

**Board of Selectmen's
Regular Meeting
Wednesday November 2, 2022**

First Selectmen George Temple opened the meeting at 7:45pm, and the Pledge of Allegiance was recited.

Present: First Selectmen George Temple, Selectmen Arnold Jensen, Selectmen David McKane

Acceptance Of Minutes

10/19/22 Regular Meeting

- 1) **Motion:** Arnold Jensen moved to approve the 10/19/22 Regular Meeting as presented. This was seconded by David McKane.

Motion carried

Amendments Of Agenda

1) Hire Assessor's Clerk

Motion: Arnold Jensen moved to Amend the agenda to add Hire Assessor's Clerk as Item #12. This was seconded by David McKane

Motion carried

Appointments

None

New Business

1) Valley Community Index Project

George Temple moved to give a \$5000 donation to the Valley Community Index Project. This was seconded by Arnold Jensen. David McKane opposed. Motion carried

2) Oxford HVAC APPLICATION REQUIRED RESOLUTION - Approve and Authorize First Selectmen to Sign

Discussion- First Selectmen George Temple wants to be certain the right choice is made, will hold a special meeting on November 7, 2022 to finalize. Also addressed was the Rescue Truck and hiring a public works employee. Any information should be submitted.

Superintendent Robert Miller stated he has concerns for the timetable. First Selectmen George Temple once the job defined exactly what will be done. The details are needed. Superintendent Robert Miller stated Air Tec plan is step-by-step.

Motion: Arnold Jensen moved to Table the following Oxford HVAC Grant Application Required Resolutions until vote on November 7, 2022

- a) RESOLVED, that the Great Oak School Evaluation And Improvement Committee (GOMSEI) is hereby established as the building committee with regard to the HVAC Indoor Air Quality Improvement project
- b) RESOLVED, that the Oxford Board of Selectmen here by authorizes at least the preparation of schematic drawings and outline specifications for the HVAC Indoor Air Quality Improvement project
- c) RESOLVED, that the Oxford Board of Selectmen authorizes the Town Of Oxford Board of Education to apply to the Commissioner of Administrative Services and to accept or reject a grant for the HVAC Indoor Air Quality Improvement project

This was seconded by David McKane
Motion carried

3) Great Oak School Evaluation & Improvement Committee's Request to Approve Contract for Assistance with HVAC/Indoor Air Quality Grant for Great Oak Elementary School

Motion: Arnold Jensen moved to Table the CSG Contract, as presented, for HVAC/Indoor Air Quality Grant for Great Oak Middle School Evaluation & Improvement Committee.

This was seconded by David McKane
Motion carried

**4) HVAC Grant Program And Indoor Air Quality Reimbursement Program
Application- Authorize Superintendent Of Schools to Submit Application to Office
Of School Construction Grants & Review**

Motion: moved to Table until Special Meeting on November 7,2022. David McKane seconded.

Motion: Arnold Jensen moved to bring back item #4. First Selectmen George Temple seconded

Discussion-

Motion: Arnold Jensen moved to Table the authorization of the Superintendent of Schools to submit an application to the Office Of School Construction Grant & Review for the HVAC Grant Program And Indoor Air Quality Program; as requested by the Superintendent Of Schools in his letter dated 10/19/22 until the Special Meeting on November 7,2022

David McKane seconded

Motion carried

5) Request for Proposals for Great Oak Middle School's HVAC - Approve And Authorize to Initiate Process

Motion: First Selectmen George Temple to move to authorize to initiate the process for the Request for Proposals for the Great Oak School's HVAC

Arnold Jensen seconded

Motion carried

6) Riverside Fire Station Concrete Deck Replacement Project- Approve Funding

Discussion included Chairman of Board Finance Jack Kiley stating the project was to come out of the ARPA funds.

Motion: Arnold Jensen moved to approve funding in the amount of \$30,000 to be taken from Finance Contingency, for Riverside Fire Station's concrete deck replacement

project; as presented and requested by the Board of Chief's in their letter dated 10/25/22

David McKane seconded

Amendment

First Selectmen George Temple moved to send to the Board of Finance

This was seconded by David McKane

Motion carried

7) Quaker Farms Fire Station Water Issue Project- Approve Funding

Motion: Arnold Jensen moved to forward the request for the funding in the amount of \$5,435.90 to the Board of Finance to be take from LoCIP

David McKane seconded

Motion carried

8) LoCIP Resolution Approval for Roof Replacement Project at Oxford Firehouse and Ambulance Building

Motion: Arnold Jensen moved to approve the following LoCIP Resolution for the roof replacement project at the Oxford Center Firehouse and Oxford Ambulance Building, located at 484 Oxford Rd., and you authorize the First Selectmen to sign

1. **Resolved** that the Board of Selectmen authorizes the submission of the grant application to the Local Capital Improvement Program (LoCIP) and is cognizant of the conditions and prerequisites for the State Assistance imposed by Connecticut General Statutes 7-535 through 7-538; and
2. **Further Resolved** that the filing of an application for State Financial assistance by the Town of Oxford in the amount of \$100,000 for the replacement of the roof at the Oxford Center Volunteer Fire Company and Oxford Ambulance located at 484 Oxford Rd. is hereby approved by the Board of Selectmen; and that the Oxford First Selectman George R Temple is directed to execute and file such application with the Connecticut Office of Policy and Management

HEREBY amends the Oxford Capital Improvement Plan (CIP) to include the replacement of the roof at the Oxford Center Volunteer Fire Company and Oxford Ambulance

Motion: Arnold Jensen moved to approve

This was seconded by David McKane

9) Hire Senior Center Driver

First Selectmen George Temple moved to amend the hiring of Michael Green to include that he has the required Passenger Endorsement Certification.

This was seconded by Arnold Jensen

Arnold Jensen moved to approve The hiring of Michael Green as a Senior Center Bus Driver at the pay rate of \$16.65 per hour and a start date of October 19, 2022

This was seconded by David McKane

Motion carried

10) Tax Refunds

Motion: Arnold Jensen moved to approve The tax refund, totaling \$918.85, as presented and recommended by the Tax Collector in her letter dated 10/31/22 and to authorize two signatures.

This was second by David McKane

11) Hire Assessor's Clerk

Motion: Arnold Jensen moved to hire Catherine Fiske as an assessor's clerk at the pay rate of \$20.11 per hour, 32 hours per week, and a start date of Monday, November 14, 2022.

Seconded by David McKane

Motion carried

12) Report Of First Selectmen

Discussions included,

First Selectmen George Temple attended the CCM Convention gubernatorial debate on Tuesday 11/1/2022

Had time to meet with different Mayors and Selectmen and all are having the same issues. Discussed Oxford with the governor.

Reminder that election day is Tuesday, November 8, 2022 and to please get out and vote.

Craft fair at the Senior Center, Friday and Saturday.

Helmet Drive Fundraiser

Audience of Citizens

None

Adjournment

Motion

Arnold Jensen moved to adjourn meeting at 8:34 PM
This was seconded by David McKane

Submitted by

Kathleen Sundstrom

Kathleen Sundstrom

Clerk

22 NOV -7 PM 12:04
TOWN OF OXFORD, CT
Gregory A. West
TOWN CLERK