

Minutes

Board of Selectmen's

Regular Meeting

Wednesday, April 6, 2022, at 7:30 PM

Virtual Meeting/Hangout Meets/In Person

The Town of Oxford Board of Selectmen Regular Meeting was called to order by First Selectman George Temple at 7:33 PM, and the Pledge of Allegiance was recited.

Present: First Selectman George Temple, Esq., Selectman Arnold Jensen, Selectman David McKane, Administrative Assistant to the First Selectman Kristyn Rosa.

Absent: None

ACCEPTANCE OF MINUTES

1. 3/14/22 Special Meeting

MOTION:

Selectman Arnold Jensen moved to approve the 3/14/22 Special Meeting minutes as presented. This was seconded by Selectman David McKane. All 3 ayes. Motion carries.

2. 3/16/22 Regular Meeting

MOTION:

Selectman Arnold Jensen moved to approve the 3/16/22 Regular Meeting minutes as presented. This was seconded by Selectman David McKane. All 3 ayes. Motion carries.

AMENDMENT OF AGENDA

MOTION:

Selectman Arnold Jensen moved to amend the agenda to add Planning and Zoning Alternate Appointment under Appointments. This was seconded by Selectman David McKane. All 3 ayes. Motion carries.

APPOINTMENTS

1. Western Connecticut Coalition Appointment

MOTION:

Selectman Arnold Jensen moved to appoint Marlene Anderson to the Western Connecticut Coalition. This was seconded by Selectman David McKane. All 3 ayes. Motion carries.

DISCUSSION:

Selectman David McKane discussed how this committee is represented in over forty towns and deals with things such as drug prevention, drug free schools, opioid policies, mental health issues and a whole range of issues. First Selectman George Temple commented that this is something very important, especially to him. He mentioned that our Opioid Committee needs to be resurrected. But this committee can aid that through our representative, and overall has done a lot of good over the years; he supports this.

2. Planning and Zoning Appointment

MOTION:

Selectman Arnold Jensen moved to appoint Robert Carr, of 21 Towner Lane, as a Planning and Zoning Commission Alternate. This was seconded by Selectman David McKane. All 3 ayes. Motion carries.

DISCUSSION:

Selectman Arnold Jensen explained that the Planning and Zoning Commission can have up to three alternates, and currently have just one. Mr. Carr is a young person who wants to be more involved in the town.

NEW BUSINESS

1. OHS Cheerleaders

First Selectman George Temple started off by stating that this has been an extraordinary year for the Oxford High School Cheerleaders, and he invited them to come forward as well as their coach. Their coach spoke of how amazing these girls are, and absolutely did so well with everything that she had asked of them this year; they have exceeded every expectation she has ever had. Their accomplishments this year include winning their League championship and NVL championship, their state championship, and they also won Team of the Year which competes against every class, (small, medium, large, and extra-large). They won first in co-ed as well. The team also had four All-State recipients,

and three NVL recipients. The selectmen then presented each team member with a certificate and town coin. First Selectman George Temple concluded with one more congrats to the team and to the coach, as nothing happens without great coaching. He also commented that although cheerleading is not recognized as an athletic sport, in his mind it is indeed one. Group photos were taken.

2. A. Hess Eagle Scout Project Presentation

Alexander Hess came up to share his presentation of the receptacle he devised for the proper disposal of American Flags. Mr. Hess stated that it was brought to his attention during the Annual Flag Day Ceremony held by the American Legion that they were looking for receptacles to collect flags to be properly retired. He reminisced of when he was new to Oxford, upon the witnessing of a Flag Day Ceremony, being very young and watching the flag burn not really understanding it. This affected him and stuck with him. So, when he heard of the need for a proper receptacle, he was more than willing to step up and rebuild an old postal box that the legion had acquired to be used for a flag receptacle for the town. First Selectman George Temple commented that he is a member of the Legion and has attended many flag ceremonies and that it is indeed a very solemn ceremony. There is a right way to do it and a wrong way to do it, this is the right way to do it. First Selectman George Temple thanked Mr. Hess as it will be done the right way from now on.

