

Minutes

Board of Selectmen
Regular Meeting
Wednesday October 18, 2023
7:30 PM - Town Hall

First Selectman George Temple opened the meeting at 7:36 PM and the Pledge of Allegiance was recited.

In Attendance: First Selectman George Temple, Selectman David McKane, Selectman Arnold Jensen (remotely), and Administrative Assistant Kristyn Rosa.

Acceptance of Minutes

1. 10/04/23 Regular Minutes

Motion:

Selectman David McKane moved to approve the 10/04/23 Regular Meeting minutes as presented. This was seconded by First Selectman George Temple. All 3 Ayes. Motion carried.

Amendments to Agenda

None

Appointments

None

New Business

1. Water Pollution Control Authority's Woodruff Hill Sanitary Sewage Pump Station Renovations Project Bid - Award Bid

Motion:

Selectman David McKane moved to award the Water Pollution Control Authority's Woodruff Hill Sanitary Sewage Pump Station Renovations Project Bid to Kovac's Construction Corporation, in the amount of \$793,860.00 with a contingency of \$79,860.00, as presented and recommended by the Authority in their letter dated 9/28/23. This was seconded by First Selectman George Temple. All 3 Ayes. Motion carried.

Discussion:

Scott Halstead from the Water Pollution Control Authority explained that some of the funding would be coming from a grant that was received in the amount of \$128,000.00 and \$285,000.00 would come from the money that was put in from the Power Plant to go towards the Pump Station. The remaining balance, after discussions with Finance Director Jim Hliva, could come from the General Fund or the ARPA Funds or by bonding the project. The Pump Station is needed for Lots 15 & 16 which were sold and are actively being worked on.

First Selectman George Temple explained that further discussion of funding and funding options will be necessary, however awarding the bid is the first step.

2. Water Pollution Control Authority's Woodruff Hill Sanitary Sewage Pump Station Renovations Project- Hire Engineer Consultant.

Motion:

Selectman David McKane moved to hire Nafis & Young for Consultant work during the Water Pollution Control Authority's Woodruff Hill Sanitary Sewage Pump Station Renovations Project, in an amount not to exceed \$23,500.00, as presented and recommended by the Authority in their letter dated 9/28/23. This was seconded by First Selectman George Temple. All 3 Ayes. Motion carried.

Discussion:

Scott Halstead explained that once the bid is awarded to Kovacs, it will be the responsibility of the engineer to review and approve drawings and pay requests. The engineer will also conduct and attend preconstruction meetings, on-site construction meetings and routine status meetings.

First Selectman George Temple stated he will require the contract with Kovac's Construction to be submitted, reviewed, and approved by Town Counsel.

Selectman David McKane questioned if the project includes putting cameras down the pipe for further inspection. Mr. Halstead stated that was already completed. It was suggested that, for safety reasons, this should be done again to be certain nothing is being put down there that should not be.

3. Water Pollution Control Authority's Towner Lane Sewer Force Main - Authorize to send out to bid

Motion:

Selectman David McKane moved to authorize the Water Pollution Control Authority to send out bids for the Towner Lane Sewer Force Main Project. This was seconded by First Selectman George Temple. All 3 Ayes. Motion carried.

Discussion:

Scott Halstead explained the design plan for this project was approved back in March of 2022. Nafis & Young will be completing the specs for this project.

First Selectman George Temple asked how critical is time for this project. Water Pollution Control Authority Vice-Chairman Larry Ellis stated the urgency of this project is that there are leaks in the force main. The Water Pollution Control Authority has been working and requesting funding on this project for over two years. First Selectman George Temple said he would like to view the specs when they are completed. Mr. Ellis pointed out that prices are going up and if we wait, the prices will increase.

4. Air Temp Mechanical Services, Inc. Fixed Price Contract with the Town of Oxford for Great Oak Elementary School HVAC Project - Approve and Authorize First Selectman to sign.

Motion:

First Selectman George Temple moved to **table** the approval for the contract between Air Temp Mechanical Services, Inc. and the Town of Oxford for the Great Oak Elementary School HVAC Project. This was seconded by Selectman David McKane. All 3 Ayes. Motion carried.

5. Oxford Center Fire House Roofing Project Bid - Award Bid

Motion:

Selectman David McKane moved to award the Oxford Center Fire House Roofing Project Bid to Guido Construction, in an amount not to exceed \$192,150.00, as presented by the Facilities Manager in his letter dated 10/16/23. This was seconded by Selectman Arnold Jensen. All 3 Aye. Motion carried.

Discussion:

Facilities Manager George Renzoni explained that this project had to be re-bid as a few of the specs were redone such as decreased in gutter size, the addition of a parking lot sweeping. Mr. Renzoni stated that he met with a couple of contractors on-site and the bid asked for different options. There is a contingency of 5% and the town also has approval from LoCIP for \$250,000.00.

