



TOWN OF OXFORD

S.B. Church Memorial Town Hall
486 Oxford Road, Oxford, Connecticut 06478-1298

Board of Selectmen Regular Meeting

Wednesday, March 6, 2019

7:30 PM – Town Hall Main Meeting Room

The Town of Oxford Board of Selectmen Regular Meeting was called to order by First Selectman George Temple at 7:31 PM, and the Pledge of Allegiance was recited.

Present: First Selectman George Temple, Esq., Selectman Scott Flaherty, Kristyn Rosa, Administrative Assistant

Absent: Selectman Jeff Haney

ACCEPTANCE OF MINUTES

1. 2/6/19 Regular Meeting

MOTION:

Selectman Scott Flaherty moved to approve the 2/6/19 Regular Meeting minutes as presented. This was seconded by First Selectman George Temple. All 2 Ayes. Motion carries.

2. 2/19/19 Special Meeting (Budgets)

Selectman Scott Flaherty moved to approve the 2/19/19 Special Meeting minutes as presented. This was seconded by First Selectman George Temple. All 2 Ayes. Motion carries.

3. 2/20/19 Special Meeting (Budgets)

Selectman Scott Flaherty moved to approve the 2/20/19 Special Meeting minutes as presented. This was seconded by First Selectman George Temple. All 2 Ayes. Motion carries.

4. 2/25/19 Special Meeting

First Selectman George Temple moved to table the acceptance of the 2/25/19 Special Meeting minutes. This was seconded by Selectman Scott Flaherty. All 2 Ayes. Motion carries.

AMENDMENT OF AGENDA

- 1. Library Services & Technology Act Literacy Grant Application – Approve and Authorize Director of Municipal Library/Media Operations to Sign**

MOTION:

Selectman Scott Flaherty moved to amend the agenda to add Library Services & Technology Act Literacy Grant Application – Approve and Authorize Director of Municipal Library/Media Operations to Sign as Item #11. This was seconded by First Selectman George Temple. All 2 Ayes. Motion carries.

- 2. ION Bank Foundation Application Grant for Technology Equipment for the Oxford Public Library – Approve and Authorize Director of Municipal Library/Media Operations to Sign**

MOTION:

Selectman Scott Flaherty moved to amend the agenda to add ION Bank Foundation Application Grant for Technology Equipment for the Oxford Public Library – Approve and Authorize Director of Municipal Library/Media Operations to Sign as Item #12. This was seconded by First Selectman George Temple. All 2 Ayes. Motion carries.

- 3. Tax Collection Action Committee Removal of Taxes and Fees Requests**

MOTION:

Selectman Scott Flaherty moved to amend the agenda to add Tax Collection Action Committee Removal of Taxes and Fees Requests as Item #13 and move Report of First Selectman to Item #14. This was seconded by First Selectman George Temple. All 2 Ayes. Motion carries.

APPOINTMENTS

- 1. Oxford Addictive Substances Information Services (OASIS) Committee Appointment**

MOTION:

Selectman Scott Flaherty moved to appoint Stephen Brown, of 8 Bonnie Lane, to the Oxford Addictive Substances Information Services (OASIS) Committee with a term to commence immediately. This was seconded by First Selectman George Temple. All 2 Ayes. Motion carries.

Discussion: Stephen Brown will be a good addition to the committee. He believes that the opioid epidemic needs to be addressed.

NEW BUSINESS

1. Hire Part-Time Animal Control Officer

No action at this time.

2. OASIS Update

Sue Schiavi, of 15 Thorson Road, presented an update of the OASIS Committee. The committee was formed in the summer of 2017 by First Selectman George Temple to address the opioid problem in Oxford as a result of seven (7) deaths in one (1) year. The group soon after broadened the spectrum of its services to include other problems with addictive substances. In February 2018, OASIS became a local prevention council. This allowed the group to accept committee members from other communities and have the ability to apply for State grants. OASIS currently has a support group, facebook page and drop box at the police station. An AmeriCorps worker also assisted the group.

In April there was a Heroin Addiction Awareness Task Force presentation at the Oxford High School. Other activities have included various training sessions. In addition, a survey was conducted with limited response. Two (2) grants were also received for the group.

Currently, OASIS is planning to focus on increasing public awareness of the group and its services. This will be accomplished through marketing and partnerships with the Board of Education and local police. Postcards are scheduled to be mailed in the next few months.

OASIS meets every second Thursday of the month at 7:00 PM at the Oxford Town Hall.

First Selectman George Temple thanked Sue Schiavi for her work. He asked Sue to consider having another vigil, which he believes will keep the group in the public eye. He stated that the Oxford Board of Selectmen supports the efforts of OASIS. He also asked Sue to contact Margaret West, Town Clerk, so that information about the group can be uploaded onto the Town website.

