropriated.

The recommendation by First Selectman George Temple was to go through the winter months to obtain a budget history since this is a new building.

## **4. Tax Refunds**

### **MOTION:**

Selectman Scott Flaherty moved to approve the tax refunds, totaling \$2,399.59, as presented and to authorize two signatures as recommended by the Tax Collector in her letter dated 11/20/18. This matter will be forwarded to the Board of Finance. This was seconded by First Selectman George Temple. All 2 ayes. Motion carries.

Discussion: James Hliva, Town of Oxford Finance Director, stated that the tax refunds are from motor vehicle taxes and are in small amounts.

**5. Annual Blanket Homeland Security Resolution -- Approve and Authorize First Selectman to Sign**

**MOTION:**

Selectman Scott Flaherty moved to approve the following Annual Blanket Homeland Security Resolution and authorize the First Selectman to sign; as presented and recommended by the Grant Writer in her letter dated 12/3/18:

**RESOLVED**, that the Oxford Board of Selectmen may enter into with and deliver to the State of Connecticut Department of Emergency Services and Public Protection, Division of Emergency Management and Homeland Security any and all documents which it deems to be necessary or appropriate; and

**FURTHER RESOLVED**, that George R. Temple, as First Selectman of the Oxford Board of Selectmen, is authorized and directed to execute and deliver any and all documents on behalf of the Oxford Board of Selectmen and to do and perform all acts and things which he deems to be necessary or appropriate to carry out the terms of such documents contemplated by such documents.

This was seconded by First Selectman George Temple. All 2 Ayes. Motion carries.

Discussion: This is a blanket resolution that is required for all Homeland Security grants.

**6. Solid Waste & Recycling Permit Licenses**

**MOTION:**

Selectman Scott Flaherty moved to approve the following Solid Waste/Recycling Permit License as approved by the Recycling Coordinator:

- USA Hauling & Recycling, 15 Mullen Road, Enfield, CT 06082  
(Solid Waste and Recycling)

This was seconded by First Selectman George Temple. All 2 Ayes. Motion carries.

Discussion: The permit is a requirement every year, as per the request of Wayne Watt, Town of Oxford Recycling Coordinator.

**7. 2019 Board of Selectmen's Meeting Schedule – Approve**

**MOTION:**

Selectman Scott Flaherty moved to approve the following 2019 Board of Selectmen's Meeting Schedule and to forward the schedule to the Town Clerk's office as presented:

January 2, 2019\*  
January 16, 2019

July 17, 2019

February 6, 2019  
February 20, 2019

August 21, 2019

March 6, 2019  
March 20, 2019

September 4, 2019  
September 18, 2019

April 3, 2019  
April 17, 2019

October 2, 2019  
October 16, 2019

May 1, 2019  
May 15, 2019

November 6, 2019

June 5, 2019  
June 19, 2019

December 4, 2019  
December 18, 2019

\*Special Meeting per Town Charter

This was seconded by First Selectman George Temple. All 2 Ayes. Motion carries.

Discussion: The first meeting is by Charter and Statute and is a special meeting. Special meetings will be added to the calendar as needed.

## **8. Cost of Living Wage Increase**

### **MOTION:**

First Selectman George Temple moved to consider and act upon a cost of living wage increase for all employees who are not covered by the Town of Oxford collective bargaining agreements. This was seconded by Selectman Scott Flaherty. All 2 Ayes. Motion carries.

Discussion: The raise will affect 59 employees who did not receive a raise last year. The increase will be 2.5% retroactive to July 1, 2017 and an additional 2.5% as of July 1, 2018. This increase is at the low end of the union scales.

## **9. Report of First Selectman**

First Selectman George Temple asked the Boy Scouts to share their special events/activities:

- Christmas trees are being sold at Fritz's Snack Bar.
- A couple of ski trips are on the calendar.

- A group will go to a high adventure sea base in Florida in August and will be left on an island for a week.
- There will be an Eagle Scout presentation in January.

#### First Selectman Report:

1. New Oxford Middle School:  
First Selectman George Temple and Selectman Scott Flaherty met with the new middle school architect. The school is on-time and under budget. The first class will be the class of 2020. Center School will become the home for the Oxford Parks & Recreation, the new police department and the Board of Education.
2. Oxford Main Street Project:  
The project will begin across the street from the Oxford Town Hall. It will include boardwalks and trails through the wetland habitat, with markers identifying important plants and species to the environment. Sidewalks with benches and lights will be built coming up from Pies and Pints and Brookside along Little River. A pedestrian bridge will connect the front of Town Hall to the nature preserve across the street, creating a center of town. All of this will eventually connect to Seymour. There will also be a green at the Quarry Walk with a water feature.
3. First Selectman George Temple will present a report on economic development in the near future. E-Commerce Drive will have 18 industrial lots ranging from five (5) - 10 acres that the Town will be able to sell. These lots will have water, sewer, gas and electricity. Lots will be sold and developed with option contracts, which will give immediate money to the Town and taxes for the future.
4. Congratulations to our Oxford Cheerleaders. They came in third in the country at the cheerleader competition in Florida. Also, a 7<sup>th</sup> grade student from the McGuire family has been chosen as an All-American Player and will play football in Ohio.

#### **AUDIENCE OF CITIZENS**

Nil Guillet, of 2 Douglas Road, discussed a situation with his driveway on Riggs Street. He alleged that the First Selectman made a phone call in July 2017 that prohibited him from creating an asphalt apron from his driveway to the street. According to Guillet, storm water started to enter his property on Riggs Street and flood his building on five (5) occasions. He put a berm with porous material to try to prevent storm water from entering the property, but the material did not redirect the water away from the property as the material was permeable.

Nil Guillet went on to say that he could either “finish the story” or have a meeting with his attorney, the town attorney and the First Selectman. First Selectman George Temple agreed that a meeting would be in order, and he instructed Nil Guillet to call the town attorney to arrange a date and time for the meeting.

## ADJOURNMENT

### MOTION:

Selectman Scott Flaherty moved to adjourn the meeting at 8:35 PM. This was seconded by First Selectman George Temple. All 2 ayes. Motion carries.

Respectfully submitted,



Mary LoPresti  
Clerk, Board of Selectmen

18 DEC 11 AM 11:31  
TOWN OF DUNFORD, CT  
*George Temple*  
TOWN CLERK