



TOWN OF OXFORD

**S.B. Church Memorial Town Hall
486 Oxford Road, Oxford, Connecticut 06478-1298**

Board of Selectmen Regular Meeting

**Wednesday, May 15, 2019
7:30 PM – Town Hall Main Meeting Room**

The Town of Oxford Board of Selectmen Regular Meeting was called to order by First Selectman George Temple at 7:33 PM, and the pledge of Allegiance was recited.

Present: First Selectman George Temple, Esq., Selectman Scott Flaherty, Selectman Arnold Jensen, Kristyn Rosa, Administrative Assistant

Absent: None

ACCEPTANCE OF MINUTES

1. 5/1/19 Regular Meeting

MOTION:

Selectman Scott Flaherty moved to approve the 5/1/19 Regular Meeting minutes as presented. This was seconded by Selectman Arnold Jensen. All 3 Ayes. Motion carries.

AMENDMENT OF AGENDA

1. Parks & Recreation Department Summer Hire (Camp Counselors)

MOTION:

Selectman Scott Flaherty moved to amend the agenda to add Parks & Recreation Department Summer Hire (Camp Counselors) as Item #13. This was seconded by First Selectman George Temple. All 3 Ayes. Motion carries.

2. Parks & Recreation Department Summer Hires (Lifeguards)

MOTION:

Selectman Scott Flaherty moved to amend the agenda to add Parks & Recreation Department Summer Hire (Lifeguards) as Item #14. This was seconded by First Selectman George Temple. All 3 Ayes. Motion carries.

3. Hire Part-Time Custodian

MOTION:

Selectman Scott Flaherty moved to amend the agenda to add Hire Part-Time Custodian as Item #15 and move Report of First Selectman to Item #16. This was seconded by Selectman Arnold Jensen. All 3 Ayes. Motion carries.

4. Board of Ethics Re-Appointment

MOTION:

Selectman Scott Flaherty moved to amend the agenda to add Board of Ethics Re-Appointment as Item #1 under Appointments. This was seconded by First Selectman George Temple. All 3 Ayes. Motion carries.

5. Appoint Acting First Selectman

MOTION:

Selectman Scott Flaherty moved to amend the agenda to add Appoint Acting First Selectman as Item #2 under Appointments. This was seconded by First Selectman George Temple. All 3 Ayes. Motion carries.

6. Appoint Dave Sauter as Member of the Planning & Zoning Board

MOTION:

Selectman Arnold Jensen moved to amend the agenda to add Appoint Dave Sauter, of 8 Red Barn Road, as Member of the Planning & Zoning Board as Item #3 under Appointments. This was seconded by First Selectman George Temple. All 3 Ayes. Motion carries.

7. Appoint Alan Goldstone as Alternate Planning & Zoning Member

MOTION:

Selectman Arnold Jensen moved to amend the agenda to add Appoint Alan Goldstone, of 27 Silano Drive, as Alternate Planning & Zoning Member as Item #4 under Appointments. This was seconded by First Selectman George Temple. All 3 ayes. Motion carries.

8. Appoint Joseph Matusovich to Fill the Vacancy on the Board of Education Effective Immediately

MOTION:

First Selectman George Temple moved to amend the agenda to add appoint Joseph Matusovich as Member of the Board of Education. This was seconded by Selectman Arnold Jensen. All 3 Ayes. Motion carries.

9. Move Item #10 Recycling Processing Agreement – Approve and Authorize First Selectman to Sign as Item #1.

MOTION:

First Selectman George Temple moved to take Item #10 Recycling Processing Agreement – Approve and Authorize First Selectman to Sign as Item #1 under New Business. This was seconded by Selectman Arnold Jensen. All 3 Ayes. Motion carries.

APPOINTMENTS

1. Board of Ethics Re-Appointment

MOTION:

Selectman Scott Flaherty moved to re-appoint William Lieder, of 41 Pines Bridge Road, to the Board of Ethics with a term to commence immediately and expire on 12/31/22. This was seconded by First Selectman George Temple. All 3 Ayes. Motion carries.

Discussion: This is a typical re-appointment.

2. Appoint Acting First Selectman

MOTION:

First Selectman George Temple moved to appoint Selectman Scott Flaherty as Acting First Selectman. This was seconded by Selectman Arnold Jensen. All 2 ayes. 1 Recusal. Motion carries.

Discussion: Scott Flaherty had filled in when former Selectman Jeffrey Haney was ill and is familiar with the routines of the Board of Selectmen. Arnold Jensen is new to the Board.

3. Appoint Dave Sauter to Planning & Zoning Board

Selectman Arnold Jensen moved to appoint Dave Sauter, of 8 Red Barn Road, to the Planning & Zoning Board. This was seconded by First Selectman George Temple. All 3 ayes. Motion carries.