3. Oxford Middle School Gym Storage Proposal – Approve New Amount

MOTION:

Selectman Arnold Jensen moved to approve the funding amount of \$9,212.67 for the Storage Addition for Athletic Equipment for the Oxford Middle School Gym; as presented and recommended by the Oxford School Building Committee's Chairman. This was seconded by Selectman David McKane (It was noted that the original funding amount was \$120,000.00). All 3 ayes. Motion carries.

DISCUSSION:

Bob Slie, OMSB Committee Chairman, explained that this is needed to complete the last step of the project. Then they can finally close out the whole project and be finished. First Selectman George Temple commented that this is one of the best committees he has ever been involved with. Jim Hliva, Finance Director, also commented that in his forty-three years of working with different municipalities, this committee is by far the best ever.

4. American Library Association Covid Library Relief Fund – Approve to Sign

MOTION:

Selectman Arnold Jensen moved to approve the American Library Association Covid Library Relief Fund Grant Application and to authorize Robbi Costigan as Authorized Representative and Grant Coordinator and Jim Hliva as Fiduciary/Fiscal Agent Representative to sign and submit said application on behalf of the Town of Oxford. This was seconded by Selectman David McKane. All 3 ayes. Motion carries.

DISCUSSION:

Robbi Costigan, Director of Municipal Library/Media Operations, explained this is a grant from the American Library Association Covid Library Relief Fund which will disperse \$75,000.00 total; \$20,000.00 to each library granted. The Oxford Library is requesting the \$20,000 for books. The deadline for this application is April 21, 2022 and they will find out sometime in June if it we were awarded. This will have no cost to the town. The selectmen agreed there is no negative side to this.

5. FY 2021 – 2022 Transfers Requests

MOTION:

Selectman Arnold Jensen moved to approve the FY 2021 – 2022 transfer requests as presented (Attachment A). This was seconded by Selectman David McKane. All 3 ayes. Motion carries.

DISCUSSION:

It was explained that the first two requests are for salaries, and that the library had reduced two full time positions and replaced it with several part time employees thus saving the town significantly on costs to benefits. There is a new full-time employee, so technically down to only one full time. This was a great, frugal approach, yet this money is necessary to be able to serve the public six days a week. Another of the requests is for the town clerk, and the other for Special Counsel.

6. Hire Police Officer

MOTION:

Selectman Arnold Jensen moved to hire Ryan Pfeiffer as an Oxford Police Officer at a pay rate of \$35.65 per hour with a start date of Wednesday, April 6, 2022; CONTINGENT UPON the passage of all exams and training as set forth by the CT Police Officers Standards and Training. This was seconded by Selectman David McKane. All 3 ayes. Motion carries.

DISCUSSION:

It was stated that there was an interview panel, which included the Mayor of Derby, Richard Dziekian, Lt. Joseph D'uva and Seymour Inspector Joseph Matasovich, along with First Selectman George Temple. Selectman David McKane commented that he knows the new hire, he has known him as a Resident Trooper and he is a great fit. First Selectman George Temple also commented he has never heard anything negative about Officer Ryan Pfeiffer and agreed he is great fit. The First Selectman then swore-in Officer Pfeiffer.

7. Tax Refunds

MOTION:

Selectman Arnold Jensen moved to approve the tax refunds, totaling \$9,703.09, as presented and recommended by the Tax Collector in her letter dated 4/4/22 and authorize two signatures. This was seconded by Selectman David McKane. All 3 ayes. Motion carries.

8. Fire Department's FireFighters 2021 Tax Abatements – Approve

MOTION:

First Selectman Arnold Jensen moved to approve the Fire Department's FireFighters 2021 Tax Abatements as presented (Attachment B). This was seconded by Selectman David McKane.

MOTION:

Selectman Arnold Jensen moved to *table* this matter at this time. This was seconded by First Selectman George Temple. All 3 ayes. Motion carries.