3. Oxford Ambulance Association 2018 Tax Abatements – Approve

MOTION:

Selectman Scott Flaherty moved to approve the following Oxford Ambulance Association 2018 Volunteer Tax Abatements as presented and recommended by the Director in her letter received on 2/7/19:

Lee Ives	29 Chestnut Tree Hill Rod Ext.	\$500
Timothy Crouch	140 Chestnut Tree Hill Road	\$1000
Adam Duke	7 Wyant Road	\$1000
Gerald Bourdeau	29 Coppermine Road	\$1000
Madison Dodson	5 Skyline Drive	\$500

Christopher McCabe	14 Reality Road	\$1000
Heather Wilson	12 Old Country Road	\$500
Lewis Bell	17 Edwards Drive	\$500
Shannon Filo	18 Old State Road No. 67	\$500
Jason Schwartz	26 Good Hill Road	\$500
Bethany Sherback	8 Shannon Court	\$500

This was seconded by First Selectman George Temple. All 2 Ayes. Motion carries.

Discussion: The amounts are based on the number of hours volunteered during the year.

4. Pulte Homes, Phase 4 Soil & Erosion Bond Reduction Request

MOTION:

Selectman Scott Flaherty moved to reduce the Soil and Erosion Control Bond #929549370 for Pulte Homes, Phase 4 from \$142,500.00 to \$71,250.00 as presented and recommended by the Planning & Zoning Commission in their letter dated 2/6/19 and the Town Engineer in his letter dated 12/7/18. Town Counsel must review and approve the new amended bond prior to the release of the original bond. This was seconded by First Selectman George Temple. All 2 Ayes. Motion carries.

Discussion: Everything appears to be in order.

5. Tax Refunds

MOTIONS:

Selectman Scott Flaherty moved to approve the tax refunds, totaling \$11,556.95, as presented by the Tax Collector in her letter dated 2/13/19 and to authorize two signatures. This was seconded by First Selectman George Temple. All 2 Ayes. Motion carries.

Discussion: This is to reduce overpaid taxes.

6. Award Lawn Maintenance Bids

MOTION:

Selectman Scott Flaherty moved to award the Town Lawns and Athletic Fields Maintenance Contract bid to The Nature's Edge, of 54 Dorman Road, in the amount of \$142,000.00 for one year with the option for two additional years; as presented and recommended by the Parks & Recreation Commission in their letter dated 3/5/19. This was seconded by First Selectman George Temple. All 2 Ayes. Motion carries.

Discussion: The contract is for one year. If the work is done well for the year, the Parks & Recreation Commission would recommend extending the contract for another two years. The amount of the contract would then be renegotiated.

7. FY 2018 – 2019 Transfer Request (Inland Wetlands)

MOTION:

Selectman Scott Flaherty moved to remove this item from the table. This was seconded by First Selectman George Temple. All 2 Ayes. Motion carries.

Discussion: There has not been prior action on this item.

MOTION:

Selectman Scott Flaherty moved to approve the following FY 2018 – 2019 transfer requests presented by the Finance Director in his letter received on 1/31/19:

TO:	Inland Wetlands	5265-570-111	Engineering	\$3,000.00
FROM:	Finance	5320-560-5320	Contingency	\$3,000.00

This was seconded by First Selectman George Temple. All 2 Ayes. Motion carries.

Discussion: This is for the professional engineering report as part of the litigation.

8. Capital Improvement Plan – Approve and Forward to Town Meeting

MOTION:

First Selectman George Temple moved to approve the Capital Improvement Plan, as presented, and to forward this matter to a Town Meeting on Monday, March 11, 2019 per Town Charter, providing that any future work done in accordance with this plan must be approved by the Board of Selectmen and/or Town Meeting as required. This was seconded by Selectman Scott Flaherty. All 2 Ayes. Motion carries.

Discussion: Projects within the plan were discussed. The plan can be amended by the Board of Selectmen if necessary.

9. Oxford Main Street Project's Connecticut Connectivity Grant - Approve

MOTION:

Selectman Scott Flaherty moved to *table* the Oxford Main Street Project's Connecticut Connectivity Grant Approval request. This was seconded by First Selectman George Temple. All 2 Ayes. Motion carries.

Discussion: None.

10. Oxford Main Street Project Alternate Transportation Grant – Approve and Authorization First Selectman to Sign

MOTION:

Selectman Scott Flaherty moved to approve the Oxford Main Street Project's Alternate Transportation Grant, in the amount of \$15,000.00 to be taken from the General Fund, for the study of Route 67 traffic count to determine the best available routes to connect Quarry Walk, Municipal Center, Little River Nature Preserve and the Larkin Bridle Trail and to authorize the First Selectman to sign. This matter will be forwarded to the Board of Finance and then to Town Meeting. This was seconded by First Selectman George Temple. All 2 Ayes. Motion carries.

Discussion: The grant is for the alternate route from Seymour to the Larkin Bridle Trail that will be mapped out by engineers. It was initiated by NVCOG and is in the amount of approximately \$150,000.00. The Town is being asked to provide a \$15,000.00 match of the total \$30,000.00 match required by the grant. NVCOG has already given \$15,000.00 toward the match for the grant. First Selectman George Temple thanked Kathleen O'Neil, Town of Oxford Grant Writer/Administrator and OMSP Chair, and the OMSP Committee for their work. Selectman Scott Flaherty also confirmed his support for the grant and the project.

