



## **TOWN OF OXFORD**

**S.B. Church Memorial Town Hall  
486 Oxford Road, Oxford, Connecticut 06478-1298**

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### **Board of Selectmen Regular Meeting**

**Wednesday, July 17, 2019**

**7:30 PM – Town Hall Main Meeting Room**

The Town of Oxford Board of Selectmen Regular Meeting was called to order by First Selectman George Temple at 7:30 PM, and the pledge of Allegiance was recited.

Present: First Selectman George Temple, Esq., Selectman Scott Flaherty, Selectman Arnold Jensen, Kristyn Rosa, Administrative Assistant

Absent: None

### **ACCEPTANCE OF MINUTES**

#### **1. 6/19/19 Regular Meeting**

##### **MOTION:**

Selectman Scott Flaherty moved to approve the 6/19/19 Regular Meeting minutes as presented. This was seconded by Selectman Arnold Jensen. All 3 Ayes. Motion carries.

### **AMENDMENT OF AGENDA**

#### **1. B.P. Heating and Cooling, LLC Contract Renewal – Approve and Authorize First Selectman to Sign**

##### **MOTION:**

Selectman Scott Flaherty moved to amend the agenda to add B.P. Heating and Cooling, LLC Contract Renewal – Approve and Authorize First Selectman to Sign as Item #11. This was seconded by Selectman Arnold Jensen. All 3 ayes. Motion carries.

#### **2. Old Litchfield Turnpike Road Signage – Approve Change**

##### **MOTION:**

Selectman Scott Flaherty moved to amend the agenda to add Old Litchfield Turnpike Road Signage – Approve Change as Item #12 and move Report of First Selectman to Item #13. This was seconded by Selectman Arnold Jensen. All 3 Ayes. Motion carries.

### **3. Oxford Housing Authority Re-Appointment**

#### **MOTION:**

Selectman Scott Flaherty moved to amend the agenda to add Oxford Housing Authority Re-Appointment as Item #3 under Appointments. This was seconded by Selectman Arnold Jensen. All 3 Ayes. Motion carries.

### **APPOINTMENTS**

#### **1. OASIS Appointments**

#### **MOTION:**

Selectman Scott Flaherty moved to appoint Shaniequa N. Brown, of 6 Silva Terrace, and Diane Soracco, of 17 Laura Lane, to the Oxford Addictive Substances Information Services (OASIS). This was seconded by Selectman Arnold Jensen. All 3 Ayes. Motion carries.

Discussion: Shaniequa Brown is a licensed alcohol and drug counselor; Diane Soracco will also be a good addition to the committee. Both appointments were recommended by Selectman Scott Flaherty.

#### **2. Zoning Board of Appeals – Appoint Brett Olbrys**

#### **MOTION:**

Selectman Scott Flaherty moved to appoint Brett Olbrys, of 17 Apple Drive, to the Zoning Board of Appeals with a term to commence immediately and expire on 11/16/21. This was seconded by Selectman Arnold Jensen. All 3 Ayes. Motion carries.

Discussion: This position had been appointed but not sworn in.

#### **3. Oxford Housing Authority Re-Appointment**

#### **MOTION:**

Selectman Scott Flaherty moved to re-appoint William Burns, of 18 Brooklawn Terrace, to the Oxford Housing Authority with a term to commence immediately and expire on 12/31/23. This was seconded by Selectman Arnold Jensen. All 3 Ayes. Motion carries.

Discussion: Bill Burns is currently the chairman of the Housing Authority.

## **NEW BUSINESS**

### **1. Increase Summer Intern Wage**

#### **MOTION:**

Selectman Scott Flaherty moved to increase the pay rate for the Tax Collector's Summer Intern from \$10.10 per hour to \$12.00 per hour, as presented and recommended by the Assistant Tax Collector in her letter dated 6/27/19. This was seconded by Selectman Arnold Jensen. All 3 ayes. Motion carries.

Discussion: This is a responsible position, and Casey Wheeler is doing a great job.

### **2. Hire Library Page**

#### **MOTION:**

Selectman Scott Flaherty moved to hire Anna Ort, of 4 Cove Court, as Library Page with a pay rate of \$10.10 per hour and a start date of July 22, 2019. This was seconded by Selectman Arnold Jensen. All 3 Ayes. Motion carries.

Discussion: This is a part-time high school student position that fills in when other library employees are absent.

### **3. Appoint Deputy Fire Marshal**

#### **MOTION:**

Selectman Scott Flaherty moved to appoint Matt Romeo, of 6 Willow Street, as Deputy Fire Marshal, working 45 hours per month, with a pay rate of \$21.55 per hour effective immediately; as presented and recommended by the Fire Marshal in his letter dated 7/1/19. This was seconded by Selectman Arnold Jensen. All 3 Ayes. Motion carries.