9. Community Support Committee's Application for Inland Wetlands/Conservation Commission for Burley Coho XC Trailer

MOTION:

Selectman Arnold Jensen moved to approve the Community Support Committee's Application for the Inland Wetlands/Conservation Commission, in the amount of \$640.00, for a Burley Coho XC Trailer for Trail Mobility Unit; as presented and approved by the Community Support Committee at their meeting held on 3/21/22. This was seconded by Selectman David McKane. All 3 ayes. Motion carries.

DISCUSSION:

Glen Schumitz, Community Support Committee Chairman, explained that this is a trailer for transporting equipment used to maintain the trails back and forth.

10. Community Support Committee's Application for C. Burlinson Eagle Scout Project

MOTION:

Selectman Arnold Jensen moved to approve the Community Support Committee's Application for Caleb Burlinson's Eagle Scout Project, in the amount of \$2,200.00, for the installation of an ADA compliant handicapped accessible ramp for the historical school house moved to the Rowland Homestead; as presented and approved by the Community Support Committee at their meeting held on 3/21/22. This was seconded by Selectman David McKane.

MOTION:

First Selectman George Temple moved to *table* this matter at this time. This was seconded by Selectman Arnold Jensen. All 3 ayes. Motion carries.

11. Oxford Main Street Project Phase 2 Funding Request – Re-Approve

MOTION:

Selectman Arnold Jensen moved to re-approve funding in the amount of \$93,000.00, to be taken from General Fund Balance, for Oxford Main Street Project's Phase 2 for sidewalk from Dutton Road to Quarry Walk, as part of the State of Connecticut's Shovel Ready projects, and to be distributed as follows:

Land survey with aerial photogrammetric contours: \$18,000.00
Preliminary design to determine layout/initial issues: \$25,000.00
DOT/COG comments and revisions: \$10,000.00
Finalize design/bid documents, specifications: \$20,000.00
Structural Engineer for bridge abutments: \$20,000.00

This was seconded by First Selectman George Temple. All 3 ayes. Motion carries.

DISCUSSION:

Helen Leung, Grant Writer, explained that this is necessary in order for the town to be eligible to apply for a grant to fund phase two. The project needs to be shovel ready before we can apply.

12. Hire AI Engineers for Park Road Bridge Inspection Report

MOTION:

Selectman Arnold Jensen moved to hire AI Engineer, in the amount of \$4,800.00 to be taken from Board of Finance Contingency, to conduct and prepare an Inspection Report for the Park Road Bridge so an application could be made for the Connecticut Department of Transportation's FY 2023 State Local Bridge Program for the replacement or repair of bridges with spans of under 20 feet; as presented by the Grant Writer Administrator in her letter dated 3/30/22. This was seconded by Selectman David McKane. All 3 ayes. Motion carries.

DISCUSSION:

It was stated that there is no doubt with the condition of this bridge and how it is a future liability and needs to be addressed. Further discussion covered that this inspection and report is needed in order to apply for a grant. This needs to be passed on to Board of Finance, along with the explanation of the necessity.

13. Fair Housing Resolution – Adopt and Authorize First Selectman to Sign

MOTION:

Selectman Arnold Jensen moved to reaffirm the following Oxford Fair Housing Policy Statement Resolution and to authorize the First Selectman to sign; as presented and recommended by the Grant Writer in her letter dated 4/4/22:

**FAIR HOUSING RESOLUTION
TOWN OF OXFORD**

Whereas, All persons are afforded a right to full and equal housing opportunities in the neighborhood of their choice; and

Whereas, Federal fair housing laws require that all individuals, regardless of race, color, religion, sex, handicap, familial status or national origin, be given equal access to all housing-related opportunities, including rental and homeownership opportunities, and be allowed to make free choices regarding housing location; and

Whereas, Connecticut fair housing laws require that all individuals, regardless of race, creed, color, national origin, ancestry, sex, marital status, age, lawful source of income, familial status, learning disability, physical or mental disability, sexual orientation, or gender identity or expression be given equal access to all housing-related opportunities, including rental and homeownership opportunities, and be allowed to make free choices regarding housing location; and

Whereas, The Town of Oxford is committed to upholding these laws, and realizes that these laws must be supplemented by an Affirmative Statement publicly endorsing the right of all people to full and equal housing opportunities in the neighborhood of their choice.