Discussion: Dave Sauter is doing a good job on the Board, is qualified to serve and attends all meetings.

4. Appoint Alan Goldstone as Alternate Planning & Zoning Member

Selectman Arnold Jensen moved to appoint Alan Goldstone, of 27 Silano Drive, as Alternate Planning & Zoning Member. This was seconded by First Selectman George Temple. All 3 Ayes. Motion carries.

Discussion: Alan Goldstone was a former member of the Commission. His schedule will allow him to serve once again.

5. Appoint Joseph Matusovich to the fill the Board of Education Vacancy

First Selectman George Temple moved to appoint Joseph Matusovich to the Board of Education effective immediately to fill the vacancy created by the resignation of Bob Pattinella. This was seconded by Selectman Arnold Jensen. All 3 Ayes. Motion carries.

Discussion: Joseph Matusovich is a policeman and is sensitive to school security. Selectman Scott Flaherty expressed his dissatisfaction over the frequency of Board of Education members resigning from the Board of Education.

NEW BUSINESS

1. Recycling Processing Agreement – Approve and Authorize First Selectman to Sign

MOTION:

Selectman Scott Flaherty moved to approve the Recycling Processing Agreement between Oak Ridge Waste & Recycling and the Town of Oxford, as presented, and to authorize the First Selectman to sign; all as presented and recommended by the Recycling Coordinator. This was seconded by First Selectman George Temple. All 3 Ayes. Motion carries.

Discussion: Wayne Watt, Director of Public Works, explained that this agreement is more cost effective. Money will be saved because the trucking distance is less, among other things. James Hliva, Finance Director, reviewed the agreement and recommends it.

2. FY 2018 – 2019 Transfer Request

MOTION:

Selectman Scott Flaherty moved to remove this matter from the table. This was seconded by First Selectman George Temple. All 3 ayes. Motion carries.

MOTION:

Selectman Scott Flaherty moved to approve the following FY 2018 – 2019:

TO:	Fire Department	5325-517-0052	Wages-Clerk	\$9,317.89
FROM:	Finance	5320-560-5320	Contingency	\$9,317.89

This was seconded by First Selectman George Temple.

Discussion: James Hliva, Finance Director, said this would be a transfer at the end of the year.

MOTION:

Selectman Arnold Jensen moved to table the FY 2018 – 2019 transfer request. This was seconded by Selectman Scott Flaherty. All 3 Ayes. Motion carries.

Discussion: None.

3. Timbercrafts Peddler's Permit – Approve

MOTION:

Selectman Scott Flaherty moved to remove this matter from the table. This was seconded by First Selectman George Temple. All 3 Ayes. Motion carries.

MOTION:

Selectman Scott Flaherty moved to approve the Timbercrafts Peddler's Permit for selling wood sculptures and custom signs at Kirk's Pond parking area and at Oxford Glen from 10:00 AM – 4:00 PM daily, when weather permits. This was seconded by Selectman Arnold Jensen.

Discussion: This was tabled the last time. Concern that Timbercrafts will take up parking area space that will need to be used for other group meetings and activities was voiced.

MOTION:

First Selectman George Temple moved to amend the motion to approve the Timbercrafts Peddler's Permit for selling wood sculptures and custom signs at Kirk's Pond parking area and at Oxford Glen subject to hours modification as deemed appropriate by the First Selectman or Acting First Selectman. This was seconded by Selectman Arnold Jensen. All 3 Ayes. Motion carries.

Discussion: First Selectman George Temple said that this should be sent to the Parks & Recreation as a matter of courtesy, and if there is a problem he or Selectman Scott Flaherty should be contacted, and they would then handle the problem.

4. Board of Education Request for Addition of a Playground at Quaker Farms School

MOTION:

Selectman Scott Flaherty moved to approve the request from the Board of Education for an addition to the playground at Quaker Farms School, in an amount not to exceed \$63,775.00 (\$60,000.00 for New England Recreation and \$3,775.00 for Nature's Edge) to be taken from Capital and Non-Recurring; as requested by the Facilities Manager in his email dated 5/13/19. This matter will be forwarded to the Board of Finance. This was seconded by Selectman Arnold Jensen. All 3 Ayes. Motion carries.

Discussion: The figures are accurate and are on the State bid list. The money for this project has already been allocated.

5. Board of Education Request for Replacement of Water Fountains at Great Oak Middle School

MOTION:

Selectman Scott Flaherty moved to approve the request from the Board of Education for the replacement of the water fountains at Great Oak Middle School, in an amount not to exceed \$5,800.00 and to be taken from Capital and Non-Recurring; as presented and requested by the Facilities Director in his email dated 5/13/19. This matter will be forwarded to the Board of Finance. This was seconded by Selectman Arnold Jensen. All 3 Ayes. Motion carries.