Discussion: There are currently two paid Deputy Fire Marshals.

### **4. Hire Youth Conservation Corp**

#### **MOTION:**

Selectman Scott Flaherty moved to hire the following to the Youth Conservation Corp at pay rates of \$10.10 per hour and a start date of Monday, July 22, 2019; as recommended and presented in their letter dated 6/28/19:

Hannah Alexander, of 5 Chauncey Drive  
Marlo Congiu, of 22 Coppermine Road  
Sarah Courtney, of 3 Aspen Lane  
Olivia Randall, of 5 Still Road  
John Covina, of 32 Perkins Road

Braydon Cretella, of 19 Nancy Lynn Lane

This was seconded by Selectman Arnold Jensen. All 3 ayes. Motion carries.

Discussion: Students volunteer 50 hours to trails projects prior to Corp acceptance.

**5. Hire Parks & Recreation Lifeguard**

**MOTION:**

Selectman Scott Flaherty moved to hire Kelti Johnson of Seymour as a Parks & Recreation Lifeguard; as presented and recommended by the Parks & Recreation Director in her letter dated 6/9/19. This was seconded by Selectman Arnold Jensen. All 3 Ayes. Motion carries.

Discussion: Kyra Nesteriak, Parks & Recreation Director, explained that this is a necessary hire in that she has been having a difficult time covering shifts because of lifeguards who leave the positions.

**6. Appoint Agent for Town for Woodruff Hill Industrial Park – Approve and Authorize First Selectman to Sign**

**MOTION:**

Selectman Scott Flaherty moved to appoint Herman Schuler, of 125 Meadow Brook Road, as Agent for the Town to engage with utilities, suppliers, state departmental personnel and sources of grant funding in order to obtain the necessary information to complete the study for building a lift station and a sewage pump station to serve the Woodruff Hill Industrial Park lots. This was seconded by Selectman Arnold Jensen. All 3 Ayes. Motion carries.

Discussion: Herman Schuler explained his plan of action to the Board of Selectmen. This position is to obtain more information and interface with agencies.

**7. Edward Jones/David Stepeck Peddler's Permit - Approve**

**MOTION:**

Selectman Scott Flaherty moved to approve David A. Stepeck, Edwards Jones Representative, Peddler's Permit, as presented, with the stipulation that the Oxford Police Department shall be notified each day of solicitation of the area in town where Mr. Stepeck will be soliciting along with the hours. This was seconded by Selectman Arnold Jensen.

Discussion: Solicitation of financial services subject to approval.

**MOTION:**

First Selectman George Temple moved to amend the David A. Stepeck, Edwards Jones Representative, Peddler's Permit, as presented, with the stipulation that the Oxford Police Department shall be notified each day of solicitation of the area in town where Mr. Stepeck will be soliciting along with the hours, and that Mr. Stepeck must comply with the regulations of Oxford Greens and Meadow Brook Estates. This was seconded by Selectman Scott Flaherty. All 3 Ayes. Motion carries.

Discussion: Both communities have regulations which must be followed.

**8. Sunshine Kids Annual Ride 2019 – Approve Oxford Road Route and Authorize First Selectman to Sign Letter of Approval**

**MOTION:**

Selectman Scott Flaherty moved to approve the use of Route 42, Route 67 and Route 188 through the Town of Oxford, on Sunday, October 6, 2019, approximately between 11:00 AM – 11:30 AM, for the 9<sup>th</sup> Annual Sunshine Kids Motorcycle Ride to benefit the Sunshine Kids Organization and to authorize the First Selectman to sign the Letter of Approval for the Connecticut Department of Transportation Special Event Permit. This was seconded by Selectman Arnold Jensen. All 3 Ayes. Motion carries.

Discussion: This event has been done in the past to fundraise for children with cancer.

**9. Appoint Consulting Services for Great Oak Middle School Evaluation and Improvement Committee**

**MOTION:**

Selectman Scott Flaherty moved to appoint Tecton Architects, of One Hartford Square West in Hartford, as the Consulting Services for the Great Oak Middle School Evaluation and Improvement Committee Project and to approve their Great Oak Middle School Evaluation and Improvement Fee Proposal for Professional Services dated 7/15/19, as presented, and authorize the First Selectman to sign. This was seconded by Selectman Arnold Jensen. All 3 Ayes. Motion carries.

Discussion: Tecton will assist the committee with estimates and suggestions.