NOW THEREFORE, BE IT RESOVED, That the Town of Oxford hereby endorses a Fair Housing Policy to ensure equal opportunity for all persons to rent, purchase, obtain financing and enjoy all other housing-related services of their choice on a non-discriminatory basis as provided by state and federal law; and

BE IT FURTHER RESOLVED, That the chief executive officer of the Town of Oxford or his designated representative is responsible for responding to and assisting any person who alleges to be the victim of an illegal discriminatory housing practice in the Town of Oxford and for advising such person of the right to file a complaint with the State of Connecticut Commission on Human Rights and Opportunities (CHRO) or the U.S. Department of Housing and Urban Development (HUD) or to seek assistance from the CT Fair Housing Center, legal services, or other fair housing organizations to protect his or her right to equal housing opportunities.

This was seconded by Selectman David McKane. All 3 ayes. Motion carries.

DISCUSSION:

It was explained that this protests that the Town of Oxford supports fair housing and fair opportunity for everyone. No one should be discriminated against; we believe in equality for all.

- 14. Elect Standard Allowance for Revenue Loss for Entire Allotment of Coronavirus State & Local Fiscal Recovery Funds/ARPA Funding Resolution – Approve and Authorize First Selectman to Sign**

MOTION:

Selectman Arnold Jensen moved to approve the following Resolution to elect the “Standard Allowance” for revenue loss for the entire allotment of Coronavirus State & Local Fiscal Recovery Funds/ARPA Funding and to authorize the First Selectman to sign:

A RESOLUTION TO ACCEPT THE CORONAVIRUS STATE & LOCAL FISCAL RECOVERY FUNDS (SLFRF) ESTABLISHED UNDER THE AMERICAN RESCUE PLAN ACT (ARPA) AND THE INTENT TO APPLY THE REVENUE LOSS CATEGORY FOR THE ENTIRE ALLOTMENT

WHEREAS, On January 27, 2022, the Treasury released the Final Rule, effective April 1, 2022, which delivers broader flexibility and greater simplicity in the program, responsive to feedback in the comment process. Among other clarifications and changes, the Final Rule provides the features below;

WHEREAS, The Final Rule offers a standard allowance for revenue loss of up to \$10 million, allowing recipients to select between a standard amount of revenue loss or complete a full revenue loss calculation. Recipients that select the standard allowance may use that amount – in many cases their full award – for government services, with streamlined reporting requirements.

BE IT RESOLVED, That the Town of Oxford intends to elect the “standard allowance” for revenue loss for its entire allotment of SLFRF/ARPA funding. The 1st tranche was received on June 21, 2021 in the amount of \$1,961,412.50. The 2nd tranche is expected to be received in late spring 2022.

BE IT FURTHER RESOLVED, That the Town of Oxford intends to spend its entire allotment of SLFRF/ARPA funding on government services, which includes any service traditionally provided by the Town.

This was seconded by Selectman David McKane. All 3 ayes. Motion carries.

DISCUSSION:

It was stated that this puts the funds into separate books, so everyone knows where every cent is.

15. FICA Alternative Plan for Part-Time Employees – Approve

MOTION:

Selectman Arnold Jensen moved to approve the 3121 FICA Alternative Retirement Service Plan for all part-time, seasonal and temporary employees; as presented and recommended by the Finance Director. This was seconded by Selectman David McKane. All 3 ayes. Motion carries.

DISCUSSION:

Jim Hliva, Finance Director, explained that all part-time employees currently pay 7.65% to the government that the town has to match. Under the 3121 FICA Alternative Retirement Service Plan, 6.2% of that will be deposited into a savings account, administrated by National Group Life, where it will remain until termination of employment or retirement. Then the employee may withdraw the savings. The remaining 1.45% will still be sent to the government, thus allowing qualification for Medicare benefits, etc. as well as save the town 6% of having to match and pay the government; saving the town approximately thirty to forty thousand dollars a year.