11. Library Service & Technology Act Literacy Grant Application – Approve and Authorize Director of Municipal Library/Media Operations to Sign

MOTION:

Selectman Scott Flaherty moved to approve the Library Services & Technology Act Literacy Grant Application and to authorize the Director of Municipal Library/Media Operations to sign said application; as presented and requested in her letter dated 3/4/19. This was seconded by First Selectman George Temple. All 2 ayes. Motion carries.

Discussion: The grant is in collaboration with the Oxford Senior Center and is in the amount of approximately \$5,000.00. It will provide classes for senior citizens in digital and informational literacy to encourage senior citizens to use technology in their everyday lives. Classes will be held at the library. The Library Board has agreed to support the grant application, including a match of up to a 20% for the grant.

12. ION Bank Foundation Application Grant for Technology Equipment for the Oxford Public Library – Approve and Authorize Director of Municipal Library/Media Operations to Sign

MOTION:

Selectman Scott Flaherty moved to approve the ION Bank Foundation Application Grant for Technology Equipment for the Oxford Public Library and to authorize the Director of Municipal Library/Media Operations to sign said application; as presented and requested in her letter dated 3/4/19. This was seconded by First Selectman George Temple. All 2 Ayes. Motion carries.

Discussion: The grant will be for technology equipment that will be kept at the library. The grant amount is approximately \$10,000.00. Oxford Friends of the Library have agreed to support the grant with a \$10% match of \$1,000.00. The technology will be incorporated into library programs for both adults and children.

13. Tax Collection Action Committee Removal of Taxes and Fees Requests

MOTION:

Selectman Scott Flaherty moved to approve the removal of taxes and fees in the amount of \$1,337.38 covering the Grand List years 2003 through 2007 for Linda Cirillo of 128 Park Road as approved and recommended by the Tax Collection Action Committee at their meeting of 3/1/19. This was seconded by First Selectman George Temple. All 2 Ayes. Motion carries.

Discussion: This person was a victim of taxes not being posted by the previous tax collector. The Town has wanted to remove this from the list.

MOTION:

Selectman Scott Flaherty moved to approve the removal of taxes and fees in the amount of \$1,296.31 covering the Grand List years 2006 through 2008 for Ann Marie Cocce of 13 Surrey Lane as approved and recommended by the Tax Collection Action Committee at their meeting of 3/1/19. This was seconded by First Selectman George Temple. All 2 Ayes. Motion carries.

Discussion: This was approved by the Board of Selectmen on the recommendation of Sharon Trede, Oxford Tax Collector, Jack Kiley, Board of Finance and James Hliva, Finance Director.

MOTION:

Selectman Scott Flaherty moved to approve the removal of taxes and fees in the amount of \$1,914.33 covering the Grand List years 2006 through 2008 for Glen Cocce of 13 Surrey Lane as approved and recommended by the Tax Collection Action Committee at their meeting of 3/1/19. This was seconded by First Selectman George Temple. All 2 Ayes. Motion carries.

Discussion: None.

14. Report of First Selectman

1. First Selectman George Temple met with Governor Ned Lamont on Tuesday, March 5, 2019 in Oxford. Both men went to a ribbon cutting ceremony and then discussed the Town of Oxford. Governor Lamont stated that he was impressed with the Town. The governor indicated that he is concerned with people leaving the State, which is why he wanted to visit Oxford. Oxford is the number one municipality in the State for growth. The governor wants to attract business to Connecticut and keep people in the State. After meeting with the First Selectman, the governor was scheduled to

meet with RBC Bearings, a multi-million dollar company located in Oxford's industrial zone, to discuss where the company would like to construct an additional building.

2. The cheerleaders from Oxford High School are once again State Champions. The news was delivered over the weekend. First Selectman George Temple complimented their athleticism, and he would like the team to attend the next Board of Selectmen Meeting so that they may personally congratulate them.
3. The Oxford Center Fire Company No. 1 will host a pancake breakfast on Sunday, March 10, 2019. The First Selectman was invited to march in the St. Patrick's Day Parade in New Haven, also being held on Sunday, March 10, 2019. He is unsure that he will be able to attend, as he has an Eagle Scout event that he will need to attend.

AUDIENCE OF CITIZENS

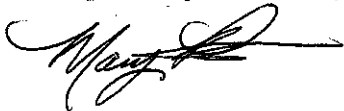
Nicole Dykstra, of 221 Park Road, asked why there is not an Audience of Citizens on the agenda for the Special Budget Meetings. First Selectman George Temple answered that the Freedom of Information does not allow for Audience of Citizens to be included in a Special Meeting. Nicole Dykstra asked if it would be possible to include an Audience of Citizens at the next Special Meeting on Friday so that citizens may speak at the Budget Meeting. First Selectman George Temple said he would ask the Town Attorney if that would be acceptable.

ADJOURNMENT

MOTION:

Selectman Scott Flaherty moved to adjourn the meeting at 8:26 PM. This was seconded by First Selectman George Temple. All 2 Ayes. Motion carries.

Respectfully submitted,



Mary LoPresti
Clerk, Board of Selectmen

19 MAR 12 AM 11:48
TOWN OF OXFORD, CT
TOWN CLERK
George A. Temple