**10. Hire Temporary Administrative Secretary Public Works**

**MOTION:**

Selectman Scott Flaherty moved to hire Sandra Kozikowski, of 55 Cedar Lane, as the Temporary Administrative Secretary Public Works with a pay rate of \$15.50 per hour effective Monday, July 15, 2019. This was seconded by Selectman Arnold Jensen. All 3 Ayes. Motion carries.

Discussion: Sandra Kozikowski is currently being trained for the position and will serve while the current Administrative Secretary is on medical leave. She was recommended by Kristyn Rosa, Administrative Assistant to the First Selectman.

**11. B.P. Heating and Cooling, LLC Contract Renewal – Approve and Authorize First Selectman to Sign**

**MOTION:**

Selectman Scott Flaherty moved to approve B.P. Heating and Cooling, LLC Commercial Maintenance Agreement, as presented, and to authorize the First Selectman to sign. This was seconded by Selectman Arnold Jensen.

Discussion: The Town has been using B.P. Heating and Cooling in past years.

**MOTION:**

First Selectman George Temple move to table the B.P. Heating and Cooling, LLC Contract Renewal – Approve and Authorize First Selectman to Sign. This was seconded by Selectman Arnold Jensen. All 3 Ayes. Motion carries.

Discussion: The Board wishes to have assurance that it has a competitive bid and thorough understanding of what the company's scope of work will be.

**12. Old Litchfield Turnpike Road Signage – Approve Change**

**MOTION:**

Selectman Scott Flaherty moved to change the Old Litchfield Turnpike "Horizontal Parking" sign to read "Parallel Parking Only". This was seconded by Selectman Arnold Jensen.

Discussion: The current sign is confusing.

**MOTION:**

First Selectman George Temple moved to table the Old Litchfield Turnpike Road Signage – Approve Change. This was seconded by Selectman Scott Flaherty. All 3 Ayes. Motion carries.

Discussion: There will need to be a discussion with DEEP as soon as possible to explain the problem with parking. There is a concern that fire trucks and ambulances will not be able to pass the vehicles parked on the road for emergency services.

**13. Report of First Selectman**

1. Tomorrow night is the Republican Causus, which will be held at Oxford High School at 7:00 PM in the auditorium. The Democratic Caucus will be held next Tuesday in the Main Meeting Room at the Oxford Town Hall at 7:00 PM. First Selectman George Temple urged both parties to attend.

2. The Quaker Farms Firemen's Carnival will be held July 31<sup>st</sup> - August 3<sup>rd</sup> at the Oxford High School. Fireworks will be on Wednesday, July 31<sup>st</sup> and Friday, August 2<sup>nd</sup>. A variety of foods will be available, and an all-rides pass for the day will be available at the cost of \$25.00.
3. Oxford Conservation Committee has received official notice that Andy Ferrillo, Inland/Wetlands Enforcer, is resigning and will need to be replaced.
4. Ground breaking for the new middle school has begun. First Selectman George Temple expressed his concern for the start of the school year and potential dangers to students as a result of the ongoing construction. He indicated that he will meet with Sgt. Roach to make sure that all safety measures will be in place for the start of the school year.

### **AUDIENCE OF CITIZENS**

1. Kathy Johnson, of 68 Dorman Road, stated that Dorman Road has become a busy shortcut to Rt. 67. Cars are speeding on the road and someone will get hurt. She wanted to make sure that the Board of Selectmen were aware of the dangers on the road. She also questioned if signs or something else can be placed on the road to prevent speeding. First Selectman George Temple stated that it is the Town's mission to slow traffic on the roads.

Kathy Johnson went on to say that she was on the Housing Committee and wants the record to show that she was not pleased with the manner in which Bill Burns treated the senior citizens in front of her and the late Jeffrey Haney. She asked the Board of Selectman to please keep an eye on him so that he is respectful to our senior citizens who reside at Oxford Senior Housing.

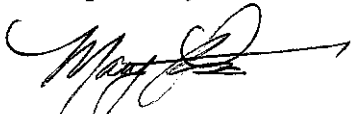
2. Pat Cocchiarella, of 137 Governor Hill Road, offered his appreciation for everything that the Board of Selectmen has done for the Town of Oxford. He also indicated that he is pleased that the Town appointed Herman Schuler to work with gathering information for the industrial zone projects.

### **ADJOURNMENT**

#### **MOTION:**

Selectman Scott Flaherty moved to adjourn the meeting at 8:19 PM. This was seconded by Selectman Arnold Jensen. All 3 Ayes. Motion carries.

Respectfully submitted,



Mary LoPresti  
Clerk, Board of Selectmen

19 JUL 23 AM 9:58  
TOWN OF OXFORD, CT  
TOWN CLERK  
*Mary LoPresti*