16. Ride for Hope Motorcycle Ride – Approve Oxford Routes and Authorize First Selectman to Sign

MOTION:

Selectman Arnold Jensen moved to approve the use of Route 67 and Route 188 through the Town of Oxford, on Sunday, June 12, 2022, between 10:00 AM – 12:30 PM, for the Annual Ride for Hope Charity Motorcycle Ride and to authorize the First Selectman to sign the Connecticut Department of Transportation’s Application for Special Use Permit. This was seconded by Selectman David McKane. All 3 ayes. Motion carries.

DISCUSSION:

This event is done every year and is for a very good cause. There never has been any issues with this event; it is fully supported.

17. Wage Increase for Board Clerk's (all to \$17.05, reevaluate in July)

MOTION:

Selectman Arnold Jensen moved to approve the wage increase for all Board Clerk's to \$17.05 per hour. This was seconded by First Selectman George Temple. (It was noted that these wages will be re-evaluated in July). All 3 ayes. Motion carries.

DISCUSSION:

It was found that different Clerks received different wages. It makes sense to have them all on the same page.

18. Hire Board Clerk

MOTION:

Selectman Arnold Jensen moved to hire Kathy Sundstrom as a Board Clerk at a pay rate of \$17.05 per hour and a start date of March 6, 2022. This was seconded by First Selectman George Temple. All 3 ayes. Motion carries.

DISCUSSION:

First Selectman George Temple stated that Kathy is already doing the Board of Finance, and is doing very well.

MOTION:

Selectman David McKane moved to move to Audience of Citizens to Item #19 before the Executive Session. This was seconded by First Selectman George Temple. All 3 ayes. Motion carries.

AUDIENCE OF CITIZENS

1. Richard Kruger, 31 Wedge Hill Road, explained his concerns in regards to losing funding for the HVAC project for the school, and confirms that Eversource will retract if their contract is not signed.
2. Alan Buck, 64 Old Country Road, presented First Selectman George Temple a 2022 Legion Membership Card, as well as a commemorative coin from the USS Colorado

Submarine Association for his service for working on nuclear reactors for atomic submarines.

3. Marsha Franks, of 35 Dutton Road, spoke on behalf of All in for Oxford, formed by residents, and presented a project idea they have been working on, through surveys and a town meeting, on how to use the ARPA funds for a Community Center for people to gather for all ages. It would have theatre, dance, arts, visual arts, for people to gather and meet up. It could be a place for teens to go, and a good space for resources like mental health services, support groups, and more; it would be a space available year-round. People could connect and it could be something that will last for generations. First Selectman George Temple agreed that this is a great idea, and something he has talked about for years. This was the original idea for the Old Center School, and maybe there still will be space to be able to use it for some of these ideas. It was reiterated that the First Selectman is very interested in speaking more on that soon with them. This will be revisited and there is an interest of getting a board together where some members from ARPA can be on the committee.
4. Steve Brown, 8 Bonnie Lane, expressed his concerns of lack of action, and lack of a process to get things done in regards to how the ARPA funds are going to be used.
5. Betsi Hellman, 33 Hawley Rd, inquired for clarification that the Covid relief funds are indeed separate from the General Fund. It was clarified that it is separate and pointed out that they had just had sequestered that it in the motion for Item #14.

EXECUTIVE SESSION

1. Memorandum of Understanding and General Release for Officer Hopson

MOTION:

First Selectman George Temple moved to enter into Executive Session at 9:45 PM to discuss, with possible action, a Memorandum of Understanding and General Release for Officer Hopson. Those invited in Executive Session are: First Selectman George Temple, Selectman Arnold Jensen, Selectman David McKane, Administrative Assistant Kristyn Rosa, Attorney Steven Sedor (via Google Meets), Officer Hopson.

This was seconded by Selectman David McKane. All 3 ayes. Motion carries.

MOTION:

Selectman Arnold Jensen moved to exit Executive Session at 9:57 PM. This was seconded by Selectman David McKane. All 3 ayes. Motion carries.

MOTION:

First Selectman George Temple moved to approve the Memorandum of Understanding between the Town of Oxford, AFSCME Council 4 and Officer Peter Hopson. This was seconded by Selectman David McKane. All 3 ayes. Motion carries.