Selectman Arnold Jensen asked how many bids were received. Mr. Renzoni stated only one. First Selectman George Temple stated this was a good bid. Selectman David McKane agreed.

6. Tax Refunds

Motion:

Selectman David McKane moved to approve the tax refunds, totaling \$10,769.60, as recommended, and presented by the Tax Collector in her letter dated 10/5/23 and to authorize two signatures. This was seconded by Selectman Arnold Jensen. All 3 Ayes. Motion carried.

Discussion:

First Selectman George Temple stated the refunds are straightforward. The town is required to give refunds for overpayments of Real Estate, Motor Vehicle, and Personal when requested by the taxpayer.

7. Establish Oxford High School Athletic Fields Outdoor Bathrooms Committee - Approve Charge and Appoint Members

Motion:

Selectman David McKane moved to establish an Oxford High School Athletic Fields Outdoor Bathrooms Committee and approve the following Charge:

Oxford High School Athletic Fields Outdoor Bathroom Committee
Charge

The Oxford High School Athletic Fields Outdoor Bathrooms Committee shall plan, estimate costs, design, and submit bidding materials for men's and women's bathrooms at the Oxford High School baseball fields, softball fields, and football, soccer, tracks complex.

The Oxford High School Athletic Fields Outdoor Bathrooms Committee will submit all plans to the Board of Selectmen.

This was seconded by Selectman George Temple. All 3 Ayes. Motion carried.

Discussion:

First Selectman George Temple supports this committee, there is a definite need for outdoor bathrooms.

Motion:

Selectman David McKane move to appoint the following to the Oxford High School Athletic Fields Outdoor Bathrooms Committee:

Joseph Matusovich, Board of Education and Facilities Manager Chairman
Michael Koosa, Board of Education Member and Facilities Member
Joseph Stochmal, Athletic Director Oxford High School
Michael Pryde, Director Oxford POP - Warner
Kevin Mullen, Parent
Anthony Hibbert, Oxford High School Principal
Bryan Nesteriak, Town Engineer
Jay Opotzner, Parks and Recreation Commission Member

This was seconded by First Selectman George Temple. All 3 Ayes. Motion carried.

Discussion:

Selectman David McKane inquired about minority representation and pointed out that all members must live in Oxford. Otherwise, they would need to call the committee an advisory committee.

First Selectman George Temple stated we would review the members affiliations. As Mr. Stochmal, Mr. Hibbert, and Mr. Nesteriak do not live in town, they will be advisory only. There will now be three vacancies.

Motion:

First Selectman George Temple amend the motion to make Mr. Stochmal, Mr. Hibbert, and Mr. Nesteriak as Advisory Members only. This was seconded by Selectman Arnold Jensen. 2 Ayes. Selectman David McKane abstained. Motion carried.

Discussion:

First Selectman George Temple pointed out that advisory members have no voting rights.

8. Report of First Selectman

- Last Thursday a Candlelight Vigil was held at the Grange for the victims of the war in Israel. Rabbi Shmaya Hecht oversaw the ceremony and in attendance were First Selectman Manville, Representative Labriola and Selectman Jensen
- Last night First Selectman Temple attended the Seymour Selectperson meeting where First Selectperson Ann Marie Dragonis fulfilled her end of their bet and wore an Oxford jersey for the entire meeting. He posted a picture of her wearing the jersey on Facebook. First Selectman Temple stated that she is a good sport and he plans on making that picture Oxfords Christmas card this year.
- Today First Selectman Temple attended two Grand Opening Ribbon Cutting Ceremonies at Quarry Walk. One was for Paw Wash and the other was for Where Sit Happens. The Paw Wash is a full-service pet grooming salon. Where Sit Happens is a dog training facility.
- Tomorrow night the Oxford Wolverines football game begins at 6 PM. They will be hosting Saint Paul. Oxford is 5-0. First Selectman Temple congratulated the Wolverines and stated to keep the wins coming.
- First Selectman Temple reminded everyone that October is Breast Cancer Awareness Month and the town is selling yard signs stating Oxford Supports Breast Cancer. They cost \$20 each and all proceeds go to Seymour Pink. Signs are still available for purchase at the receptionist office in Town Hall.

Audience of Citizens

None

Adjournment

Motion:

Selectman David McKane moved to adjourn the meeting at 8:11 PM. This was seconded by Selectman Arnold Jensen. All 3 Ayes. Motion carried.

Respectfully submitted by,

Kathleen Sundstrom

Clerk

2023 NOV - 1 P 3:42
TOWN OF OXFORD, CT
TOWN CLERK