Discussion: The project is for the replacement of four (4) water fountains in the amount of \$5,800.00.

6. Board of Education Request for Oil Tank Replacement at Great Oak Middle School

MOTION:

Selectman Scott Flaherty moved to approve the request from the Board of Education for the replacement of the underground oil tank at Great Oak Middle School, in an amount not to exceed \$51,388.00 and to be taken from Capital and Non-Recurring; as presented and requested by the Facilities Director in his email dated 5/13/19. This matter will be forwarded to the Board of Finance. This was seconded by Selectman Arnold Jensen. All 3 Ayes. Motion carries.

Discussion: The oil tank must be replaced according to State statutes. The tank will be removed this summer. Bidding procedures have been followed, and the tank will be replaced with an above ground tank similar to the tank at Quaker Farms School.

7. Board of Education Request for 3rd Floor Tile Replacement at Oxford High School

MOTION:

Selectman Scott Flaherty moved to approve the request from the Board of Education for the replacement of the 3rd floor tiles at Oxford High School, in an amount not to exceed \$7,527.00 and to be taken from Capital and Non-Recurring; as presented and requested by the Facilities Director in his email dated 5/13/19. This matter will be forwarded to the Board of Finance. This was seconded by Selectman Arnold Jensen. All 3 Ayes. Motion carries.

Discussion: The hallway tiles on the third floor by the library pose a tripping hazard (cracks in the floor) and need to be replaced.

8. Board of Education Request for Repair of 3rd Floor Separation in Five Classrooms at Oxford High School

MOTION:

Selectman Scott Flaherty moved to approve the request from the Board of Education repair 3rd Floor separation in five classrooms at Oxford High School, in an amount not to exceed \$1,687.50 and to be taken from Capital and Non-Recurring; as presented and requested by the Facilities Director in his email dated 5/13/19. This matter will be forwarded to the Board of Finance. This was seconded by Selectman Arnold Jensen. All 3 Ayes. Motion carries.

Discussion: There is a gap of nearly 1" by the wall along five (5) classrooms. This gapping needs to be corrected. The repair for this project was budgeted last year.

9. Board of Education Request for Replacement of Boys Lockers at Oxford High School

MOTION:

Selectman Scott Flaherty moved to approve the request from the Board of Education for the replacement of the Boys Lockers at Oxford High School, in an amount not to exceed \$23,920.00 and to be taken from Capital and Non-Recurring; as presented and requested by the Facilities Director in his email dated 5/13/19. This matter will be forwarded to the Board of Finance. This was seconded by Selectman Arnold Jensen. All 3 Ayes. Motion carries.

Discussion: The athletic department already approved the lockers. The frames on the existing lockers are bent and cannot be secured. They need to be replaced.

10. Dance Team Certificates of Recognition

No action at this time.

11. Parent Child Resource Center's Ride for Children at Quarry Walk Cycling Event – Approve and Authorize First Selectmen to Sign

MOTION:

Selectman Scott Flaherty moved to approve the Oxford routes for the Parent Child Resource Center's Cycling Event which is to take place on Sunday, June 9, 2019 starting and ending at the Quarry Walk with a start time of 7:30 AM and end time of approximately 12:00 PM; all as they presented and requested and to authorize the First Selectman to sign the appropriate documents. This was seconded by Selectman Arnold Jensen. All 3 Ayes. Motion carries.

Discussion: This is for a good cause.

12. FY 2018 – 2019 Transfer Requests

MOTION:

Selectman Scott Flaherty moved to approve the following FY 2018 – 2019 transfer requests as presented by the Finance Director in his letter dated 5/14/19:

TO: Various	Various	Contract Settlement	\$86,544.45
FROM: Finance	5320-560-5320	Contingency	\$86,544.45
TO: Assessor	5215-570-113	Cont. Service Field Work	\$287.50
FROM: Assessor	5215-690	Mileage	\$287.50
TO: Dog Warden	5285-811	Vehicle Repairs	\$86.28
FROM: Dog Warden	5285-787	Veterinary Expenses	\$86-28
TO: Fire Marshal	5330-525	Books Publications	\$1,116.12
FROM: Fire Marshal	5330-513	Wages Deputy Assistant	\$1,116.12
TO: Parks	5425-613	Facility Maintenance	\$9,300.00
FROM: Finance	5320-560-5320	Contingency	\$9,300.00
TO: Probate	5450-606	Probate Fees	\$78.83
FROM: Finance	5320-560-5320	Contingency	\$78.83
TO: Tree Warden	5556-570-146	Tree Removal	\$1,000.00
FROM: Tree Warden	5556-590	Education	\$1,000.00
TO: WPCA	5580-737-5581	Seymour User Fee	\$4,661.24
FROM: Finance	5320-560-5320	Contingency	\$4,661.24

This matter will be forwarded to the Board of Finance. This was seconded by First Selectman George Temple. All 3 ayes. Motion carries.