MOTION:

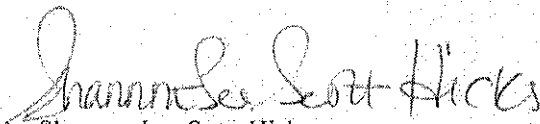
First Selectman George Temple moved to approve the General Release executed by Officer Peter Hopson as presented. This was seconded by Selectman David McKane. All 3 ayes. Motion carries.

ADJOURNMENT

MOTION:

Selectman Arnold Jensen moved to adjourn the meeting at 10:12 PM. This was seconded by Selectman David McKane. All 3 ayes. Motion carries.

Respectfully Submitted,



Shannon-Lee Scott Hicks
Clerk, Board of Selectman

22 APR 12 PM 2:03
TOWN OF OXFORD, CT
TOWN CLERK
Shannon-Lee Scott Hicks

FireFighters Certified for Tax Abatement Calendar Year 2021

Attachment A

Tax Abatement 2021 sorted

TOTAL Calls*	322	#Drills	10	Service Date	12/31/2021		
25 percent of calls	81	50%	5	Tax Abatement:	\$ 1,000	10% to 24.99%	
10 percent of calls	32				\$ 2,000	25%+	
*452-130/false alarms							

Name	Drills	Service Date	Oxford Resident	Years of Service as of 12/31/21	Calls Attended	10% to less than 25% of calls	25% of calls	Amount	Tax or check
Andrew, Ryan W.	5	09/10/07	Y	14	46	X		\$1,000	Tax
Belinsky, Edward P.	5	03/04/02	Y	19	40	X		\$1,000	Tax
Bernardini, Thomas R.	9	12/12/95	Y	25	200		X	\$2,000	Tax
Blakeman, Jared J.	6	04/22/14	Y	7	56	X		\$1,000	Check
Blood, Jenna	11	09/10/19	Y	2	147		X	\$2,000	Check
Blood, Ken C.	10	10/10/89	Y	32	250		X	\$2,000	Tax
Bongiorno, Justin	6	03/04/13	Y	8	78	X		\$1,000	Check
Calabrese, Joseph	7	07/10/06	Y	15	140		X	\$2,000	Tax
Ceste, David S.	9	02/23/12	Y	9	103		X	\$2,000	Tax
Conjiu, John M.	7	01/07/08	Y	13	142		X	\$2,000	Tax
Downs, John A. Jr.	10	07/09/79	Y	42	97		X	\$2,000	Tax
Fette, Al R.	7	08/14/01	Y	20	103		X	\$2,000	Tax
Galla, Joseph	8	01/15/97	Y	24	59	X		\$1,000	Tax
Gies, Jim	9	06/14/87	Y	34	197		X	\$2,000	Tax
Gramigna, Daniel R.	8	09/11/06	Y	15	165		X	\$2,000	Tax
Halstead, Scott D.	9	01/25/95	Y	26	193		X	\$2,000	Tax
Hedge, Mathew D.	6	08/01/05	Y	16	49	X		\$1,000	Tax
Hellauer Jr., Edward J	9	09/03/11	Y	10	112		X	\$2,000	Tax
Hoffmann, Steven	7	04/14/14	Y	7	131		X	\$2,000	Tax
Hylinski, Gary W.	7	11/12/03	Y	18	74	X		\$1,000	Tax
Kalakay, Christopher	11	10/13/20	Y	1	413		X	\$2,000	Tax
Krassner, Mark P.	9	11/12/02	Y	19	163		X	\$2,000	Tax
Luskay, Louis A. III	6	06/01/92	Y	29	86		X	\$2,000	Tax
Lyder, Jeffrey K.	9	09/09/19	Y	2	222		X	\$2,000	Tax
Mannion, Joseph A. III	9	05/08/18	Y	3	221		X	\$2,000	Tax
Mazzucco, Louis E.	10	11/14/77	Y	44	185		X	\$2,000	Tax
Muttick, George	6	03/06/06	Y	15	120		X	\$2,000	Tax
Nelsen, Keith D.	9	01/01/96	Y	25	54	X		\$1,000	Tax
Pelletier, Grace K.	11	09/10/19	Y	2	89		X	\$2,000	Check
Pelletier, Scott J.	11	10/24/79	Y	42	401		X	\$2,000	Tax
Potter, David A.	6	07/16/20	Y	1	42	X		\$1,000	Tax
Recine, Vincent J.	10	10/05/20	Y	1	97		X	\$2,000	Tax
Richmond, Timothy M.	11	01/01/94	Y	27	60	X		\$1,000	Tax
Romeo, Matt	7	10/01/93	Y	28	57	X		\$1,000	Tax
Romeo, Matthew J	10	04/18/17	Y	4	244		X	\$2,000	Check
Sabitsky, Michael R.	9	07/06/20	Y	1	49	X		\$1,000	Tax
Schwartz, Jason S.	10	11/13/18	Y	3	71	X		\$1,000	Tax
Silberkleit, Jay N.	10	08/11/01	Y	20	247		X	\$2,000	Tax
Vizo, Brian J.	8	01/09/06	Y	15	106		X	\$2,000	Tax
Vizzo, David M.	9	08/10/09	Y	12	159		X	\$2,000	Check
Vizzo, Paul T.	5	11/09/09	Y	12	47	X		\$1,000	Check
Wiemer, Daniel B.	6	09/12/05	Y	16	97		X	\$2,000	Tax
TOTAL								\$70,000	

To: Board of Finance**April 4, 2022****From: Finance Director****Re:2021-2022 Transfer requests**

Item #		Department	Account Number	Account		Amount
1	TO:	Health District	5438-570-5438	Health District	\$	6,362.80
	FROM:	Finance	5320-560-5320	Contingency	\$	6,362.80
	Motion					
	Seconded					
	Vote					
	Comments					
2	TO:	Conservation IWWC	5265-570-105	Cont Serv Stenography	\$	150.00
	FROM:	Conservation IWWC	5265-603	Equipment Depreciable	\$	150.00
	Motion					
	Seconded					
	Vote					
	Comments					
3	TO:	Town Clerk	5530-689	Microfilm	\$	39.20
	FROM:	Town Clerk	5530-592	Elections	\$	39.20
	Motion					
	Seconded					
	Vote					
	Comments					
4	TO:	Town Attorney	5535-672-207	Legal Services Assessor	\$	30,752.55
	FROM:	Finance	5320-560-5320	Contingency	\$	30,752.55
	Motion					
	Seconded					
	Vote					
	Comments					

received
4/4/22

To: Board of Finance

April 4, 2022

From: Finance Director

Re:2021-2022 Transfer requests

Item #		Department	Account Number	Account		Amount
5	TO:	Town Attorney	5535-672-203	Labor Attorney	\$	47,532.85
	FROM:	Finance	5320-560-5320	Contingency	\$	47,532.85
	Motion Seconded Vote Comments					
6	TO:	Town Hall	5545-625	Heat	\$	6,018.14
	FROM:	Town Hall	5545-595	Electricity	\$	6,018.14
	Motion Seconded Vote Comments					
7	TO:	Library	5390-517-84	Wages part Time	\$	23,976.24
	FROM:	Finance	5320-560-5320	Contingency	\$	23,976.24
	Motion Seconded Vote Comments					
8	TO:	Library	5535-515-83	Wages Librarian	\$	10,311.68
	FROM:	Finance	5320-560-5320	Contingency	\$	10,311.68
	Motion Seconded Vote Comments					

To: Board of Finance

April 4, 2022

From: Finance Director

Re:2021-2022 Transfer requests

Item #		Department	Account Number	Account		Amount
9	TO:	Elderly	5295-730	Programs Special	\$	3,000.00
	FROM:	Elderly	5295-517-49	Wages Dispatcher	\$	3,000.00
Motion						
Seconded						
Vote						
Comments						
10	TO:	Elderly	5295-613	Facility Maintenance	\$	4,000.00
	FROM:	Elderly	5295-517-49	Wages Dispatcher	\$	4,000.00
Motion						
Seconded						
Vote						
Comments						