Discussion: These are straight forward transfers.

13. Parks & Recreation Department Summer Hire (Camp Counselors)

MOTION:

Selectman Scott Flaherty moved to hire the Parks & Recreation Department Summer Hire (Camp Counselors) as presented and recommended by the Director in her letter dated 5/14/19. This was seconded by Selectman Arnold Jensen. All 3 ayes. Motion carries.

Discussion: The Camp Director has been with the Parks & Recreation for 22 years, travels for programs and plans for the Summer Camp throughout the year.

14. Parks & Recreation Department Summer Hires (Lifeguards)

MOTION:

Selectman Scott Flaherty moved to hire the Parks & Recreation Department Summer Hire (Lifeguards) as presented and recommended by the Director in her letter dated 5/14/19. This was seconded by Selectman Arnold Jensen. All 3 Ayes. Motion carries.

Discussion: The Aquatic Director has been with the Parks & Recreation for 21 years, oversees and covers for all lifeguards, serves as lead instructor and is always on site. The increase in wages 2018-2019 is in the budget.

15. Hire Part-Time Custodian

MOTION:

Selectman Scott Flaherty moved to hire Gage Hogestyn, of 11 Newgate Road, as a Part-Time Custodian at a pay rate of \$16.52 per hour and a start date Monday, May 20, 2019. This was seconded by Selectman Arnold Jensen. All 3 Ayes. Motion carries.

Discussion: The Town will accommodate Gage Hogestyn's schedule as needed. The start date will be Tuesday, May 21, 2019.

16. Asbestos Abatement

MOTION:

First Selectman George Temple moved to amend the agenda to place Asbestos Abatement on the table for the middle school. This was seconded by Selectman Arnold Jensen. All 3 Ayes. Motion carries.

MOTION:

First Selectman George Temple moved to award and approve the Asbestos Abatement bid not to exceed \$31,500.00 per section at the Great Oak Middle School. This was seconded by Selectman Arnold Jensen.

MOTION:

First Selectman George Temple moved to amend the Motion for Asbestos Abatement for the Great Oak Middle School not to exceed \$63,000.00 for both quads. This was seconded by Selectman Arnold Jensen. All 3 Ayes. Motion carries.

Discussion: Two (2) quads are scheduled for the work. The first company that bid was the lowest bidder and will save \$20,000.00.

MOTION:

Selectman Scott Flaherty moved to amend the Motion for Asbestos Abatement for the Great Oak Middle School not to exceed \$104,000.00 for asbestos abatement, floor tiling, and other necessary work. This was seconded by First Selectman George Temple. All 3 Ayes. Motion carries.

Discussion: This will go to the Board of Finance and then to Town Meeting.

17. Report of First Selectman

1. Budget Referendum will be from 6:00-8:00 PM at Quaker Farms School tomorrow.
2. The Waterbury/Oxford Airport is having a D-Day Commemoration with WWII planes that carried paratroopers. There is an original WWII plane that flew on D-Day as well as a plane that flew the Queen of England. The planes will then fly to Normandy on June 6, 2019 for the 75th Anniversary of D-Day. They are currently practicing in Oxford.
3. Oxford will have its own ceremony in the Memorial Day Parade, beginning at Quarry Walk on May 27, 2019 at 11:00 AM. There will not be a race this year.

AUDIENCE OF CITIZENS

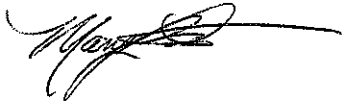
Betsi Hellman, of 33 Hawley Road, read a statement by Ann Krane, of 411 Mulligan Drive, stating that she believes that the appointment of Mr. Jensen to the Board of Selectmen while Mrs. Jensen serves on the Board of Finance constitutes a conflict of interest. Every financial transaction by the Board of Selectmen needs the approval by the Board of Finance. The letter continued to state that Mrs. Jensen is no longer an objective participant in the process, but a subjective participant in the process, and accordingly either Mr. Jensen or Mrs. Jensen should resign his/her position immediately.

ADJOURNMENT

MOTION:

Selectman Arnie Jensen moved to adjourn the meeting at 8:40 PM. This was seconded by Selectman Scott Flaherty. All 3 Ayes. Motion carries.

Respectfully submitted,



Mary LoPresti
Clerk, Board of Selectmen

19 MAY 21 AM 11:15
TOWN OF OXFORD, CT
Mary LoPresti
TOWN CLERK